



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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24th October 2019

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 30th October 2019 at 5.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 25th September 2019
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 25th September 2019 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To give an update and authorise expenditure on the 2019 Christmas Switch On Event**
7. **To revise the options for the opening of other Bank Accounts**
8. **To agree the reinvestment of the Council's funds currently held in a Deposit Bond.**
9. **To consider any action to be taken on outstanding rent arrears.**
10. **To discuss the purchase of official photographs.**
11. **To discuss the draft Budget for 2019/20.**
12. **Town Clerk's Report** – to receive a report from the TC for information only.
13. **Close**

Cllrs. Allen, Heaven, Parker, Hutchings, Johns, Shepherd and Tallon.