



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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21st April 2021

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held remotely using Zoom on **Wednesday 28th April 2021 at 5.30 pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public wishing to join the meeting should contact the Town Clerk for a link.

Yours sincerely

Vanessa Saunders

Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 24th February 2021
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 24th February 2021 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To update and agreed expenditure on the works required at the Council's property at Penroses Terrace.**
7. **To give an update on the current position regarding the improvements to the public realm in the Square and the renewal of the streetlights and make recommendations on any financial contributions to be made towards the cost.**
8. **To discuss the Town Council's Grant process for 2021/2022.**
9. **Town Clerk's Report** – to receive a report from the TC for information only.
10. **Close**

Cllrs. Allen, Parker, Hutchings, Johns, and Shepherd.