



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312*

Members are requested to turn off their mobile phones for the duration of the Meeting

13th June 2019

To: All Members of the Parks' Committee

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held at **in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 19th June 2019 at 5.30 pm** for the purposes of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely


Vanessa Saunders
Town Clerk

AGENDA

1. **To elect the Chair for 2019/20.**
2. **Apologies for absence** (Please make any apologies known to the Town Clerk)
3. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
4. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 17th April 2019.
5. **Matters Arising** – To consider matters arising from the minutes of the 17th April 2019.
6. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2019/20.**
7. **To authorise a tree survey and associated works for a Tree in Badock Gardens.**
8. **To discuss the provision of new circular bench seat for the Square.**
9. **Stanhope Park** - To discuss matters relating to Stanhope Park including the Licence Fee for non profit making organisations .
10. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens
11. **Town Clerk's Report**
12. **Close**

Cllrs. Heaven, Parker, Allen, Briggs, Brown, Johns, Kenneally and Stanton.