



Minutes of Full Council Meeting held on Wednesday 6th March 2019
at 7pm in the Council Chambers, Market Hall, Holsworthy

Present: Councillors J Allen, J, Briggs, J. Heaven, K. Musker, H. Parker, J. Sanders, P. Shepherd, M. Stanton & K Watson.

In attendance: Town Clerk (TC)
Zoe Uglow Holsworthy Post (Press)
TDC Cllr. I. Parker
Mr Ian Edwards and Mrs Jaqi Edwards

Mayor Cllr. Hutchings was not in attendance at the start of the meeting. As the Council does not have a Deputy Mayor at present Cllr. Allen was elected as Chair.

4129. APOLOGIES FOR ABSENCE

Cllr. Hutchings, PCSO Mark James Holsworthy Sector Devon & Cornwall Police, Cllr. Barry Parsons (DCC), ATTC.

4130. DECLARATIONS OF INTERESTS

Cllr. Hutchings asked Councillors to declare any relevant interests as they arose.
The Chairman suspended Standing Orders.

4131. PUBLIC OPEN QUESTION TIME

There were no questions asked.

4132. POLICE REPORT (Appendix A)

PCSO James sent his apologies prior to the meeting. The Police Report was circulated.
Cllr. Watson requested that the Police be asked to provide an update on the recent burglaries at Holsworthy Golf Club, Bude Football Club and in Bodmin.

4133. COUNTY COUNCILLOR'S REPORT (Appendix B)

Cllr. Parsons sent his apologies prior to this meeting. The report had been circulated to all.
No questions were raised.

4134. DISTRICT COUNCILLORS REPORT

Cllr. I. Parker explained that he would not be standing for re-election as a District Councillor at the next election on the 2nd May.

Although the District Council's budgets were stretched for the next financial year, he was pleased to announce that the Councillor's £2,000 grant 'pot' for their communities was still in place. £17,500 had been awarded to Torridge from the Dept of Housing, Communities and Local Government to aid the area through the Brexit process. Cllr. I. Parker was not sure whether Devon County Council would be supporting the TAP Fund for 2019/20.

Cllr. Allen, as the acting Chair of the Meeting, thanked Cllr. I. Parker on behalf of the Council for all his work on behalf of Holsworthy.

Cllr. Hutchings sent his apologies prior to the meeting but gave a written report as follows:

Sorry I am unable to attend tonight but I am working. This month seems to have been taken with meeting after meeting! At the beginning of the month TDC were discussing the budget and at the 'budget special' the budget was eventually agreed at a 3.1% increase which is the maximum

allowed for without a referendum.

The Holsworthy Hospital Engagement Group continues to meet fortnightly and progress is being made regarding some beds being made available locally. The procurement process is well underway and hopefully we should have full details and a contract in place in the next couple of weeks.

As a District Councillor for Holsworthy Rural I also cover the Parishes of Holsworthy Hamlets and Sutcombe. I have attended both of their monthly meetings. The usual problems including highways and planning were discussed.

On the 14th February I was invited to open the new Bargain Buys store in the town. They brought the town to life for a few hours, although some didn't appreciate the loud music it definitely drew a crowd. I wish them every success in the town.

As you are all aware the lease for the Magpie/RBL Club has now been signed. I hope that long term this will benefit the Magpie/RBL CLUB and the Football Club.

The stake saga - many of you will be aware this was when a stake holding up one of the memorial trees in the park was removed. The power of social media made the culprit see sense, not only apologise but replace the stake within 48 hours. The local comments were fantastic in support of the project and it showed what a great community spirit we have here in Holsworthy.

This week we have had a meeting with Plandscape to discuss their contract. This will be reviewed again once the new playing field is adopted by the Town Council.

The TC and I met with County Cllr. Barry Parsons and a couple of representatives from Devon Highways; a very constructive meeting which is the first time we have met with Highways for nearly two years. We pointed out several areas of concern, including blocked drains on the highways and signage for the low bridge on Chapel Street which continues to cause problems. The Industrial Estate roads were also discussed, and we have already had feedback from the officers so a productive meeting.

Fingers crossed the 'swimming pool' outside Peter, Peter and Wright is now fixed. Amazing what happens when you unblock a drain! The final part of the repair will be to resurface part of the road to get rid of the final pools of water – this work to be done overnight on the 15th/16th March.

Last month I mentioned the electrical charging points which were due to be installed in Manor Car Park, unfortunately someone made a mistake and a new location in the car park is required. I will let you know more when I do!

As requested by some local residents the motorcycle parking bay in the car park has been re-marked and new marking for the coach bays has been completed.

