



**Minutes of the Full Council Meeting of Holsworthy Town Council held by Zoom on.
Wednesday 13th January 2021 at 7.00pm.**

Present: Cllr. Parker, Cllr. Briggs, Cllr. Allen, Cllr. Hutchings, Cllr. Musker, & Cllr. Stanton

In attendance: TC, ATTC

DCC Cllr. Barry Parsons, Mr. Tom O’Sullivan & Mr. Nigel Kenneally

4540. Apologises for absence.

Cllr. Johns, TDC Cllr. Pete Watson, TDC Cllr. Hackett, PCSO Mark James Holsworthy Police & Holsworthy Post.

4541. Declarations of Interest

Cllr. Parker asked Councillors to declare any relevant interests as they arose. As the meeting is being held by Zoom the ATTC will mark the DOI Book and Cllrs will need to attend the office to sign.

The Chairman suspended Standing Orders.

4542. Public Open Question Time – To receive questions from the Public.

Mr. T. Sullivan asked Cllr. Hutchings if he had any information on a proposed “Natural Burial Ground” in the area. Cllr. Hutchings thought that this could be in Cornwall but if he obtains any information, he will let Mr Sullivan know.

4543. Police Report (Appendix A) The Police report had been forwarded to all Cllrs. on 06.01.2021.

There have been some reports of theft at Holsworthy Cemetery and as a result police patrols will be increased. Cllr. Hutchings was also aware of the problem and TDC were considering how the area could be made safer and if CCTV could be used.

4544. County Councillors’ Report (Appendix B)

Cllr. Parsons, informed members that Digital working has increased during lock-down and will most likely continue. Last month the Government published the Provisional Local Government Finance Settlement 2021/22. Further information is contained in Appendix B.

Cllr. Parsons left the meeting at 7.08pm

4545. District Councillor’s Report (Appendix C)

Cllr. Jones sent his apologies. His written report was forwarded to all Cllrs on the 09.01.2021.

Cllr. Hutchings informed members that he had no further information to add to Cllr. Jones report but added that TDC is currently discussing next year's budgets and projects.

The Chairman returned to Standing Orders.

4546. Council Meeting Minutes - To approve and sign the Minutes of the Full Council held on the 9th December 2020.

Cllr. Allen proposed that the Minutes of the Meeting held on the 9th December 2020 be approved. This was seconded by Cllr. Stanton and agreed. (Vote 6 For, 0 Against, 0, Abstentions).

4547. Matters Arising.

No comments were raised.

4548. Mayor's Announcements – To receive a report from the Mayor.

Cllr. Parker informed members of the resignation of Cllr. Thomas and Cllr. Tallon and thanked them both for their time and service to the Council.

Cllr. Parker mentioned that she had attended a Zoom call with the Army Cadets just before Christmas and it was very impressive how it was done. She had also attended the Christmas Carol Service via Zoom which was different but again it was great how everyone in the Community had pulled together.

The Christmas Market was a great success with all the traders and shops alike doing well. Cllr. Parker stated that she had visited all the Market stalls and the shops that were open that day wishing everyone Seasons Greetings. Some traders felt that it was such a success that perhaps a Saturday Market could be considered. Thanks to Kerry for organising it.

The Carols around the Tree on Christmas Eve was very well organised and Cllr. Parker stated that she enjoyed attending.

Cllr. Parker thanked, Cllr. Hutchings, Vanessa, Mick, Nigel, Holsworthy Lions and special thanks to Mel Alcorn for all their help in taking down the Christmas lights.

4549. Accounts Due for Payment and Budget Review

The TC went through the income and expenditure sheets. Cllr. Hutchings requested a breakdown of Christmas Income and expenditure.

Cllr. Hutchings proposed that the accounts for payment be approved. This was seconded by Cllr. Allen and agreed. (Vote: 6 For, 0 Against, 0 Abstentions).

Due to Covid, there has been no income from renting the Market Hall and because of the second lockdown the Market has closed again.

A grant of £700 has been given to the Holsworthy COVID 19 Mutual Aid Group.

Cllr. Allen thanked Cllr. Hutchings and Nigel Kenneally as well as many others, for all the support given to the Holsworthy community during the pandemic.

