



**Minutes of the Full Council Meeting of Holsworthy Town Council held by Zoom on.
Wednesday 3rd February 2021 at 7.00pm.**

Present: Cllr. Parker, Cllr. Briggs, Cllr. Allen, Cllr. Hutchings, Cllr. Shepherd, & Cllr. Stanton

In attendance: TC, ATTC

Cllr. Hackett, Mr. Tom O’Sullivan, Mr. Nigel Kenneally & Holsworthy Post.

4560. Apologies for absence.

Cllr. Johns, Cllr. Musker, DCC Cllr. Barry Parsons & PCSO Mark James Holsworthy Police.

4561. Declarations of Interest

Cllr. Parker asked Councillors to declare any relevant interests as they arose. As the meeting is being held by Zoom the ATTC will mark the DOI Book, and Cllrs will need to attend the office to sign.

The Chairman suspended Standing Orders.

4562. Public Open Question Time – To receive questions from the Public.

Nothing raised.

4563. Police Report (Appendix A) The Police report had been forwarded to all Cllrs. on 3rd February.

Cllr. Parker stated that according to these figures a lot of crimes have taken place, despite the National Lockdown.

Clarification was sought on “Public Safety” and whether this relates to Covid 19 restrictions. ATTC to contact Holsworthy Police.

4564. County Councillors’ Report

Cllr. Parsons sent his apologies; no report was given.

4565. District Councillor’s Report

Cllr. Jones stated that during the Covid 19 lockdown period of April 2020 – December 2020 TDC have saved £11,000 on Councillor travelling expenses. This unexpected saving shows how holding more virtual meeting can provide positive benefits to Councils. He had attended a TDC led meeting regarding a possible Work Hub in the area and also a meeting to discuss the Bude to Holsworthy cycle path. Both meetings were positive steps towards longer term projects.

Cllr. Hutchings confirmed he had also attended the same meeting and also attended TDC Community & Resources Community which had discussed the banning of jet skis at Appledore.

The Chairman returned to Standing Orders.

4566. Council Meeting Minutes - To approve and sign the Minutes of the Full Council held on the 13th January 2021.

Cllr. Briggs proposed that the Minutes of the Meeting held on the 13th January 2021 be approved. This was seconded by Cllr. Hutchings and agreed. (Vote; 6 For, 0 Against, 0, Abstentions).

4567. Matters Arising.

No matters were raised.

4568. Mayor’s Announcements – To receive a report from the Mayor.

Cllr. Parker informed members that she had attended a TDC Zoom “Work Hub” meeting, this

is with a view to create a business Hub which could also be used by young people and students. TDC will be producing a short questionnaire to gauge support for a work hub which would be circulated widely including on Social Media.

The Mayor had also attended the meeting to progress the Bude to Holsworthy Cycle Path which included a discussion of the various possible routes and how the project could be progressed by funding a feasibility study to look at the various options. "Off Lanes" routes are vital due to the number and size of agricultural vehicles using the lanes to access farmland.

A meeting had been held with DCC in relation to the provision of new Street Lights in the Square. This will be discussed further once final details on the streetlights to be provided have been received so informed decisions can be taken.

4569. Accounts Due for Payment and Budget Review

The TC went through the income and expenditure sheets.

Cllr. Allen proposed that the accounts for payment be approved. This was seconded by Cllr. Hutchings and agreed. (Vote: 6 For, 0 Against, 0 Abstentions).

Due to Covid restrictions there has been no income from renting the Market Hall and because of the second lockdown the Market has closed again with a considerable impact on the budget.

4570. To Receive, and to Note, the Minutes of the following Committee Meetings:

Parks Committee 20th January 2021

Cllr. Allen informed members that the presentation given by the Cricket Club regarding the proposed Artificial Wicket had been very informative and the project would provide positive outcomes for the town.

Finance & G. P Committee 24th January 2021

No comments were raised.

4571. To receive and note the decisions made under delegation.

The TC went through the decisions made under delegation and confirmed that a £700 grant had been given to the Holsworthy COVID 19 Mutual Aid Group towards the cost of supplying Hampers to local families and individuals.

