



Minutes of the Parks' Committee Meeting held in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 19th June 2019 at 5.00pm

Present: Cllrs. Parker, Heaven, Allen, Briggs, Johns, Brown, Kenneally & Stanton
In Attendance: Town Clerk (TC)
ATTC

958. To Elect the Chair for 2019/20.

Cllr. Heaven proposed that Cllr. Parker is elected Chair of the Parks Committee for 2019/2020. This was seconded by Cllr. Briggs and agreed. (Vote: 7 For, 0 Against, 0 Abstention).

959. Apologises for Absence

Cllr. Allen will be attending late.

960. Declaration of Interests

The Chairman requested that interests be declared as matters arose.

961. Minutes of last meeting

Cllr. Parker proposed that the Minutes of the Parks Committee held on 17th April 2019, be signed as a true record. This was seconded by Cllr. Stanton and agreed. (Vote: 2 For, 0 Against, 5 Abstentions).

962. Matters Arising

Item 953

The hydraulic fitting to the faulty gate in the Playground area has been done. Two new signs have been ordered as one has been removed and the other has an old email address on. Communication is still ongoing regarding the replacement of the streetlights that were knocked down by the contractors working on the Pavilion.

Cllr. Johns asked for an update on the Redrow Pitch. The TC confirmed there was nothing new to report at this stage, but Cllr Hutchings was chasing the matter with TDC.

Item 954

Cllr. Allen has contacted the contractor for the new gates at Badock Gardens and these should be completed and installed shortly.

Cllr. Heaven confirmed the holding of a "Cream Tea" event in Badock Gardens, as well as a film evening. Cllr. Kenneally volunteered to assist Cllr. Heaven with this.

Item 955

The TC notified members that Station Close recreational area has now been signed over to the Town Council and therefore a letter will be sent to all the residents surrounding the area informing them of this and the works which are to be carried out. The Maintenance Operative will also now be cutting the grass.

Cllr. Kenneally suggested that the Station Close play area should be named in memory of someone who has done a vast amount for the community of Holsworthy. The TC will investigate this and will take this to Full Council for decision.

963. To discuss and note the Parks' Income and Expenditure and Budget for the year 2019/20.

The TC went through the Parks Expenditure and Income sheet.

964. To authorise a Tree Survey and associated works for a tree in Badock Gardens.

The Maintenance Operative is concerned about a large tree in Badock Gardens which may require works to be done because of its position and the number of people that use the path which it overhangs. It is suggested that tree survey be obtained to consider what works, if any, are needed for the tree and if any if any disease is present. The TC has informed the Mayor of the need for a tree survey and reminded members that the TC/RFO and the Mayor can agree to spend an amount up to £500 without the appropriate Committee approval. The ATTC will arrange for the Arboriculture Consultant who carried out the previous Tree Survey to be contacted and arrange a viewing as soon as possible to find out what works may be required to the tree concerned.

Cllr. Parker proposed that a Tree Survey and any associated works be carried out up to the sum of £500 in respect of the tree in Badock Gardens. This was seconded by Cllr. Johns and agreed. (Vote: 7 For, 0 Against, 0 Abstention).

Cllr. Allen arrived at 5.50pm.

965. To discuss the provision of new circular bench seat for the Square.

As part of the Town Centre Regeneration, the TC has been looking at how the seating in the Square could be improved. New metal benches have been provided around the Pump: a WW1 Bench and two other Holsworthy Benches but the wooden bench around the Tree also needs replacing. The same Company that provided the benches around the Pump also made circular metal benches including specialised ones that could be made to mark the D Day 2020 Anniversary or the VE Day commemorations in 2021.

All agreed that this is a good idea, and the TC was requested to obtain a selection of quotes and designs so the matter could be considered further.

Cllr. Kenneally asked if the plaques from the old benches will be replaced. The TC confirmed that the intention was to mount the plaques on a board to be placed near the benches.

