



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, Holsworthy, Devon, EX22 6DJ
Tel: 01409 253312
E-Mail: townclerk@holsworthytowncouncil.gov.uk*

23rd January 2020

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 29th January 2020 at 4 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 27th November 2019
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 27th November 2019 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To receive an update and make any recommendations on the final expenditure and income in relation to the Christmas Events.**
7. **To discuss a contribution from the Council to works required in the Town Clerks office.**
8. **To authorise expenditure on emergency works required at Penroses Terrace.**
9. **To discuss the purchase of official photographs.**
10. **To discuss and approve the funding contribution towards the Institute of Place Management Workshop on the 29th January 2020.**
11. **To Receive an Update from the TC, on the Earmarked Reserves of the Council and to recommend the current projects to be brought forward into the Earmarked Reserves for the financial year 2020/21.**

12. Town Clerk's Report – to receive a report from the TC for information only.

13. Close

Cllrs. Allen, Heaven, Parker, Hutchings, Johns, Shepherd and Tallon.