



Minutes of the Parks' Committee Meeting held in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 16th October 2019 at 5.30pm

Present: Cllrs. Parker, Heaven, Briggs, Brown, Kenneally & Stanton
In Attendance: Town Clerk (TC)
ATTC

1002. Apologises for Absence

Cllr. Johns & Cllr. Allen.

1003. Declaration of Interests

The Chairman requested that interests be declared as matters arose.

1004. Minutes of last meeting

Cllr. Brown proposed that the Minutes of the Parks Committee held on 18th September 2019, be signed as a true record. This was seconded by Cllr. Kenneally and agreed. (Vote: 4 For, 0 Against, 2 Abstentions).

1005. Matters Arising

No Matters were raised.

1006. To discuss and note the Parks' Income and Expenditure and Budget for the year 2019/20.

The TC went through the Parks Expenditure and Income sheet and confirmed that the expenditure is on budget.

1007. Station Close.

The TC confirmed that still to be completed were the repairs to the gate to the playground, the replanting of the slope area and the painting of the background wall to the playground . After a discussion on a suitable local contractor who could complete the ground works and replanting on the slope; it was agreed that an article would go on the website and social media asking if anyone interested in quoting for the work to contact the Council.

Regarding the Mural on the wall at the back of the play area, the TC had made contact with someone interested in the work via social media and was awaiting a response. Cllr.

Hutchings also put forward Laura Prouse who may be able to assist with this and he will provide the TC with her contact details.

1008. Stanhope Park

As part of the VE Day Commemorations planned for 2020, it has been suggested that within Stanhope Park a tree sculpture is commissioned with suitable designs as a memorial to those locally who had lost their lives or had been involved in war work. One of the large trees in the Park needs to be cut down to the trunk due to disease. The TC will contact the person who conducted the Tree Survey for the Council to confirm the damage to the tree and to see if the trunk would still be suitable for a tree sculpture and if it can be protected from further disease.

A report had been received that fallen leaves, nut shells and standing water were making the pathway in Stanhope Park leading to the Primary School slippery. Not all the path was owned by the Council, but the Maintenance Operative will take a look and see if he can sweep and clear some of this for ease of access for the school children.

Legal advice has been sought in relation to the faulty piece outdoor gym equipment, but initial advice has determined that this could be costly and possibly unsuccessful as the equipment was purchased by a third party and not direct from the manufacturers. It was decided that the cost of replacing the item of equipment be investigated with the view

of purchasing it from another supplier and not pursuing legal action.

Cllr. Kenneally informed members that despite there being “No Smoking” signs in the Playground area over the last few weeks he has received reports that children are smoking in the area. The TC to investigate whether additional signage is needed.

The Police are aware of a possible theft in Stanhope Park and other incidents in and around the Pavilion. They have advised that any crime must be reported direct, by the person concerned, to them via telephone on 101 or via the Devon and Cornwall Police Website. Once a report has been received then the Police will be able to investigate and view CCTV where needed.

Cllr. Heaven had been asked to attend the TDC offices for a look around and to meet some of the officers and Councillors as part of that she was invited into a meeting between TDC and Holsworthy Youth Football Club to discuss the Clifton Heights playing field. TDC have decided to retain the Clifton Heights play pitch area at the rear of Stanhope Park for the use of the Youth Football Club and not to hand the field over to the Town Council. In relation to licenses that are required, fencing, a plan of the sites and time frames the Mayor has asked for this information to be supplied to the Council and is also awaiting further information regarding an official Press release which the Mayor will be invited to contribute to.

1009. Badock Gardens

The recent bad weather has not allowed the Maintenance Operative to paint the side posts of the new main gate, but this work will be completed shortly.

The work to reduce the crown of the large tree overhanging the path to the preschool playgroup was completed on the 3rd October.

Cllr. Kenneally felt that the Sun Lounge should be made more accessible and disabled friendly. At present a ramp into the door is then stopped by a lip which is not good for wheelchair users. Also, the current lighting to the Sun Lounge is poor. It was agreed that this is something which needs further investigation with a view to improving the access, lighting and updated CCTV coverage.

1010. Town Clerk’s Report

Work is underway to confirm the cost for additional bins, recycling bins and if TDC would be prepared to empty the recycling bins. Also, powerful solar lights for the area at outside gym equipment in Stanhope Park.

1011. Close

Cllr. Parker closed the meeting at 6pm.

Signature **Date**