



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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22nd October 2020

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held remotely using Zoom on **Wednesday 28th October 2020 at 5.00pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 29th July 2020
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 29th July 2020 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To discuss photocopying charges for outside organisations.**
7. **To agree the reinvestment of the Council's funds currently held in a Deposit Bond.**
8. **To discuss the draft Budget for 2020/21 and suggested projects.**
9. **Town Clerk's Report** – to receive a report from the TC for information only.

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

10. **To discuss and select the Contractor for the works required at Penroses Terrace**

11. To discuss and agree the grant allocations for the financial year 2012/2021.

12. Close

Cllrs. Allen, Heaven, Parker, Hutchings, Johns, Shepherd, Tallon & Thomas .