



Minutes of Full Council Meeting held on Wednesday 13th February 2019
at 7pm in the Council Chambers, Market Hall, Holsworthy

Present: Cllr. J. Hutchings, J. Briggs, J. Heaven, H. Parker, J. Sanders, P. Shepherd, M. Stanton & K Watson.

In attendance: Town Clerk (TC)
ATTC
Zoe Uglow Holsworthy Post (Press)
Nigel Kenneally (Public)
George Wilcox (Public)

Before the meeting commenced a minutes silence was held in memory of the Deputy Mayor Cllr. Colin Punter who passed away on 23rd January 2019.

4107. APOLOGIES FOR ABSENCE

Cllr. Musker, Cllr. Allen, PCSO Mark James Holsworthy Sector Devon & Cornwall Police, Cllr. Barry Parsons (DCC) Cllr. Ian Parker (TDC)

4108. DECLARATIONS OF INTERESTS

Cllr. Hutchings asked Councillors to declare any relevant interests as they arose.

4109. PUBLIC OPEN QUESTION TIME

There were no questions asked.

4110. PRESENTATION ON THE WORK OF CONNECT BUDE FROM RICHARD WOLFENDEN BROWN CHAIR CONNECT BUDE, MIKE MOORE TREASURER CONNECT BUDE AND DR MICHAEL IRELAND OF OKERAIL.

A Presentation was given to members about the work of Connect Bude and its aims of reconnecting Bude and Holsworthy to the National Railway Network, initially via Okehampton. It is intended that the Holsworthy branch line would be the first to be opened up with Bude following after.

Mike Moore explained that the group wishes to encourage 'cross-border' cooperation between Councils and Stakeholders. They are keen to gain the support of people in Holsworthy and request that any Councillors that are interested in their work be appointed to attend their meetings so that they can report back to the Council on the work that is being carried out by the group.

The aims of Connect Bude are:

- a. To campaign to reconnect Bude and Holsworthy to the National Rail Network, initially via Okehampton.
- b. To promote an improved Rail service between Okehampton and Exeter and beyond.

c. To ensure the trackbed of the former railway is protected against further development.

d. To garner the widespread community support of individuals, elected representatives and businesses in order to achieve the first three objectives

Cllr. Parker asked how the existing cycle paths would be affected by the proposed rail line especially as so much hard work had previously been done to create them?

1630

It was explained the intention was for the rail line to run alongside the cycle path and it would not be affected.

Cllr. Watson expressed an interest in becoming involved in Connect Bude and would be willing to attend meetings on behalf of the Council. It was explained that as the composition of the Council may change after the elections in May, any formal Councillor appointment to Connect Bude would happen after the new Council was appointed.

7.45pm Richard Wolfendon Brown, Mike Moore, Dr Michael Ireland, George Wilcox and Nigel Kenneally left the meeting.

4111. POLICE REPORT (Appendix A)

PCSO James sent his apologies prior to the meeting. The Police Report was circulated to all.

No questions were raised.

4112. COUNTY COUNCILLOR'S REPORT (Appendix B)

Cllr. Parsons sent his apologies prior to this meeting. The report had been circulated to all.

No questions were raised.

4113. DISTRICT COUNCILLORS REPORT

Cllr. Parker sent his apologies prior to this meeting.

4114. COUNCIL MEETING MINUTES

The Minutes of the Meeting of the 16th January 2019 had been circulated prior to the meeting.

After a discussion of the minutes Cllrs Parker and Hutchings requested that item 4095 is amended to read as follows:

Regarding Holsworthy Hospital and health and wellbeing provision generally in the area, there has been a problem for some time in trying to recruit Doctors and Nurses into the area: this has been an ongoing problem. In the interim work is being done to provide end of life care locally: not in the hospital but in Residential Homes where Community nursing care can be provided if considered necessary

The amended Minutes once approved are to be signed at the Council meeting on the 6th March.

Cllr. Watson proposed that the Minutes of the Meeting held on the 16th January 2019 be amended accordingly and then approved. This was seconded by Cllr. Sanders and agreed. (Vote 8 For, 0 Against, 0 Abstentions)

4115. MATTERS ARISING

None were raised.