Finally, please remember those of you intending to stand for re-election you need to get your election papers into TDC, make sure you don't miss the date!

Cllr. H. Parker asked if the Mayor could, in future, separate his District Councillor report and the Mayor Announcements as it could be confusing especially to members of the public who may not be sure of the different work areas of a District and Town Councillor. It was agreed that the Mayor would be asked to do this in the future.

The Chairman returned to Standing Orders

4135. COUNCIL MEETING MINUTES

The Minutes of the Meeting held on the 16th January 2019, as amended, and the 13th February 2019 were circulated.

Cllr. Sanders proposed that the Minutes of the Meeting held on the 16th January 2019 as amended be approved and the Minutes of the 13th February be approved. This was seconded by Cllr. Watson and agreed. (Vote 7 For, 0 Against, 2 Abstentions)

4136. MATTERS ARISING

Item 4110 - Cllr. Watson enquired if any further information had been received from Connect Bude but the TC confirmed it had not.

Item 4114 – The Minutes of the 16th January had been amended as agreed and they were duly signed.

Item 4120 – The photos for the bus shelter were still being sourced. Cllr. Shepherd said he may be able to source some, and it was agreed that the Holsworthy Post be asked to write an article asking its readers have any suitable photos.

4137. MAYORS ANNOUCEMENTS

See Minute 4134 District Councillor Report.

4138 ACCOUNTS DUE FOR PAYMENT AND BUDGET REVIEW (APPENDIX B)

The TC went through the payments to be approved, highlighting various items of expenditure including the purchase of a new hedge trimmer, two chairs for the office, the hiring of a skip and income relating to the refund of electricity payments made regarding the Pavilion.

Cllr. Heaven proposed that the accounts for payment be approved. This was seconded by Cllr. Parker and agreed. (Vote 9 For, 0 Against, 0 Abstentions).

The TC went through the Budget Sheet, highlighting the income and expenditure in relation to the Magpie/RBL Club who have paid the backdated rent due after the signing of the new Lease. The recent virements agreed by the Finance and General Purposes Committee were noted.

The new Chair of the Finance and General Purposes Committee is Cllr. Heaven.

4139. TO RECEIVE, AND TO NOTE, THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

The Minutes had been circulated with the Agenda. Cllr. Allen took Members through the Committee Minutes in turn and asked if there were any queries.

a) Parks 20th February 2019

No queries were raised

b) Planning & Highways 20th February 2019

No queries were raised.

c) Finance & General Purposes 27th February 2019

No queries were raised

4140. TO AGREE THE AMENDMENTS TO THE COUNCIL'S ASSET REGISTER

The TC went through the Council's Assets Register for 2019, explaining that various items, when purchased, had been added during the year. The CCTV and Christmas Lights entries had been revised to make the entries clearer and to include the new purchases. Revaluations of all the Council's buildings had been carried by an independent Valuer as this had not been done for some time, this had resulted in a large uplift in the value of the buildings. Cllr. Allen requested that Item no 82 on the schedule be amended to show the purchaser of the item and that the two dragon statuettes on show in the council offices be included. It was agreed that the buildings be revalued every three years.

Cllr. Sanders proposed that the updated Asset Register, with amendments, be approved. This was seconded by Cllr. Parker and agreed. (Vote 9 For, 0 Against, 0 Abstentions).

4141 TO AGREE THE TRANSFER AND OWNERSHIP OF THE AMENITY SPACE AND PLAY AREA AT STATION CLOSE FROM LINDEN HOMES TO THE COUNCIL

The Land Registry Transfer and Plan of the site was circulated. The Parks Committee of the 20th February had discussed the transfer of the land and had recommended that Council agree the transfer, with a further £12,00 to come from Linden Homes to replace the Play Equipment.

Further works would be required to landscape the slope at the back of the site and quotes for this work and the play equipment would be sought.

Cllr. Allen proposed that the Council agree the transfer of the Recreational and Play area within Station Close to the Council; with an additional sum of money to be provided from the current landowners to replace the Play Equipment. This was seconded by Cllr. Sanders and agreed. (Vote:9 For, 0 Against, 0 Abstentions)

4142. TO CONSIDER LEGAL ACTION BEING TAKEN REGARDING THE OUTDOOR GYM EQUIPMENT

A photograph was circulated showing the faulty piece of equipment.

It was explained that the weld on the equipment had failed and that it was now chained up so people could not use it.

