



**Minutes of the Market Committee held in the Council Offices, Manor Offices, Holsworthy on  
Wednesday 8<sup>th</sup> July 2020 at 3.30pm**

**Present:** Cllr. Musker, Cllr. Parker, Cllr. Shepherd, Cllr. Stanton & Cllr. Tallon  
**In Attendance:** Town Clerk (TC)  
Assistant to The Town Clerk (ATTC)

**861.**

**To Elect a Chair for the Meeting, due to absence of the Cllr. Heaven.**

**Cllr. Shepherd proposed that Cllr. Parker be elected as Chair for this Market meeting. Cllr. Tallon seconded the proposal which was carried. (Vote 5 For, 0 Against, 0 Abstentions).**

**862. Apologies**

Cllr. Heaven

**863. Declaration of Interests**

The Chairman requested that all Cllrs declare any interest to inform TC and arrangements are to be made for you to attend the office to sign the DOI book.

**864. Minutes of the Last Meeting**

**Cllr. Musker proposed that the Minutes of the previous Market Meeting held on 12<sup>th</sup> February 2020 be signed as a true record. Cllr. Tallon seconded the proposal which was carried. (Vote 5 For, 0 Against, Abstentions).**

**865. Matters Arising**

Cllr. Musker requested an update on item 843 in relation to a reduction of rental for the lock up. The TC confirmed that she will make contact again and inform members.

No further comments raised.

**866. Market Accounts - to discuss the Income and Expenditure breakdown for Holsworthy Market and the budget for 2020/2021.**

The TC went through the Income and Expenditure for the Market to date and explained that Market is still making a loss, although it was significantly less than in previous years. The change in shopping habits due to the current pandemic has contributed to this.

The Traders on return to the Market had 2 weeks free. However, the last 3 weeks the Council are still at a loss despite payment for the pitch.

**867. To discuss the Marketing and Promotion of the Market**

The TC informed members that Cllr. Kenneally has resigned from the Market Committee. Email has been received. Cllr. Kenneally was helping with promoting the Market Page to various Social Media sites.

ATTC states that due to Covid 19, we have lost 2 traders that at present do not want to return.

We have gained 3 new stall holders. ATTC explained that it is hard to keep a happy medium at present due to the pandemic. However, the website is updated at least twice a week. One current trader feels that they may attend one more week and then not return due to the lack of footfall.

This is not just Holsworthy this is many Markets as well.

The TC confirmed that is in discussions with TDC re Banners for the Square to "Welcome to Holsworthy" and about "Shop Local". TC to update at next meeting.

**868. To discuss and resolve any issues relating to the Market**

Discussion about the cost-effective way forward and the safest at present. The TC confirmed that

correspondence was received from a shop in The Square, asking why the backs of the stalls are facing the shops, also asking for a response to the letter on how the Council could change the layout.

Cllr. Shepherd suggested another layout for the Market, which included the backs to be facing inwards and not at the shop fronts.

ATTC stated that this must be Covid 19 Secure whilst maintaining the current Social Distancing set by the Government guidelines. Also, traders need to be happy with this as well and be asked their thoughts and not be told what the next plan would be. All traders and community are happy with the current layout.

A lot of hard work went into to getting traders back to Holsworthy Market. The Council, Market Traders and shoppers all need to be happy, safe, and welcoming.

The TC stated that she will speak with Maintenance operative on Monday to discuss options and a possible layout with the correct anchors in place and all Covid 19 guidelines to be adhered to, also the TC asked Cllr. Shepherd to provide a drawing of his proposed plan for a change of the Market layout for this to be tried this week.

Backs and sides are in a poor state, the TC stated as the Market at present is losing money, the Council do not have enough funds to purchase new equipment for the Market.

The TC stated that the Market needs to be looked at and for the Council to decide which is the best way forward for Holsworthy. As the Market is still losing a considerable amount of money, it has improved over the last 2 years but not enough to break even. At present the Council pay for 2 Market Assistants, this is something which needs to be reassessed as it is not financially suitable at present.

Discussion took place with a view of the TC to discuss with all 3 Market Assistants and suggest a "Bank System" with a retainer fee of £10 a week. All Cllrs present at this meeting agreed.

**869. Market Managers Report.**

ATTC informed members that this is a difficult time for traders and shops alike. With current pandemic and the possible second wave, the community is unsure about shopping at a local Market. More traders will be approached and continue recruiting of new and old traders will go ahead.

**870. Town Clerks Report**

The TC recommended to all Market Committee members, that something radical needs to be accomplished about the Market. Next Market meeting in September 2020 (no meetings held in August) then a conclusion will need to be sought after. Cllr. Musker stated that with the proposed new 2 building plots this could be an advantage to Holsworthy Market for footfall.

TDC are holding a meeting on 14.07.20 where free parking is to be discussed amongst other items. TC will inform members via email of the outcome.

**871. Close**

Cllr. Parker formally closed the meeting at 4pm.

Signed .....

Dated .....