Cllr. Johns asked if the slide in Glebelands can be replaced due to the wear and tear. The TC confirmed that this is a Westward Housing Play Area and therefore would need to be reported direct to them.

966. Stanhope Park

The TC explained that in March 2018 the Parks Committee agreed that a Licence, at a cost of £50 (for a trial period), would be needed for events held by any organisation within Stanhope Park and Badock Gardens.

The TC informed members that she had made contact with Torridge District Council and they confirmed that they charge a Licence Fee of £31 for any non-profit organisation wishing to use Victoria Park for an event.

After discussion it was agreed that a Licence Fee of £30 would be charged for any non-profit organisation holding an event in Stanhope Park or Badock Gardens.

Cllr. Heaven proposed that the Licence Agreement fee of £30 be charged for any non-profit organisation wishing to hold an event in Stanhope Park or Badock Gardens. This was seconded by Cllr. Johns and agreed. (Vote: 8 For, 0 Against, 0 Abstentions).

The following have requested to hold events in Stanhope Park:

Monday 8th July HASP Family Fun Day. Mayor Heaven will be in attendance.

Sunday 14th July 6 A Side Cricket Fun Day Holsworthy Cricket Club

Licences and Invoices for the £30 fee will be issued to both organisations.

Cllr. Allen stated that the Bowling Club light needs to be replaced and have a new timer fitted for dawn to dusk setting. All agreed this should go ahead with the funds to come from the Parks Budget.

Cllr. Allen proposed that a new timer and light should be brought and be fitted by the Bowling Club. This was seconded by Cllr. Brown and agreed. (Vote: 8 For, 0 Against, 0 Abstentions).

Cllr. Kenneally commented that the area around the Skateboard Park is full of rubbish. The TC confirmed that this area is owned and maintained by Redrow. However, contact will be made with Redrow to make them aware of the litter problem.

977. Badock Gardens

The TC confirmed nothing further to add from Item 964.

978. Town Clerk's Report

Correspondence had been received from DCC in relation to the streetlights and hanging baskets in the Square. DCC do not allow hanging baskets to be attached to road lighting columns. It would be better suited to use dedicated poles for such a request.

They also do not allow columns to be painted by non-approved contractors, however SSE (as the incumbent contractor for DCC) can carry this out at a cost of around £26 per column to paint them black.

There is also the option to upgrade the lighting columns to ones that are suitable to take hanging baskets and festoon lighting; with the electrical disconnection and reconnection the cost would be up to £2,000 per column. They would not be prepared to pay for the new columns.

DCC would require the column numbers and the road names, so each column could be identified to see if they needed replacement soon. Any new columns would need to fit in with the status of the area as a conservation area. After discussion, it was agreed that DCC be requested to ensure the painting of all the columns in the Square (8) in Black and Gold at the cost given of approx £26 per column.

Cllr. Parker proposed that DCC be asked to commission the painting of the lampposts in the Square in black and gold at a cost of approx £26 per column. Cllr. Briggs seconded the proposal, which was carried. (Vote: 8 For, 0 Against, 0 Abstentions).

The phone box in Fore Street also needs painting. It was suggested that funds from the Town Regeneration fund could be used for this. The TC will contact BT to ascertain the current situation on the use and whether the Town Council can paint it.

The Maintenance Operative is making and designing planters from old oil drums for the Square; these will be in position for St Peters Fair Week. The HTC lettering to be sprayed or painted onto the oil drum. The ATTC will obtain a quote for the stencil from a local supplier firm as will Cllr. Kenneally.

Flowers are currently being sourced for the planters. Cllr. Heaven requested volunteers to assist and to help moving them into place.

Cllr. Parker informed members that the Rotary Club are considering entering Holsworthy into "Britain in Bloom for 2020", this would be in conjunction with the Rotary 50-year celebration. Rotary have agreed that this project would be something that they would lead on. The Council will await further information from the Rotary Club.

979. Close

Cllr. Parker closed the meeting at 6.15pm

Signature Date