



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ  
Tel: 01409 253312*

**Members are requested to turn off their mobile phones for the duration of the Meeting**

20<sup>th</sup> November 2019

**To: All Members of the Parks' Committee**

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held at **in the Town Council Committee Room, Manor Offices, Holsworthy on Wednesday 20<sup>th</sup> November 2019 at 5.30pm** for the purposes of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

**Vanessa Saunders  
Town Clerk**

#### **AGENDA**

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 16<sup>th</sup> October 2019.
4. **Matters Arising** – To consider matters arising from the minutes of the 16<sup>th</sup> October 2019.
5. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2019/20.**
6. **Station Close** – to discuss matters relating to Station Close Park and recreational area.
7. **Stanhope Park** - To discuss matters relating to Stanhope Park
8. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens
9. **Town Clerk's Report**
10. **Close**

Cllrs. Heaven, Parker, Allen, Briggs, Brown, Johns, Kenneally and Stanton.