

## Vanessa Saunders - Town Clerk/Responsible Financial Officer Manor Offices, North Road, Holsworthy EX22 6DJ Tel: 01409 253312

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1st July 2020

To: All Members of the Market Committee.

Dear Councillor,

You are hereby summoned to attend the meeting of the Market Committee, to be held remotely using Zoom on Wednesday 8th July commencing at 3.30pm for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

Vanessa Saunders

**Town Clerk** 

## Please turn off your mobile phones for the duration of the Meeting

## <u>Agenda</u>

- Apologies for Absence. (Please make apologies known to the Town Clerk). 1.
- 2. Declarations of Interests - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
- 3. Minutes of the Last Meeting - To sign the Minutes of the Market Committee Meeting held on the 12th February 2020.
- Matters Arising To consider matters arising from the Minutes of the 12th February 2020 4. Meeting not already covered by the Agenda. For information, only.
- 5. Market Accounts - to discuss the Income and Expenditure breakdown for Holsworthy Market and the budget for 2020/2021.
- 6. To discuss the Marketing and Promotion of the Market
- 7. To discuss and resolve any other issues relating to the Market.
- 8. Market Manager's Report.
- Town Clerk's Report. 9.
- 10. Close

Clirs. Heaven, Kenneally, Musker, Parker, Shepherd, Stanton & Tallon.