



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
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5<sup>th</sup> September 2019

**To: All Members of the Market Committee.**

Dear Councillor

You are hereby summoned to attend the meeting of the **Market Committee**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday, 11<sup>th</sup> September 2019 commencing at 3.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public and market traders are welcome to attend.

Yours sincerely

**Vanessa Saunders**

**Town Clerk**

**Please turn off your mobile phones for the duration of the Meeting**

#### **Agenda**

1. **Apologies for Absence.** (Please make apologies known to the Town Clerk).
2. **Declarations of Interests** - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Minutes of the Last Meeting** – To sign the Minutes of the Market Committee Meeting held on 12<sup>th</sup> June 2019.
4. **Matters Arising** – To consider matters arising from the Minutes of the 12<sup>th</sup> June Meeting not already covered by the Agenda. For information, only.
5. **Market Accounts** - to discuss the Income and Expenditure breakdown for Holsworthy Market.
6. **To give an update on the arrangements for the Christmas Switch on Markets**
7. **To discuss the Market Charter.**
8. **To discuss and resolve any other issues relating to the Market.**
9. **Market Manager's Report.**
10. **Town Clerk's Report.**
11. **Close**

**Clrs. Heaven, Kenneally, Musker, Parker, Shepherd, Stanton & Tallon.**