



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
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6<sup>th</sup> November 2019

**To: All Members of the Market Committee.**

Dear Councillor,

You are hereby summoned to attend the meeting of the **Market Committee**, to be held in the **Market Chambers, Holsworthy, on Wednesday 13<sup>th</sup> November 2019 commencing at 3.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public and market traders are welcome to attend.

Yours sincerely

**Vanessa Saunders**  
**Town Clerk**

**Please turn off your mobile phones for the duration of the Meeting**

#### **Agenda**

1. **Apologies for Absence.** (Please make apologies known to the Town Clerk).
2. **Declarations of Interests** - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Minutes of the Last Meeting** – To sign the Minutes of the Market Committee Meeting held on 11<sup>th</sup> September 2019.
4. **Matters Arising** – To consider matters arising from the Minutes of the 11<sup>th</sup> September Meeting not already covered by the Agenda. For information, only.
5. **Market Accounts** - to discuss the Income and Expenditure breakdown for Holsworthy Market and the budget for 2020/2021.
6. **To discuss the outcome of the Market Liaison Committee held before this meeting on the 13<sup>th</sup> November 2019**
7. **To discuss the opening of the Market between Christmas 2019 and the end January 2020.**
8. **To discuss the Marketing and Promotion of the Market**
9. **To discuss the Market Charter**
10. **To discuss and resolve any other issues relating to the Market.**
11. **Market Manager's Report.**
12. **Town Clerk's Report.**
13. **Close**

**Cllrs. Heaven, Kenneally, Musker, Parker, Shepherd, Stanton & Tallon.**