



**Minutes of the Adjourned Annual Meeting of Holsworthy Town Council held on
Wednesday 22nd May 2019 at 7.00pm in the Council Chambers, Holsworthy.**

Present: Cllr. Heaven, Cllr. Brown, Cllr. Briggs, Cllr. Johns, Cllr. Allen, Cllr. Kenneally, Cllr. Musker, Cllr. Stanton, Cllr. Shepherd & Cllr. Tallon

In attendance: Town Clerk (TC)

4195. Apologies for absence.

Cllrs. Parker and Hutchings, Cllr. Barry Parsons DCC, Cllr. David Jones TDC and the ATTC.

4196 Declarations of Interest

Cllr. Heaven asked Councillors to declare any relevant interests as they arose.

4197. To appoint representatives to the following outside bodies:

Bio Gas Liaison	Cllr. Heaven
Bude Canal Trust Partnership	Cllr. Stanton
DCC P3 Parish Paths	Cllr. Allen
Good Neighbour's Luncheon Club	
Holsworthy Area Advisory Committee	Cllrs. Allen and Brown
Holsworthy Day Centre	Cllr. Briggs
Holsworthy Museum	Cllr. Brown
Holsworthy Football Club & Magpie RBL Club	Cllr. Hutchings
Holsworthy TC, Hamlets PC, Pyworthy PC Liaison Group	Cllrs. Heaven and Allen
Holsworthy Community College	Cllr. Johns
St. Peter's Fair Committee	Cllrs. Kenneally and Musker
Holsworthy Twinning Association	Cllr. Heaven
Holsworthy Library	Cllr. Brown.
Torrige North, Mid & West Devon CAB	

Cllr. Allen proposed that the above Cllrs. as listed be appointed as the Council's representatives on outside bodies for 2019/2020. This was seconded by Cllr. Musker and agreed. (Vote 10 For, 0 Against, 0 Abstentions).

4198. To appoint to the following standing Committees and to elect a minimum of four Councillors to each Committee:

Finance & General Purposes Committee

Cllr. Heaven, Cllr. Parker, Cllr. Allen, Cllr. Hutchings, Cllr. Johns, Cllr. Shepherd, & Cllr. Tallon.

Market Committee

Cllr. Heaven, Cllr. Parker, Cllr. Kenneally, Cllr. Musker, Cllr. Shepherd, Cllr. Stanton & Cllr. Tallon.

Parks' Committee

Cllr. Heaven, Cllr. Parker, Cllr. Allen, Cllr. Briggs, Cllr. Brown, Cllr. Johns, Cllr. Kenneally & Cllr. Stanton.

Planning & Highways' Committee

Cllr. Heaven, Cllr. Parker, Cllr. Briggs, Cllr. Brown, Cllr. Hutchings, Cllr. Musker & Cllr. Shepherd.

Cllr. Shepherd proposed that the Committees be made up as listed. This was seconded by Cllr. Allen and agreed. (Vote 10 For. 0 Against. 0 Abstentions).

- 4199. Deeds List** – to receive a list of deeds and like documents and, if so desired by a member, to arrange to produce any item for inspection at the next meeting of the Council.
The Deeds List was circulated and the TC Informed Councillors that if they wished to see any particular document to inform her.
Cllr. Musker asked for more information regarding a 1982 Deed relating to Silcrest Engineering Ltd. The TC explained that she would obtain a copy of the Abstract of Title for examination.

The Chairman suspended Standing Orders.

- 4200. Public Open Question** – To receive questions from the Public. Each member of the Public may have up to 2 minutes' time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.

No members of the public were present.

- 4201. Police Report** – The Police will provide a report for information only. **(Appendix A)**
The Police Report had been circulated to all prior to the meeting. PCSO Mark James explained in response to a question by Cllr. Johns that crime figures often fluctuated from month to month.
It appears that that 19/20 North Road maybe occupied again; the Closure Order had been lifted but there are still some restrictions in force. PCSO James will contact TDC for more information and will let the Council know the current situation.

- 4201 County Councillor's Report (Appendix B)**
Cllr. Parsons sent his apologies, but his written report had been circulated to all.

