



*Vanessa Saunders - Town Clerk/Responsible Financial Officer*  
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**23rd May 2019**

**To: All Members of the Finance and General Purposes Committee**

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 29<sup>th</sup> May 2019 at 5.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

**Vanessa Saunders**  
**Town Clerk**

**Members are requested to turn off their mobile phones for the duration of the Meeting**

#### **AGENDA**

- 1. To elect the Chair for 2019/20.**
- 2. Apologies for absence** (Please make any apologies known to the Town Clerk).
- 3. Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
- 4. Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 24<sup>th</sup> April 2019
- 5. Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 24<sup>th</sup> April 2019 not already covered by the Agenda. For information only.
- 6. Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
- 7. To discuss the provision of hanging flower baskets in the Town.**
- 8. To discuss the part funding of picnic benches within Stanhope Park.**
- 9. Town Clerk's Report** – to receive a report from the TC for information only.
- 10. Close**