When reported to the manufacturers they had refused to replace it stating that the fault had occurred because the limiters had failed and the continued use of the equipment had caused the issue, therefore they would not replace but only repair again at a cost to the Council of £566. It was explained to the manufacturers that the limiters are still working, and that the equipment is regularly checked however they have still declined to replace it. In view of this, it is suggested that legal action is taken against the manufacturer. Cllr. Sanders suggested that before legal action is commenced an independent report on the item is obtained. After discussion, it was agreed to obtain an independent report and if this was supportive of the council's case that legal action, at a cost of up to £500, be taken against the manufacturer and the Chair of the Parks Committee be kept informed.

Cllr. Allen proposed that legal action is taken against the manufacturers of the outdoor gym equipment if appropriate. This was seconded by Cllr. Musker and agreed. (Vote 9 For, 0 Against, 0 Abstentions).

4143 TO GIVE AN UPDATE ON THE TOWN COUNCIL ELECTION PROCESS

Councillors stated that it was good to see several members of the public attend the informal drop in session on becoming a Town Councillor held immediately before the Council meeting. The TC had given out a number of packs giving information on and explaining the role of a Holsworthy Town Councillor. Also handed out were the Nomination Packs from the District Council containing the relevant paperwork required to stand for election on the 2nd May.

The TC stressed that the completed paperwork had to be with the Elections Officer of the District Council by 4pm on the 3rd April.

7.46 pm Mr Ian Edwards and Mrs Jaqi Edwards left the meeting. Mrs Edwards saying thank you for the information and that it was nice to see such an efficient and friendly Council.

4144. TO GIVE AN UPDATE ON THE MAGPIE/RBL LEASE.

The Trustees of the Magpie/RBL Club have now signed the Lease and had paid the additional rent due from the 9th August 2017 to date.

4145. TO RECEIVE EXTERNAL COMMITTEE UPDATES

Cllr. Stanton gave an update on the Bude Canal Trust and explained that the 23rd July 2019 is the bicentennial of the canal and there is likely to be an exhibition and display regarding the canal around this date. Once the date of the exhibition is known he will make sure that the TC is aware so this can be circulated.

Cllr. Heaven, who is the Council's representative on the St. Peters Fair Committee stated that she had not been invited to a meeting since she was appointed. The TC would chase this with the Committee.

4146. RECEIVE CORRESPONDENCE

The Minutes of the last Holsworthy Community Forum held on the 24th January 2019 have been received. These will be circulated to all. Cllr. Briggs confirmed that she will be attending the next meeting on the 14th March at 1pm.

4147. TOWN CLERK'S REPORT

The TC reminded all Members that applications are now invited for organisations to apply for a grant from the Council, and nominations were also now invited for the Freeman and Community Champions. Adverts with the details of how to apply or make a nomination have been placed in the Holsworthy Post, as well as on the Council website and Facebook page.

Nominations for the Freeman of Holsworthy are made by the residents of the town with the final decision being made by the Council. Community Champions are nominated by Cllrs.

All forms can be collected from the office, the closing dates are as follows:

- Freeman nominations are to be received by the Council by the 23rd March 2019
- Community Champions nominations are to be received by the Council by the 23rd March 2019
- Completed Grant applications to be received by the Council by noon on the 12th April 2019

The Grant cheques and the award of the Freemans Trophy and Community Champions certificates will be presented at the Annual Meeting of the Council on the 15th May.

A reminder was given about the Defibrillator training to be held in the Market Hall at 6pm on Thursday 21st March.

4148. EXCHANGE OF INFORMATION

Cllr. Watson gave an update on the work of the Community College in increasing their recycling rates. Students had made their own recycling bins to separate rubbish. At present all rubbish put into black sacks was not recycled because of the cost of this to the contract. The College and students were keen to recycle, prevent usage of non-recyclable materials and reuse as much as possible.

Cllrs. Watson and Sanders and the TC had attended a meeting in January with teachers from the College and David Rodgers of TDC to discuss recycling in the District and how the College could help. Mr Rodgers had said he would come back to the Council with further information but nothing as yet has been received. The TC will chase a response.

Cllr. Watson proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. This was seconded by Cllr. Parker and agreed (Vote 9 For, 0 Against, 0 Absentations).

4149. TO GIVE AN UPDATE ON THE NEW SPORTS PITCH.

Cllr. Hutchings had met with officers from TDC to inspect the Pitch and try to progress matters. There are two issues that need resolving being; one the original specification for the Pitch and two any planning enforcement issues relating to the second planning permission granted.

4150. CLOSE

Cllr. Allen formally closed the meeting at 8.00 pm

Signature.....

Date.....