



Vanessa Saunders – Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312 E-Mail: townclerk@holsworthytowncouncil.gov.uk

13th March 2019

To: All Members of the Planning & Highways' Committee

Dear Councillor,

You are hereby summoned to attend the Planning & Highways' Committee Meeting, to be held in the Town Council Committee Room, Manor Offices, Holsworthy, **on Wednesday 20th March 2019 at 5pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

AGENDA

- 1. Apologies** (Please make any apologies known to the Town Clerk)
- 2. Declaration of Interests** – To receive declarations of interests in respect of items on this Agenda.
- 3. Planning and Highways' Meeting Minutes** – To sign the minutes of the Planning and Highways' Meeting held on 20th February 2019
- 4. Matters Arising** – To consider matters arising from the Minutes of the 20th February 2019 not already covered by the Agenda. For information, only.
- 5. To discuss and give observations on the following Planning Applications and any others received prior to the Meeting: (Circulated to all members prior)**

Applications

1/0119/2019/FUL

7 The Vineyards

Holsworthy

EX22 6JG

Extension to dwelling, pedestrian access and change in window size.

- 6. To receive decisions from the District/County Council on previous applications and any other received prior to the Meeting.**
- 7. To discuss any Highway Matters**
- 8. Town Clerks Report (for information only)**
- 9. Close**

Cllrs. Hutchings, Sanders, Briggs, Musker, & Shepherd.