- 4202. District Councillors' Report**
Cllr. Hutchings sent his apologies but he had sent a written report as follows:
'Not a lot to report as we have been in Elections and the only meeting has been to elect leaders and chairs etc. The first meeting as you can imagine was rather interesting as we now have a hung Council. I have been selected to sit on Community and Resources Committee so that should not only be very interesting but useful. I will also be sitting on Audit and Governance. I am still chasing up the Redrow pitch. It would seem that the levels are in fact wrong. We are waiting on technical reports to assess if the drainage will work properly with incorrect levels. This of course is what we had expected. Until we get the technical results resolved, the transfer will remain on hold. I am happy to continue trying to resolve the issue not only as a TDC councillor but on behalf of the Council should you wish me to.
I am writing this on Monday morning just before being summoned to a meeting with the new leader and deputy leader of the TDC. Let's just say I've been fighting for what I believe is right for Holsworthy. Although, it would seem that some in Torridge do not like being challenged. I can't tell you exactly what the concerns are at this stage but be assured I am still working for the greater good of our town.'

The Chairman returned to Standing Orders

- 4203. Council Meeting Minutes** - To approve and sign the Minutes of the Council Meeting held on the 3rd April 2019 (Copy enclosed).

Cllr. Allen proposed that the Minutes of the Meeting held on the 3rd April 2019 be approved. This was seconded by Cllr. Musker and agreed. (Vote 6 For, 0 Against, 4 Abstentions).

- 4204. Matters Arising** - To consider matters arising from the Minutes of the 3rd April 2019 Meeting, not already covered by the Agenda. For information only.

Minute 4159 – 3rd April 2019

Cllr. Shepherd requested an update on the Bus Shelter photos. The TC explained that the photos were still to be sourced.

4205. Mayor's Announcements – To receive a report from the Mayor.

The Mayor read out a card received by the Council thanking the ATTC Kerry Punter for her assistance as a Community Co-responder when a lady fell in the Manor Car Park injuring herself.

4205. To Receive, and to Ratify the Decisions Therein, the Minutes of the Following Committee Meetings: -

a) Planning & Highways Committee 10th April 2019

Minute 350

Cllr. Shepherd asked if the display of poppies could be removed from the Holsworthy Sign near Deer Park. The TC will ask the Maintenance Operative to do this.

b) Parks Committee 17th April 2019

Minute 955

for Cllrs Allen and Hutchings and the TC had met with Sutcliffe Play and had received the quote the preferred option which included a new item of multiplay, a new swing and the increased rubber mulch area and they were happy to recommend the Council go ahead with this. The TC gave a brief update on the wall bordering the footpath from Waitrose to Parsons Close: a TDC Building Control Officer had visited the site to assess the problem but could not find any immediate urgent issues.

c) Finance and General Purposes Committee 24th April 2019

Minute 1101

The TC has received a response from the TDC Head of Recycling explaining the work schedules are currently being reviewed as they need updating in line with the resources available. The new schedules should be available in June.

Cllr. Allen requested that DCC are informed that weeds are encroaching onto the Cycle path at Victoria Hill.

d) Planning & Highways Committee 1st May 2019

No comments raised.

4206. To Receive External Committee Updates (copy of any reports will have been sent prior to the Agenda circulation).

Cllr. Briggs gave an update on the recent Community Forum she had attended on behalf of the Council. The Forum had received a presentation from Westward Housing Association including information on grants that may be available. They had also discussed the increase in clinics at the Hospital.

4207. To Receive Correspondence – To receive a list of correspondence in April and make decisions on any actions to be taken on matters arising from these.

- Bude Canal Trust Bi Centenary celebrations all Councillors are welcome, with the Mayor having a complimentary ticket.

- Letter received from Holsworthy Lions Club regarding the planting in September/ October of red, white and Blue crocus bulbs around the 40 Memorial Trees in the Park. After discussion Cllrs. agreed that this would be an excellent idea.

- Letter received from Holsworthy Lions regarding the loaning of 20 Market Gazebos for a beach fun day at Bude on the 29th June to raise funds for Holsworthy and Bude Colleges. There were several issues raised by Councillors regarding this request and the TC was asked to write to them seeking further information.

- 4208. Town Clerk's report** - To receive a report from the Town Clerk for information only.
Cllrs. Johns, Kenneally, Shepherd and Tallon confirmed that they are willing to attend the meeting arranged by some of the Traders in the Market Hall at 6pm on Monday 10th June 2019. It was agreed that the cost of the hire of the Market Hall would be waived on this occasion only but any future meetings the room hire would be charged for.

The Councillors on the Planning and Highways Committee were circulated with a notice of a Planning Application no 1/0412/2019/FUL which comments were asked for by the 9th June. This is before the next Planning and Highways Committee on the 19th June so Committee members were asked to consider the planning application and feed back to the Office whether they thought a urgent Committee meeting should be called.

- 4209. Exchange of information** - With permission of the Mayor, to exchange information only on any other subject
Cllr. Heaven thanked everyone for their support at the first part of the Annual Meeting of the Council on the 15th May 2019.

4210. Close

Cllr. Heaven formally closed the meeting at 7.40pm