4116. MAYORS ANNOUCEMENTS

The Mayor explained that under this Agenda item he would detail both his work as a District and Town Councillor.

At the recent Internal Overview & Scrutiny meeting at TDC the main discussion was the Budget for 2019/20. An increase of 5% was recommended on the Council Tax for a Band D property, which would mean that it would meet the 3% Cap set by the Government and therefore prevent a referendum.

Part of the predicted shortfall in the budget will be taken from the New homes Bonus. However, the Councillors £2000 grant money will still be in place. The final Council Tax requirement figure will not be known until DCC set their final budget requirements. Town and Parish Councils part of the overall Council Tax is only 3%; a small proportion of the final Council Tax payable.

1631

Progress is slow on the Redrow pitch, but this is still being pursued with TDC.

Work is being done to contact the owner of the Coles Mill Viaduct to try and progress the plans to bringing it back into use in the future.

Cllr. Hutchings had attended a TDC Planning Meeting to gain a better insight and understanding of how the Planning system works. Complaints had been received about the litter in the cemetery, the lack of a waste bin in the car park area and that the existing recycling bin was not being emptied. He has asked that is investigated and resolved by the relevant officer.

The Mayor handed a press release to all members in relation to the opening of the Bargain Buys Shop which is due to be opened of the 14th February at 10am.

4117. ACCOUNTS DUE FOR PAYMENT AND BUDGET REVIEW (APPENDIX B)

The TC went through the payments to be approved, highlighting various items of Expenditure and Income including repayment of the Holsworthy Youth Council grant back to the applicant for the grant Holsworthy Hamlets Parish Council.

Cllr. Parker proposed that the accounts for payment be approved. This was seconded by Cllr. Heaven and unanimously agreed. (Vote 8 For, 0 Against, 0 Abstentions).

The TC went through the Budget Sheet, highlighting the income and expenditure in relation to the Office and Events Budgets.

Cllr. Shepherd queried the expenditure noted as Market Assistant 1 and 2 and why the names of the persons concerned are not noted. Cllr. Shepherd was informed that how best to record these details had been agreed in a previous meeting.

4118. TO RECEIVE, AND TO NOTE, THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

The Minutes had been circulated with the Agenda. Cllr. Hutchings took Members through the Committee Minutes in turn and asked if there were any queries.

a) Parks

Item 921

Cllr. Watson asked who the owner of the Wildlife Pond was. The TC confirmed that it was under the ownership of the Ruby Country Partnership and the area is maintained by them. Cllr. Allen has confirmed that he has spoken with the Community College about them becoming involved and assisting in the up keep of the area.

Item 923

Cllr. Watson asked for an update on the faulty item of Outdoor Gym equipment. The TC confirmed that she is continuing to correspond with the manufacturers of the equipment to try and resolve the matter.

b) Planning & Highways

No queries were raised.

4119. TO DISCUSS THE ELECTION PROCESS FOR THE TOWN COUNCIL ELECTIONS TO BE HELD ON THE 2ND MAY 2019.

The TC confirmed that the elections for both Town and District Councillors will be taking place on the 2nd May 2019. The District Council are intending to hold a prospective Candidates Evening in Bideford at 6pm on the 6th March, mainly for those intending to stand for election as a District Councillor but also included will be information on the Town and Parish election process. This is the same evening as the next Full Council. It was agreed that the Council should hold its own informal session at 6pm on the 6th March for those people in the town who are interested in becoming Town Councillors where they can meet with current Councillors to discuss the role.

1632

The TC explained the process to Members. Present Councillors who wish to stand for election again will still need to complete the relevant paperwork and the completed forms would need to be personally handed to the Elections Officer at TDC for verification.

The Council has twelve Councillors therefore if more than twelve people stand for election an election will take place.

The TC confirmed that the Nomination for Election Packs compiled by TDC will be available from her from the 6th March.

