



**Minutes of the Parks' Committee Meeting held via Zoom**  
**Holsworthy on Wednesday 15<sup>th</sup> July 2020 at 5.30pm**

**Present:** Cllr. Parker, Cllr. Allen, Cllr. Briggs, Cllr. Kenneally, Cllr. Johns & Cllr. Stanton  
**In Attendance:** Town Clerk (TC)  
ATTC

**1033. Apologises for Absence**

Cllr. Heaven

**1034. Declaration of Interests**

Cllr. Parker asked Councillors to declare any relevant interests as they arose. As this meeting is being held by Zoom the ATTC will mark in the DOI Book and Cllrs will need to attend the office to sign.

**1035. Minutes of last meeting**

**Cllr. Briggs proposed that the Minutes of the Parks Committee held on 19<sup>th</sup> February 2020, be signed as a true record. This was seconded by Cllr. Kenneally and agreed. (Vote: 5 For, 0 Against, 1 Abstentions).**

**1036. Matters Arising**

**Item 1025** Cllr. Kenneally confirmed that he had examined the wall at Badock Gardens but could find nothing untoward. Cllr. Johns confirmed that he also has found nothing.

**Item 1030** Cllr. Kenneally requested an update on the Water Bowser purchase for the Maintenance Operative. The TC stated that due to Covid 19 the purchase was put on hold. This will be looked into again.

**1037. To review the Parks Committee Action Plan (sent to Cllrs 09.07.2020)**

The TC informed members of the current Parks Action List. The following was discussed:

**Painting or repainting of Streetlights in the Square**

Still awaiting a response from DCC; a reminder email will be sent and if there is no response to this the TC will request DCC Cllr. Parsons to chase.

**Repainting of telephone kiosk**

Cllr. Kenneally has looked into this and will forward the photos taken to the office. There was some damage to a small area of glass.

**Siting of Memorial Bench**

This Memorial Bench is for the previous Deputy Mayor Cllr. Colin Punter. Waiting on the weather.

**Replanting of the slope Station Close**

Covid 19 delayed this. TC to chase this.

**Mural at Station Close/Renaming area**

This to be pursued once the other works at Station Close has been completed.

**Drainage and water pressure problem in Badock Gardens**

Cllr. Allen to obtain a quote for the cost of the installation of a Water Pressure Tank which should solve the problem and pass to TC.

**1038. To discuss and note the Parks' Income and Expenditure and Budget for the year 2020/2021.**

The TC went through the Parks Expenditure and Income sheet explaining the expenditure so far. Covid 19 had halted projects but hopefully these can now be progressed.

**1039. To discuss the opening of the Play areas in Holsworthy in accordance with the current Government Guidelines and restrictions.**

The ATTC has compiled 3 Risk Assessments for all the Council owned Play areas in the town. The ATTC went through the strict guidelines and information which has been sourced from SLCC and the Government on "How to open Play Areas safely". Various points must be covered which include the below information and posters, which must be visible at all times:

Stanhope Park:

- Maximum users at any one time 6.
- No food or drink at any time.
- Social distancing where possible of 2m but no less than 1m.
- Equipment will not be sanitised by HTC. Users responsibility to wipe down all surfaces – which include all play equipment areas.
- No hand Gel/Sanitiser to be available due to; possible allergic reactions, theft of items and alcohol-based products in a children's play area.

Station Close:

- Maximum users at any one time 2.
- No food or drink at any time.
- Social distancing where possible of 2m but no less than 1m.
- Equipment will not be sanitised by HTC. Users responsibility to wipe down all surfaces – which include all play equipment areas.
- No hand Gel/Sanitiser to be available due to; possible allergic reactions, theft of items and alcohol-based products in a children's play area.

Skate Park

- Maximum users at any one time 5.
- No food or drink at any time.
- Social distancing where possible of 2m but no less than 1m.
- Equipment will not be sanitised by HTC. Users responsibility to wipe down all surfaces – which include all play equipment areas.
- No hand Gel/Sanitiser to be available due to; possible allergic reactions, theft of items and alcohol-based products in a children's play area.
- No sharing of equipment
- No more than 1 person completing a run at a time.

The ATTC confirmed that with the guidance that has been obtained, it would be feasible to open the Play areas in Holsworthy on the understanding that Covid has not gone away, and that the Council can make it safe but not Covid free.

Cllr. Allen suggested that as no hand gel will be supplied the proposed posters should include the alcohol percentage sanitiser suggested by the Government to ensure the user has the correct strength.

**Cllr. Parker proposed that the council owned Play areas in Holsworthy be reopened in accordance with the current government guidelines and restrictions to a safe but not Covid Free standard. This was seconded by Cllr. Allen and agreed. (Vote: 6 For, 0 Against, 0 Abstentions).**

**1040. Station Close.**

Nothing to report.

**1041. Stanhope Park**

At a previous meeting, the TC had received some designs for the proposed carving of the tree in the Park to commemorate the 75<sup>th</sup> Anniversary of VE Day. The project which had been agreed at Full Council & F&GP Committee meetings, was halted when the Covid 19 outbreak started.

After a discussion, all members agreed that the project should go ahead and that the TC should arrange a meeting with the tree carver, Cllrs. Heaven, Allen and Shepherd and the TC to confirm the designs.

The Rotary Club would like, in conjunction with the Council, to plant Crocus bulbs again to promote the End Polio Now Campaign. After discussion it was agreed that the bulbs should be planted around the current WW1 Trees and plaques in the Park.

The Walk and Talk group have been in contact, they would like to use the Park and not the Pavilion for their activities. The TC will make further enquiries on what activities they are intending so consideration can be given on whether a license is required.

