



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ  
Tel: 01409 253312*

14<sup>th</sup> April 2021

**Members are requested to turn off their mobile phones for the duration of the Meeting.**

**To: All Members of the Parks' Committee**

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held to be held remotely using Zoom on **Wednesday 21<sup>st</sup> April 2021 commencing at 5.00pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

**Vanessa Saunders  
Town Clerk**

#### **AGENDA**

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Parks' Meeting Minutes** – To sign the Minutes of the Parks' Meeting held on the 17<sup>th</sup> February 2021. (attached)
4. **Matters Arising** – To consider matters arising from the minutes of the 17<sup>th</sup> February 2021
5. **To review the Parks Committee Action Plan** (attached)
6. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2020/21** (attached).
7. **Station Close** – to discuss matters relating to Station Close Park and recreational area.
8. **Stanhope Park** - To discuss matters relating to Stanhope Park including approving payment for remedial work on play equipment
9. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens.
10. **Town Clerk's Report**
11. **Close**

Cllrs. Parker, Allen, Briggs, Johns, and Stanton.