



**Minutes of the Parks' Committee Meeting held in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 17<sup>th</sup> April 2019 at 5.00pm**

**Present:** Cllr. Allen, Cllr. Parker, Cllr. Hutchings & Cllr. Stanton

**In Attendance:** Town Clerk (TC)  
ATTC

**948. Apologies for absence**  
Cllr. Briggs

**949. Declaration of Interests**  
The Chairman requested that interests be declared as matters arose.

**950. Minutes of last meeting**  
**Cllr. Parker proposed that the Minutes of the Parks Committee held on 20<sup>th</sup> March 2019, be signed as a true record. This was seconded by Cllr. Stanton and agreed. (Vote: 3 For, 0 Against, 1 Abstention).**

**951. Matters Arising**  
Nothing was raised.

**952. To discuss and note the Parks' Expenditure and Budget for the year 18/19**  
The TC went through the Parks Expenditure and Income sheet. The TC confirmed that it was slightly over budget due to the costs of the various investigations in respect of the Redrow Pitch.

**953. Stanhope Park**  
The TC confirmed that the fitting of a new hydraulic fitting to the faulty gate in the Playground area will be done shortly.  
Cllr. Hutchings gave an update on the new sports pitch: it has been looked at by TDC and the levels of the pitch have been ascertained. They are now checking to ensure that the levels are in accordance with those agreed as part of the revised 2015 planning application. Once a transfer is confirmed then Redrow have agreed that they will complete the fencing of the pitch and also install a gate. Cllr. Allen asked for an estimate of the date this will be done. Cllr. Hutchings stated that if all is satisfactory then it hoped that the pitch would be in use for the 2019 Youth Football Season.

Communication is still ongoing with Cllr. Parsons in relation to the replacement of the streetlights that were knocked down by the contractors working on the Pavilion. It appears that the streetlights have been transferred to DCC from Redrow as part of a Section 38 agreement. Cllr. Parsons has been asked to progress the matter with the streetlight team at DCC as the TC has been unable to resolve the matter.

The TC confirmed that she has received plans from Western Power showing the electricity cabling near the Park. This will be useful in progressing a lighting column for the Outdoor Gym to better illuminate the area.

**954. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens.**  
The TC confirmed that she had tried to source 3 quotes for the replacement of the existing pair of entrance gates.

Of the three quotes requested only one was received; the other companies being too busy. After discussion it was that Stacey & Co Ltd should be asked to replace the gates.

In respect of Cllr. Heaven's comments regarding minute 944 about holding a cream tea and outdoor film events in Badock Gardens, it was agreed that these would be great projects for 2019 and should be discussed further with Cllr. Heaven.

A large quantity of plug plants have now been ordered and should arrive by 27<sup>th</sup> April. These will then be brought on in the greenhouse before they are planted out around the Town.

The salt spreader that is sited in Badock Gardens has now been moved to behind the sun lounge out of the way of the public.

Cllr. Hutchings has spoken to an officer at TDC regarding the Council using one of their older units at Holsworthy Industrial Estate for storage. It is believed that the rental would be at minimal or no cost. The TC will investigate.

Cllr. Parker informed members that the Rotary Club are considering entering Holsworthy into "Britain in Bloom for 2020", this would be in conjunction with the Rotary 50 year celebration. Rotary have agreed that this project would be something that they would lead on. After discussion it was agreed that the Council would await further information from the Rotary Club.

**955. To make a recommendation on the selection of a supplier for the new play equipment in the Station Close recreational area**

The TC confirmed that at this stage the transfer documentation has still not been signed. The Council have obtained three quotes for the new play equipment as although the play area did pass a RoSPA inspection, it was agreed that new equipment would make the area safer and more usable.

It was suggested that a mural could be painted on the back wall behind the play area. The TC, when writing to the residents of Station Close to confirm the transfer, will ask their opinion about a mural.

It was agreed that the Cllr. Allen, Cllr. Hutchings and the TC should meet with Sutcliffe Play SouthWest and discuss the preferred option 1, including the refurbishment/replacement of the swing and the increased rubber mulch area.

The TC confirmed that references would also be sought regarding the work of the Company.

Concerns have raised about the condition of a retaining wall on one side of the footpath leading from Waitrose to Parsons Place. The capping on the wall to the parking bays of 2, 3 & 4 Parsons Close is overhanging above the public footpath and there are some concerns that they will fall on someone, especially as there is an eight foot or more drop from the top of the wall to the footpath. Also, the fencing has only been fastened through the coping stone not through the coping stone and wall. It appears also that the mortar holding the coping stone and fence to the wall has eroded and is not securely holding the coping stones in place. The Council are not responsible for the wall or the footpath ; however, the TC has requested the TDC Building Control Section to investigate this as a matter of urgency and has sent them photos of the issues.

It is thought that the footpath (but not the wall) is owned by Waitrose/John Lewis Partnership, they are currently checking their ownership and will confirm asap as well as seeing if they own or know who the owner of the wall is.

**956. Town Clerk's Report**

Nothing to report.

**957. Close**

Cllr. Allen closed the meeting at 6.35pm

Signature ..... Date .....