



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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10th March 2021

To: All Members of the Market Committee.

Dear Councillor,

You are hereby summoned to attend the meeting of the **Market Committee on Wednesday 17th March commencing at 3.30pm** to be held remotely using Zoom for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public and market traders wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

**Vanessa Saunders
Town Clerk**

Please turn off your mobile phones for the duration of the Meeting

Agenda

1. **To Elect a Chair for the Market Committee**
2. **Apologies for Absence.** (Please make apologies known to the Town Clerk).
3. **Declarations of Interests** - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
4. **Minutes of the Last Meeting** – To sign the Minutes of the Market Committee Meeting held on the 14th October 2020
5. **Matters Arising** – To consider matters arising from the Minutes of the 14th October 2020 Meeting not already covered by the Agenda. For information, only.
6. **Market Accounts - to discuss the Income and Expenditure breakdown for Holsworthy Market and the budget for 2020/2021.**
7. **To discuss and confirm proposed date for opening Holsworthy Market and any arrangements needed.** (*confirmation from Government*)
8. **To discuss and resolve any other issues relating to the Market.**
9. **Market Manager's Report.**
10. **Town Clerk's Report.**
11. **Close**

Cllrs. Parker, Cllr. Shepherd, Cllr. Stanton and Cllr. Musker