



**Minutes of the Full Council Meeting of Holsworthy Town Council held on
Wednesday 4th March 2020 at 7.00pm in the Council Chambers, Holsworthy.**

Present: Cllr. Heaven, Cllr. Parker, Cllr. Briggs, Cllr. Brown, Cllr. Hutchings, Cllr. Kenneally, Cllr. Shepherd, Cllr. Stanton, Cllr. Tallon

In attendance: TC

Cllr. Barry Parsons Devon County Council,
Holsworthy Post Zoe Uglow,
Vicki Stone, Acting Centre, Manager, Holsworthy Link Centre.
Tom O'Sullivan.

4402. Apologises for absence.

Cllr. Allen, Cllr. Johns, Cllr. Musker. ATTC
TDC Cllr. Jones,
PCSO Mark James & Sgt. Jeep.

4403. Declarations of Interest

Cllr. Heaven asked Councillors to declare any relevant interests as they arose.

The Chairman suspended Standing Orders.

4404. Public Open Question Time – To receive questions from the Public
No questions raised by the public who were present.

4405. Presentation by Vicki Stone, Acting Centre Manager, Holsworthy Link Centre

Vicki explained that the Link Centre provided a mental health support service in the Town, staffed by a small team of four, each working twelve hours a day. Previously the Centre offered support to those with long term mental health issues but the scope of their work has widened to including recovery and outreach support to those people with specific mental health needs to enable them to get back to work or school. This includes working with small groups on specific topics such as Anxiety Management, Managing Anger and Frustration, Self-esteem and Assertiveness, Understanding and Managing Depression, Healthy Living and Arts and Crafts. All people that access the service are assessed first including those that have self-referred themselves to the service, this is to find out the Link Service can best support them. On Tuesday drop in sessions are held at the Link Centre which seem to attract those clients with more long term mental health issues enabling them to get support from staff, gain ideas on how they can better manage their mental health, get practical help with matters such as accommodation, money etc and socialise.

Cllr. Parker asked how people use the Link Service in Holsworthy, Vicki explained that the numbers were around 56 just from the Holsworthy area not including Bude.

Cllr. Heaven asked if clients had problems accessing the service in such a rural area? Vicki explained that previously transport had been supplied by the DWP but this has ceased 12 months ago. As an alternative the Link Centre had tried to support clients to access the Centre by using public transport, but this is proving difficult as some people felt that their mental issues prevented them using public transport or there was no service where they lived. There is no extra funding to assist clients towards the cost of public transport as they are meant to use their PIP. People with depression or anxiety find it difficult to motivate themselves and any obstacles put in the way such as transport issues makes motivation even harder. The World Mental Health Week will be held in May and as part of this the Link Centre will be having an exhibition in Waitrose and it was also agreed that the Town Council would publicise this on the Town Council Facebook page.

Vicki was thanked by the Chair for her useful and very informative presentation.

Vicki Stone left the meeting at 7.13pm

4406. Police Report (Appendix A) The Police report had been forwarded to all Cllrs. No Police were in attendance. There were no questions

4407. County Councillors' Report (Appendix B) Cllr Parsons report had been forwarded to all Cllrs as had his email regarding Coronavirus

Cllr. Parsons also spoke regarding the Mayors comments in the local press, the possible reopening of beds at Holsworthy Hospital and the need to be realistic as to do this would require numbers of nurses which are not available at the moment. However, the achievements so far are considerable from 500 patients using the Hospital as outpatients there are now 2,000. There are also seven beds now available locally.

Cllr. Andrea Davis and Dave Black are re-examining the funding of cyclepaths Including the Ruby Way.

Cllr. Parsons left the meeting at 7.37 pm

4408. District Councillor's Report (Appendix B) Cllr. Jones had sent his apologies for his non-attendance, but a written report had been forwarded to all Cllrs prior to the meeting.

Cllr. Hutchings gave an update as follows:

- He had accompanied Cllr. Kenneally collecting rubbish from an area of land near the entrance to the Industrial Estate.

- lots of applications had been received from various local organisations for funding from his District Council Grant 'pot'.

- The Kivells legal case had been settled.