4120 TO DISCUSS AND AGREE THE PHOTOGRAPHS TO BE USED IN THE BUS SHELTER

One of the Council's agreed projects for 2018/2019 is to place four photographs depicting the town in the Bus Shelter. The suggestions for the four photographs are:

- 1) A map of Holsworthy showing points of interest i.e.; Council Offices, Libraries, Churches, Clubs etc
- 2) A photo of St Peters Fair present & past showing the Pretty Maid Ceremony .
- 3) A photo of Holsworthy Market & with an insert of a smaller historic picture of the market from when cattle were sold from the Square.
- 4) Stanhope Park

All photos chosen would need to conform to the correct DPI quality for the pictures to be reproduced.

A question was asked whether all Cafes and Pubs will be listed on the map. Cllr. Hutchings suggested that the map should mainly show points of interest for visitors to the town and that the area around Fore Street and the Square be highlighted generally as a retail and refreshment area.

After discussion It was agreed that the subjects for the four photographs be as listed above..

4121. TO DISCUSS AN AGREE A NUMBER OF VIREMENT OUT OF AND IN TO THE EARMARKED RESERVES OF THE COUNCIL

The TC went through and explained a number of suggested virements as listed below:

1. £782.11 Refund of Youth Council Funds from the Earmarked Reserve Youth Council to the Misc. expenditure Budget
2. £900 for a Jet Washer from the Earmarked Reserve Maintenance Fund for the Play Area to the Parks Budget.
3. £1284 for the CCTV Playground enhancement from the Earmarked Reserve Maintenance Fund for the Play Area to the CCTV Earmarked Reserve.
4. £1989.97 from the Earmarked Reserve Park Projects to the CCTV Earmarked

Reserve.

5. £250 from the Grants Budget to an Earmarked Reserve for the Twinning Assoc Civic Reception.

All virements from and to Budget headings and from the Earmarked Reserves that are over £5,000 must be approved by Full Council. Virements below £5,000 can be approved by the Finance and General Purposes Committee with those items that are under the remit of the Parks Committee if possible, discussed there beforehand with a recommendation given to the Finance and General Purposes Committee that they be approved.

Cllr. Sanders proposed that the virements as listed be approved. This was seconded by Cllr. Heaven and unanimously agreed. (Vote 8 For, 0 Against, 0 Abstentions).

4122. TO RECEIVE EXTERNAL COMMITTEE UPDATES

None were received.

4123. RECEIVE CORRESPONDENCE

None were received.

4124. TOWN CLERK'S REPORT

The TC reminded all Members that applications are now invited for organisations to apply for a grant from the Council, and nominations were also now invited for the Freeman and Community Champions. Adverts with the details of how to apply or make a nomination have been placed in the Holsworthy Post, as well as on the Council website and Facebook page.

Nominations for the Freeman of Holsworthy are made by the residents of the town with the final decision being made by the Council. Community Champions are nominated by Cllrs.

All forms can be collected from the office, the closing dates are as follows:

- Freeman nominations are to be received by the Council by the 23rd March 2019
- Community Champions nominations are to be received by the Council by the 23rd March 2019
- Completed Grant applications to be received by the Council by noon on the 12th April 2019

The Grant Cheques and the award of the Freemans Trophy and Community Champions Certificates will be presented at the Annual Meeting of the Council on the 15th May.

4125. EXCHANGE OF INFORMATION

None were received.

Cllr. Watson proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. Cllr. Briggs seconded this proposal and it was unanimously agreed (Vote 8 For, 0 Against, 0 Absentations).

4126. TO GIVE AN UPDATE ON THE MAGPIE/RBL CLUB LEASE AND AGREE THE NEXT STEPS TO BE TAKEN.

A brief update was given on the latest position regarding the Magpie/RBL Club Lease.

4127. TO GIVE AN UPDATE ON THE NEW SPORTS PITCH.

Cllr. Hutchings explained that he was due to meet with officers from TDC shortly to inspect the Pitch again and to try and progress matters.

4128. CLOSE

Cllr. Hutchings formally closed the meeting at 8.44pm

Signature.....

Date.....