4550. To note the decisions made under delegation (previously circulated).

The TC went through the decisions made under delegation and confirmed that a £700 grant had been given to the Holsworthy COVID 19 Mutual Aid Group towards the cost of supplying Christmas Hampers to local families and individuals.

4551. To give an update on the Covid 19 situation

Zoom meetings will continue for the foreseeable future. Cllr. Hutchings gave an update on how the grant awarded by the Town Council to the Holsworthy COVID 19 Mutual Aid group has assisted many people, including 240 hampers which were put together at short notice with the help of volunteers. The group are intending to hold a "Great Bake Off" competition soon, where ingredients will be supplied for families to make cakes etc and post them onto social media.

During the current lockdown the TC and ATTC will be working alternate days in the office. However, any calls to the office phones will be forwarded to both the TC and ATTC mobiles.

4552. To agree Holsworthy Town Council's Budget and associated Projects for the financial year 2021/2022. (copy of the agreed draft budget and projects circulated 07.01.2021).

All Cllrs had been circulated the draft budget for 2021/2022 and associated explanatory information prior to the meeting for consideration. The draft budget had previously been discussed at Finance & General Purposes Committees and Council Meetings. The Town Clerk proceeded to give a detailed explanation of the Council's predicted budgeted expenditure and income for 2021/2022, as well as the Project proposals that had been agreed to be incorporated as part of the budget. Any changes to the budget since the December Council meeting had been highlighted.

Cllr. Allen proposed that the Council's Budget for the financial year 2021/2022 and associated projects be approved. This was seconded by Cllr. Parker and was unanimously agreed. (Vote 6 For, 0 Against, 0 Abstentions).

4553. To discuss and agree Holsworthy Town Council's Precept for the financial year 2021/2022. (Precept information circulated 07.01.2021)

The TC explained the calculation of the Precept required because of the now ratified Budget for 2021/2022 and explained the number of households paying Council Tax in the town and also the collection rate for the payment of Council Tax had decreased which has increased the base cost of the Precept. The TC highlighted the impact of the Town Council's budget on the different Council Tax Bands resulting in an increase of 10p per week for a Band D property.

It was also noted that 29% of the households in Holsworthy are in Band A, with 77% of households being within Bands A to C and will therefore be paying less than the Band D rate. Also, of the 1674 houses on the Council Tax Register 47 are exempt from Council Tax and a further 659 are in receipt of a discount.

Cllr. Parker proposed that the Council's Precept of £155,775 for the financial year 2021/2022 be approved. This was seconded by Cllr. Allen and was unanimously agreed. (Vote 6 For, 0 Against, 0 Abstentions).

4454. To give an update on the Christmas Events.

Cllr. Hutchings suggested that as any discussions on this item would contain confidential information it should be moved to Part 2.

Cllr. Parker proposed that a detailed breakdown of the costs itemised on the Invoice received from the lighting installation company be requested. This was seconded by Cllr. Hutchings and was unanimously agreed. (Vote 6 For, 0 Against, 0 Abstentions).

4555. To receive External Committee Updates

None received .

4556. To Receive Correspondence. – To receive any relevant correspondence received and make decisions on any actions to be taken on matters arising from these.

None received .

4557. Town Clerk's report - To receive a report from the Town Clerk for information only. The Elections Officer at TDC has confirmed that at present the Government is intending to go ahead with the Elections due in May for DCC and the vacancies on the Town Council but with an increased use of PPE. This decision may be reviewed over the next few weeks.

4558. Exchange of information.

Cllr. Hutchings proposed that as meetings are currently being carried out via Zoom, paperwork associated to each meeting is sent out prior on different days. He suggested that in addition to this Cllrs are emailed again with all the relevant paperwork on the morning of the meeting. The TC confirmed that this will be actioned for the next meeting.

Cllr. Parker proposed that in view of the special or confidential nature of the following business to be transacted it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. This was seconded by Cllr. Hutchings and agreed (Vote 6 For, 0 Against, 0 Absentations).

4559. Close

Cllr. Parker closed the meeting at 7.53pm

Signature..... Date.....