- The District Council had circulated guidance on the Coronavirus outbreak.

- He is awaiting a response from 1610 to questions asked on the various issues and problems at the Swimming Pool and Sports Hall particularly regarding the changing rooms and the heating.

The Chairman returned to Standing Orders

4409. Council Meeting Minutes - To approve and sign the Minutes of the Full Council held on the 5th February 2020 (Copy attached).

Cllr. Parker proposed that the Minutes of the Meeting held on the 5th February 2020 be approved. This was seconded by Cllr. Briggs and agreed. (Vote 8 For, 0 Against, 1 Abstention).

4410. Matters Arising

Item 4400 – Security Lighting at the Pavilion

Cllr. Kenneally asked if the matter had been reported to HASP. The TC confirmed that it had.

4411. Mayor's Announcements – To receive a report from the Mayor.

Cllr. Heaven stated that many events in February had been cancelled. Cllr. Parker attended a Burns Night Charity in Northam. Further meetings have been set for the VE Day Celebrations for the end of March. Also, TC and Mayor have a meeting with the Toast Master for the end of March Mayors Ball. Okehampton Town Council have a Civic Dinner which I have been invited to.

4412. Accounts Due for Payment and Budget Review

The TC went through the Accounts due for Payment and Budget Review highlighting the reduced income from the Market and the steps taken to reduce the loss to the Council. Cllr. Brown queried whether it is time to revisit the Market. The unspent funds in the Grants Budget would be discussed later in the meeting under Agenda Item 14.

Cllr. Briggs proposed that the accounts for payment be approved. This was seconded by Cllr. Hutchings and agreed. (Vote: 9 For, 0 Against, 0 Abstentions).

4413. To Receive, and to Note, the Minutes of the following Committee Meetings:

a) Market

12th February 2020

Cllr Kenneally referred to the work he had done to promote the Market on various Facebook sites. However, he was limited as to how many Facebook sites he could post on and therefore asked Councillors to help him with this. He had compiled a list of the various sites into groups of five and would circulate this at the end of the meeting.

b) Parks

19th February 2020

No matters were raised

c) Finance & General Purposes

26th February 2020

No matters were raised

4414. To approve the Council's Risk Register for 2020/21.

The TC circulated the Risk Register and explained that any amendments, additions and deletions made are highlighted in red. Councillor Shepherd had gone through the Risk Register in detail and recommended it for approval but with the note that under the Risk Assessment in respect of Councillors Propriety the TC needed to remind all Cllrs. of the differences between personal and pecuniary interests and also remind them to review and keep their register of interests up to date.

Cllr. Shepherd proposed that the Councils Risk Register be approved. This was seconded by Cllr. Parker and agreed. (Vote: 9 For, 0 Against, 0 Abstentions).

4415. To Receive an Update from the TC, on the Earmarked Reserves of the Council and to recommend the current projects to be brought forward into the Earmarked Reserves for the financial year 2020/21.

The list of the Earmarked Reserves and the outstanding projects list for 2019/20 was circulated to all members. The TC went through the list and highlighted a number of unfinished projects for 2019/20 that it was recommended be brought forward into the Earmarked Reserves for 2020/21. It was also suggested that the unspent Grants Budgets for 2019/20 of £750 and the Mayors Charity Budget of £897.50 be brought forward into the Earmarked Reserves for 2020/21. All members were in agreement.

Cllr. Heaven proposed that the proposed additions to the Council's Earmarked Reserves for the financial year 2020/2021 as detailed be approved. This was seconded by Cllr. Shepherd and agreed. (Vote: 9 For, 0 Against, 0 Abstentions).

4416. To give an update on the Skateboard Event to be held on the 19th September 2020 and if applicable authorise any expenditure.

Cllr. Kenneally as the lead Councillor for the project gave a brief outline on the work done so far to progress the project. Contact had been made with Skateboard England as the national body for Skateboarding who had given him the contact details for three organisations who specialised in providing Skateboarding Events and training. He had contacted the organisations regarding providing assistance for the event and two had responded. One in particular would be able to provide Skate/scooter school' on the morning of the event for varying ages and abilities, would co-ordinate a competition event in the afternoon and would also provide the necessary safety equipment. Further details were being sought and Cllr. Kenneally would continue to report back. There was no expenditure to date.

