



Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, Holsworthy, Devon, EX22 6DJ
Tel: 01409 253312
E-Mail: townclerk@holsworthytowncouncil.gov.uk

20th November 2019

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 27th November 2019 at 5.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 30th October 2019
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 30th October 2019 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To give an update and authorise expenditure on the 2019 Christmas Switch On Event**
7. **To discuss and recommend an application to the Pocket Parks Programme**
8. **To discuss the purchase of a VE Day Commemoration circular bench for the Square.**
9. **To discuss any expenditure required on new Welcome to Holsworthy signage for the entrances to the Town.**
10. **To discuss the Council entering for the 2020 Britain in Bloom.**
11. **To discuss the draft Budget for 2019/20.**
12. **Town Clerk's Report** – to receive a report from the TC for information only.
13. **Close**

Clhrs. Allen, Heaven, Parker, Hutchings, Johns, Shepherd and Tallon.