



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
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17<sup>th</sup> February 2021

**To: All Members of the Finance and General Purposes Committee**

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held remotely using Zoom on **Wednesday 24<sup>th</sup> February 2021 at 5.30 pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

  
Vanessa Saunders  
Town Clerk

**Members are requested to turn off their mobile phones for the duration of the Meeting**

**AGENDA**

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 27<sup>th</sup> January 2021
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 27<sup>th</sup> January 2021 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To update and agreed expenditure on the works required at the Council's property at Penroses Terrace.**
7. **To consider the Council's Risk Register for 2021/2022**
8. **To give an update on the purchase of new Streetlights**
9. **Town Clerk's Report** – to receive a report from the TC for information only.
10. **Close**

**Cllrs. Allen, Parker, Hutchings, Johns, and Shepherd.**