



**Minutes of the Parks' Committee Meeting held via Zoom
Holsworthy on Wednesday 21st October 2020 at 5.30pm**

Present: Cllr. Heaven, Cllr. Parker, Cllr. Briggs, & Cllr. Stanton

In Attendance: Town Clerk (TC)
ATTC

1045. Apologises for Absence.

Cllr. Johns
Cllr. Allen

1046. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose. As this meeting is being held by Zoom the ATTC will mark in the DOI Book and Cllrs will need to attend the office to sign.

1047. Minutes of last meeting

Cllr. Parker proposed that the Minutes of the Parks Committee held on 15th July 2020, be signed as a true record. This was seconded by Cllr. Briggs and agreed. (Vote: 3 For, 0 Against, 1 Abstention).

1048. Matters Arising.

Item 1039 Cllr. Parker informed members that the Stanhope Park play area Covid 19 signs and tape had been removed. TC confirmed that Maintenance Operative has replaced these several times since July, as they keep being pulled down. To conform to the current Government on "How to open Play Areas safely" these signs will be replaced as necessary. be reminded.

1049. To review the Parks Committee Action Plan (Appendix A)

The TC updated members on the actions contained in the Parks Action List at Appendix A.

1050. To discuss and note the Parks' Income and Expenditure and Budget for the year 2020/2021.

The TC went through the Parks Expenditure and Income sheet explaining the expenditure so far. Covid 19 had halted projects.

Regarding the works required on the slope at Station Close the hire of a mulcher would be required but the cost of this could be covered within the current Parks budget.

1051. To give an update on the WW2 75 years VE Day Memorial Tree Carving

Cllrs had been forwarded pictures of the progress on the WW2 Memorial Tree Carving. It is looking amazing and the ATTC had posted an update on the Council Website and Social Media which had received a great response.

The Tree Carving is due to be finished at the end of October ready for Remembrance Sunday on the 8th November. It is intended that the Mayor, Cllrs and others to place a Wreath and for Reverend Simon to give a short dedication with those in attendance adhering to social distancing requirements.

The Tree Carver has suggested that he stops work 10ft above root level, as he does not want the carving to be vandalised. All members agree that this is the best action to take and the TC will discuss this with him.

Cllr. Heaven suggested at the base of the tree some type of wording for example "WW2 Memorial" or something similar could be carved in as no plaque or stand will be in situ.

All members agreed that this would be a good idea. TC to make contact with the Tree Carver.

1052. Station Close.

The “No Dog Fouling” signs have been ordered and once received will be put in place. At present the Council have not received any further complaints.

The slope as previously discussed, will be done over the Winter period by the Maintenance Operative with a hire of a mulcher.

1053. Stanhope Park

The ditch clearing has now been completed. This was to clean the ditch near the Bowling Green along the bottom hedge line, back up towards the middle section of park entrance , install a new drainage pipe into the existing pipe, trench back up towards park and then terminate the trench.

Possible projects for 2021 for Stanhope Park were discussed:

- Skate Ramp to be looked at again in 2021. Cllr. Kenneally was heading this project which included an Event, however he is no longer a Cllr. The land discussed to be used as an extension to the SkateBoard Park belongs to Redrow and at the stage the Council do not have approval for its use.
- Cllr. Allen has suggested a Shelter in Stanhope Park. This could be erected near to the Skate Park further information is to be sought on the best possible shelter, with a roof, sides, and materials to be used.

1054. Badock Gardens

An Informal Meeting had taken place with Cllr. Parker, the Maintenance Operative and the Tc to explore how Badock Gardens can be used more and be enhanced. The MInutes of this had been circulated on the 12th August 2020.

The following points had been raised:

- Sunlounge with Confidential Sacks have now been collected.
- Christmas lights in the Sun Lounge these are now all on shelves that the Maintenance Operative had made in the Store Room.
- Santa’s Grotto in the Sun Lounge This will be removed and placed in the storage container in the Park once the chairs have been removed.
- Ramp into the Sun Lounge to allow for disabled access to be investigated further and to see if any grants available to improve Disabled access. Possible 2021 Project
- Improve the lighting around the Gardens to be investigated further.
- Discuss the installation of CCTV with PreSchool Playgroup.
- Maintenance Operative is now undertaking extra hours with has helped with the workload.
- Possibility of a joint apprentice/assistant being pursued again with TDC (Mayors & Town Clerks meeting).
- Items needed to assist in bringing through more plants for next year’s planting, more raised trays and heater. Costs to be obtained.
- Mens Shed to be offered use of the space next to the small Greenhouse to place their own greenhouse (Council to consider a grant towards the cost of this). The Mens Shed would then use this greenhouse to bring on plants for the Councils and their own use. If the Mens Shed ceases the greenhouse would revert back to the Council. All agreed that this would be ideal and would be an asset for entering Holsworthy In Bloom 2021.

Cllr. Parker proposed that the Mens Shed to be offered a greenhouse space in Badock Gardens. This was seconded by Cllr. Heaven and agreed. (Vote: 4 For, 0 Against, 0 Abstentions).

- Purchase a lockable storage box (cupboard door type) to store market weights etc. Still to be arranged.
- Consider again Pesticide course. TC to make contact with TDC

1055. Town Clerks Report.

All the projects mentioned will be brought forward for discussion as part of the Budget process for next financial year.

Cllr. Heaven suggested the Community Garden is another good project for consideration.

1056. Close

Cllr. Parker closed the meeting at 5.56pm

Signature **Date**

Appendix A

PARKS ACTION LIST

DATE AND MINUTE NO	ACTION	UPDATE
June 19 - 978	Painting or repainting of Streetlights in the Square	DCC still investigating and new Contract has been awarded. DCC will not pay for all the replacements. TC to chase again November 2020.
June 19 - 978	Repainting of telephone kiosk	No further action taken
September 19 - 998	Siting of Memorial Bench in the Park	Completed
	Plastic Recycling Bin and Water Fountain in Park	Further discussions needed for location of Recycle Bin and who will empty this. Water Fountain could be a 2021 Project but need further information regarding a water supply etc.
September 19 - 999	CCTV, Extra lighting and improved access	Project on hold - now Pre School back further discussions needed.
October 19 - 1007	Replanting of slope Station Close Badock Gardens	Contractor not responding to requests. Maintenance Operative to do work over the winter
	Mural at Station Close Renaming area	To be revisited once slope work completed
October 19 - 1008	Check all signage in the Park	New signage ordered for Skateboard Park and Station Close
November 19 – 1019	Badock Gdns Wall Crumbling	After further investigations no evidence found of this. 2 Clirs also have checked.
February 20 - 1025		
February 20 - 1029	Drainage and water pressure problem in Badock Gardens	Drainage has now been completed. Maintenance Operative to look at the Water Pressure again in Badock Gardens.