TDC is selling a wooden ½ pipe from a previous Skateboard Park at an estimated cost of £4000. Cllr. Kenneally has sourced further information and costing on other half pipes as follows:

New (not second hand) Wooden ½ Pipe £3,000.

Assembly £1,200.

Ground Works £300.

It was stressed that no skateboard equipment would be placed near the swale.

The TC informed members that the landowners Redrow would need to be approached on this proposal. Further information on the project will be obtained for discussion at the September Council Meeting. However, all agreed that a new ½ pipe would be a great addition to the Skateboard Park. The TC confirmed that 3 quotes would need to be obtained.

**Cllr. Johns proposed that the purchase of new ½ Pipe for the Skate Park in Stanhope Park up to the value of £5000 to be explored further. This was seconded by Cllr. Parker and agreed. (Vote: 6 For, 0 Against, 0 Abstentions).**

A quote has been received for the ditch cleaning at Stanhope Park. This is to clean the ditch near the Bowling Green along the bottom hedge line, back up towards the middle section of park entrance approx. 40M up, install a new drainage pipe into the existing pipe, trench back up towards park and then terminate the trench

**Cllr. Parker proposed these drainage works are to be actioned to the value of £450. This was seconded by Cllr. Kenneally and agreed. (Vote: 6 For, 0 Against, 0 Abstentions).**

Cllr. Allen notified members that he and Cllr. Kenneally had spoken with the Chair of HASP. Holsworthy Cricket Club HCC/ HASP would like to install an "All Weather Cricket Strip" near to the Pavilion in Stanhope Park. The total for this would be at a cost in the region of £7,000. Cllr. Kenneally and Cllr. Johns thought that this would be a good addition to the sports offer in the town. The TC stated that HASP/HCC would need to write to the Council requesting formal permission for this and if they required a funding contribution from the Council. There were some funds from the last years grants money that have not been spent if Members so minded this could be used towards this but this would have to be discussed further once the Council receive the proposal in writing..

Cllr. Allen requested if the Parks committee could agree in principle that the all weather cricket strip would be a good addition to Stanhope Park and HCC. TC reiterated that a formal written request would need to be received before any formal consideration, but all present thought it would be a good idea.

**1042. Badock Gardens**

A Covid 19 Memorial Garden has been suggested by the Maintenance Operative. The TC stated that a draft outline of this proposed idea was forwarded to all members on 15<sup>th</sup> July **(Appendix A)**

All Cllrs. agreed that in principle this was a good idea, with Cllr. Allen suggesting that maybe this is something that, if agreed, could be actioned in 2021, as these are uncertain times with a possible 2<sup>nd</sup> wave.

After discussion it was agreed that Cllr. Allen and Cllr. Kenneally are to arrange a meeting with the Maintenance Operative at Badock Gardens to see the proposed layout.

Cllr. Kenneally stated that he has looked at the wall that Cllr. Brown mentioned in Item 1025, he has found nothing untoward with it. As Cllr. Brown has now resigned from the Council, Cllr. Kenneally suggested that if he sees him, he will ask for any update or the exact location of the problem with the wall.

**1043. Town Clerks Report.**

TC thanked everyone for attending this Zoom meeting and said how nice it was to see everyone under these circumstances.

The TC confirmed that she has nothing further to report.

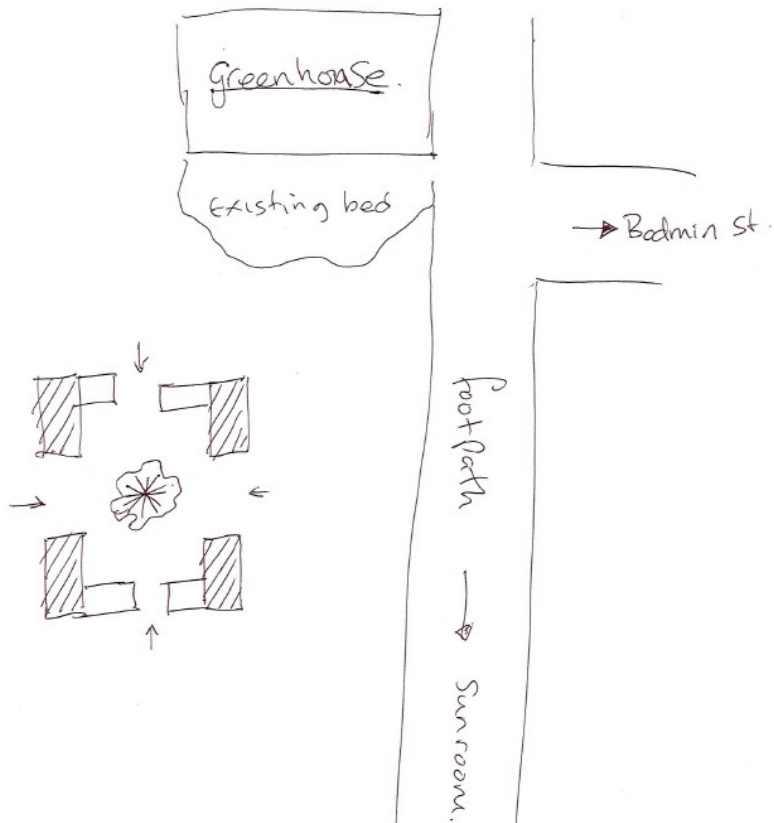
**1044. Close**

Cllr. Parker closed the meeting at 6.10pm


Signature ..... Date .....


APPENDIX A


Initial Plan for "Covid Memorial" within  
Badock gardens



not too size!!

 = Existing beds

 = Proposed beds

 = Memorial tree

- \* plaque for the memorial
- \* Possible area for memorial bench by families around the tree
- \* addition of Arches at entrances to garden over time to grow or improve the area, planted with rambling rose/climbers.
- \* Some plants are already in place in existing beds.