



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312*

14th October 2020

Members are requested to turn off their mobile phones for the duration of the Meeting
To: All Members of the Parks' Committee

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held to be held remotely using Zoom on **Wednesday 21st October 2020 commencing at 5.30pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

Vanessa Saunders
Town Clerk

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
 2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
 3. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 15th July 2020. (attached)
 4. **Matters Arising** – To consider matters arising from the minutes of the 15th July 2020
 5. **To review the Parks Committee Action Plan** (attached)
 6. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2020/21** (attached).
 7. **To give an update on the WW2 75 Years VE Day Memorial Tree Carving.**
 8. **Station Close** – to discuss matters relating to Station Close Park and recreational area.
 9. **Stanhope Park** - To discuss matters relating to Stanhope Park including the installation of a shelter at the Skateboard Park.
 10. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens including matters arising from the informal meeting held on the 5th August. (email sent 12th August 2020).
 11. **Town Clerk's Report**
 12. **Close**
- Clrs. Heaven, Parker, Allen, Briggs, Johns, and Stanton.