



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312*

12th February 2020

Members are requested to turn off their mobile phones for the duration of the Meeting

To: All Members of the Parks' Committee

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held at **in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 19th February 2020 at 5.30pm** for the purposes of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 20th November 2020.
4. **Matters Arising** – To consider matters arising from the minutes of the 20th November 2019.
5. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2019/20.**
6. **Station Close** – to discuss matters relating to Station Close Park and recreational area.
7. **Stanhope Park** - To discuss matters relating to Stanhope Park including the application to the Pocket Parks Programme and the WW2 Memorial Tree Carving.
8. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens including a letter received from the Pre School Playgroup (attached)
9. **To discuss the purchase of a water bowser**
10. **Town Clerk's Report**
11. **Close**

Cllrs. Heaven, Parker, Allen, Briggs, Brown, Johns, Kenneally and Stanton.