4417. To discuss and if appropriate approve the purchase of senior fitness Equipment

Unfortunately, the bid for funding through the 'Pocket Parks' application had been unsuccessful. After discussion it was agreed that the Cllr. Parker as the Chair of the Parks Committee and the TC meet with the preferred supplier of the Outdoor Gym Equipment to see if any of the costs could be reduced and also ascertain if any other funding is available. It was also suggested that the old Tennis Court site be looked at for resurfacing to provide another play/ games/ exercising area.

4418. To consider and approve a list of dates of Council and Civic Events for the year 2020. (to be circulated)

The TC went through the list of proposed Council and Civic Events for 2020. Cllr. Hutchings confirmed that St. Peters Fair would be held from the 4th to the 12th July inclusive.

There then followed a discussion on whether a Mayor Introduction Ceremony in June should be held after the formal appointment of the Mayor and Deputy Mayor in the Annual Meeting of the Council in May. Cllr. Heaven mentioned that she had attended several such Mayor Introduction Ceremonies and found them very enjoyable for all especially when the awarding of grants to other organisations were included.

Both Cllrs Hutchings and Briggs stated they preferred to have the Annual Meeting in May where the Mayor and Deputy would be elected in a normal meeting and a separate more public ceremonial Event a week later where the Mayor and Deputy would be presented and the Freeman, Community Champions and Grants awarded as detailed in the TC's paper. The dates proposed were the 6th May and the 13th May 2020.

Cllr. Hutchings proposed that the first part of the Annual Meeting of the Council be held on the 6th May 2020 with a public ceremonial Event to be held on the 13th May 2020 with the other dates on the Council and Civic Events list for 2020 agreed. This was seconded by Cllr. Kenneally and agreed (Vote: 6 For, 3 Against, 0 Abstentions).

4419. To receive External Committee Updates (relevant reports have already been circulated to Cllrs.) – Holsworthy Town Councillors appointed as representatives to outside bodies to report on any recent

Cllr. Kenneally informed the meeting that Barnstaple Police Station was closing and would be relocating temporarily before summer. However, the Public Enquiry Counter and the Custody Suite would remain on the current site. On the 19th March he will be attending, with Cllr. Hutchings, a course on preventing Anti-Social Behaviour, followed by a visit to the new Police Headquarters in Exeter and he will report back. Cllr. Kenneally also reminded Cllrs to sign up to the Police Neighbourhood Alert.

4420. To Receive Correspondence. – To receive any relevant correspondence received and make decisions on any actions to be taken on matters arising from these.

Hatherleigh Rotary Club who are organising the Ruby Run have asked for the use of the Market Hall on Sunday 14th June from 8.30am to 4pm. This was agreed with an Invoice to be sent for the hire of £60.

North Devon Hospice wish to use Stanhope Park for a 'Where the Wind Blows' Remembrance Event on the afternoon of Sunday 5th April. This was agreed subject to a Licence being signed and the payment of £30.

Ian Parker and Roger Cusick, who are part of the VE Day 75 years Working Group, are currently working with year 8 students at the College to capture the reminiscences of local people who can remember WW2 on media as an oral history project. This will be launched at an event in the Memorial Hall on the 1st May.

As the project has come out of the VE Working Group Ian and Roger requested that the funds for the hire of the Hall come out of the Council's VE day project fund. This was agreed.

Cllr. Stanton left the meeting at 8.38 pm

4421. Town Clerk's report - To receive a report from the Town Clerk for information only. The TC had nothing to report.

4422. Exchange of information

Cllr. Hutchings informed the meeting that the Holsworthy Luncheon Club had agreed to pay £1,000 for a Defibrillator to be placed outside the Memorial Hall.

Cllr. Brown asked if the matter of the ownership of the fence on the path leading from Sanctuary Road to the College had been determined. The TC confirmed that the fence was not owned by the Town Council or TDC and had contacted both DCC and the College who stated that they did not own it.

4423. Close

The Meeting was closed by Cllr. Heaven at 8.43 pm

Signature.....

Date.....