The TC confirmed that an amount of \$106 funding is currently included in the recent planning application for housing at the Trewyn Park site.

4572. To give an update on the Covid 19 Situation

The DCC and possible Town Councillors elections in May are still currently scheduled to go ahead, however this will be reviewed by government in the light of the Covid 19 outbreak with TDC keeping the Council informed.

NALC has confirmed that Zoom meetings will continue for the foreseeable future. Cllr.

Hutchings gave an update on how successful the Holsworthy "Great Bake-Off competition" was that was organised by the Mutual Aid Group. Further food hampers will be handed out in the coming weeks to families in need.

4573. To consider the re-opening of access to Victoria Square from The Square

The Road Closure Order shutting off vehicular access to Victoria Square from the Square which was put in place due to Covid restrictions is due to expire on 15th June 2021. DCC has contacted the Council to ascertain if the closure still needs to remain in place.

After discussion it was agreed as the country was still in lockdown and that people were still queuing outside the HSBC and the ATM that the Road Closure remains in place at present, but this be reviewed regularly and In line with Government Covid regulations.

4574. To give an update on the repairs and works on Penrose Terrace and the Insurance Claim for the Council Property.

The TC provided an update on works carried out at Penrose Terrace and the Insurance Claim. Most of the outside work is now completed, but the internal work could not be done until the tenant's young child was back at school. Cllr. Allen and the TC will visit the property to confirm the works are complete and satisfactory before final payment is made.

4575. To discuss the Councils grant process for 2021/2022

Cllr. Hutchings DOI

The TC discussed with members the 2021/2022 Grant process. All members agreed that the normal grant process for 2021/2022 should be delayed until Covid restrictions have eased.

Cllr. Hutchings asked for clarification that all outstanding Grants are to be paid in full. The TC confirmed that this is currently being done.

4576. To receive External Committee Updates

Cllr. Briggs informed members that she had attended a “Befriending/Mentor” work group set up by TTVS. The main reasoning of this has become apparent due to the pandemic:

- Life events: often moments of transition such as bereavement, having a baby, losing a job, moving to university, separation, and divorce, but also mental health problems or anxiety)
- Personal circumstances: long-term health problems, mobility and transport issues, finance, bullying or social exclusion, domestic abuse, etc.
- Individual psychological responses such as finding it hard to trust people, feeling misunderstood, etc.

A further meeting has been set for 04.02.2021. Cllr. Briggs stated that this could be a good opportunity for everyone to get involved and it was important that when this service became operational it should be advertised widely.

4577. To Receive Correspondence. – To receive any relevant correspondence received and make decisions on any actions to be taken on matters arising from these.
Nothing received.

4578. Town Clerk’s report - To receive a report from the Town Clerk for information only.
The TC asked if two Cllrs to attend the Council Offices at separate times as the Finance Sheets and Cheques are needing to be signed.
Cllr. Allen and Cllr. Parker volunteered to attend the Office in a Covid safe manner. Cllr. Hutchings also suggested Cllr. Musker could attend if needed.

4579. Exchange of information.
No information received.

Cllr. Parker proposed that in view of the special or confidential nature of the following business to be transacted it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. This was seconded by Cllr. Stanton and agreed (Vote 6 For, 0 Against, 0 Absentations).

Nigel Kenneally, Tm O’Sullivan, Cllr. Hackett and Holsworthy Post left the meeting at 7.40pm

4580. To discuss and approve the next steps to be taken regarding payment of the invoice for the infrastructure and installation of the Christmas Lights.

There followed a discussion regarding the next steps to be taken regarding the payment of the invoice for the infrastructure and installation of the Christmas Lights.

Cllr. Parker proposed that a payment £1,800 in full and final settlement be made towards the cost of the infrastructure and installation of the Christmas Lights. This was seconded by Cllr. Briggs and agreed. (Vote: 4 For, 1 Against, 1 Abstention).

4581. Close

Cllr. Parker closed the Full Council Meeting at 8.10pm

Signature.....

Date.....