



Minutes of the Parks' Committee Meeting held via Zoom.
Holsworthy on Wednesday 17th February 2021 5pm

Present: Cllr. Parker, Cllr. Briggs, Cllr. Allen & Cllr. Stanton
In Attendance: Town Clerk (TC), ATTC

1070. Apologises for Absence.

Cllr. Johns

1071. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose. As this meeting is being held by Zoom the ATTC will mark in the DOI Book and Cllrs will need to attend the office to sign.

1072. Minutes of last meeting

Cllr. Allen proposed that the Minutes of the Parks Committee held on 20th January 2021, be signed as a true record. This was seconded by Cllr. Stanton and agreed. (Vote: 3 For , 0 Against, Abstention).

1073. Matters Arising.

Item 1061. Cllr. Allen requested an update on the Holsworthy Cricket Club Pitch. TC confirmed there had been no further update.

1074. To review the Parks Committee Action Plan (Appendix A)

The TC updated members on the actions contained in the Parks Action List at Appendix A.

1075. To discuss and note the Parks' Income and Expenditure and Budget for the year 2020/2021.

The TC went through the Parks Expenditure and Income sheet explaining the expenditure so far and that Covid 19 had halted some projects. Regarding the works required on the slope at Station Close the hire of a mulcher would be required but the cost of this could be covered within the current Parks budget. Other items to be purchased from the budget will be plants for the planters around town, planting for a herb garden bed in Badock Gardens, fertilizer and a number of suitable spikey plants such as Mahonia's with a subsoil gravel base for around the Memorial Tree Carving.

Cllr. Parker asked if the Parks Budget was underspent what would happen with the remaining budget? The TC confirms that this money would go into general Reserves. It was agreed that further investigations should be done to see if the Mahonia Plants can be sourced cheaper locally.

Also allowed for would be the cost of some ad hoc additional help for the Maintenance Operative when planting the new plants.

5.10pm Cllr. Briggs arrived.

Cllr. Briggs proposed that a maximum of £1,000 be spent from the Parks Budget on the provision of plants and planting throughout the Town, Stanhope Park and Badock Gardens .This was seconded by Cllr. Parker and agreed. (Vote: 4 For , 0 Against, 0 Abstention).

1076. Station Close.

The Maintenance Operative had put together a plan for dealing with the sloping area at Station Close to allow for an easily maintain area. This included weedkilling, then rotavating the area, mulching and planting with wild meadow flower seeds.

Cllr. Allen suggested that a cost is to be sought for stone filled Gabions instead for the slope area similar to the walls surrounding Waitrose. TC stated that this could be expensive but will be looked into and will report back to the committee. Cllr. Parker would like to see plants in the area as soon as possible, to make it welcoming.

1077. Stanhope Park

The TC has contacted the supplier of the Park Equipment to provide costings for some repair work required and for a new swing basket. Maintenance Operative is due to clean/jet wash the Play area shortly.

The RoSPA Inspections are due in March and the findings will be reported back. The TC will look again at the replacing of the Double Air Walker at the Outdoor Gym.

The Maintenance Operative is looking at planting a wild meadow flower area at the gate entrance near the container which is always wet.

1078. Badock Gardens

TC stated that the Maintenance Operative had drafted a plan and with monetary figures for the area behind Penrose Terrace, to transform this into a “Herb Garden”.

There are various things that need to be looked at and completed before the Sun Lounge is to be rented out, this includes the floor tiles to be looked at and repaired, repairs to the ceiling tiles, outside sensor lighting, and wheelchair ramp access. The shed and storage areas lighting, and electrics need to be looked at and replaced. One quote has already been received for the electrical works and at least one other will be sought. Once received the quotes will be discussed with the Chair of the Parks Committee.

Cllr. Allen requested that the Council’s Greenhouse to be looked at by the company that it was purchased from for them to repair and make good the door. The TC confirmed that she will contact them.

Cllr. Parker stated that Badock Garden despite the weather is looking beautiful.

1079. Town Clerks Report.

Nothing to report.

1080. Close

Cllr. Parker closed the meeting at 5.32pm

Signature **Date**

Appendix A

PARKS ACTION LIST

DATE AND MINUTE NO	ACTION	UPDATE
June 19 - 978	Replacement of Streetlights in the Square	With DCC to check weight capacity of columns. £12,500 allocated towards costs
June 19 - 978	Repainting of telephone kiosk	No further action taken
	Plastic Recycling Bin and Water Fountain in Park	Further discussions needed for location of Recycle Bin and who will empty this. Water Fountain could be a 2021 Project but need further information regarding a w supply etc.
September 19 - 999	CCTV, Extra lighting and improved access	Project on hold – further discussions needed with Pre School re CCTV
October 19 - 1007	Replanting of slope Station Close Badock Gardens	Maintenance Operative to do work considering options
	Mural at Station Close Renaming area	To be revisited once slope work completed
February 20 - 1029	Drainage and water pressure problem in Badock Gardens	Drainage has now been completed. Maintenance Operative to look at the Water Pressure again in Badock Gardens.
January 21 – 1066	Path and planting around VE Day Memorial	With Cricket Club investigating drainage in the area before path progressed. Plantin being investigated.
January 21 - 1066	Transfer of land around Skateboard Park	TC to contact Redrow again
January 21 - 1067	Redecoration of Sun lounge	Repairs also needed to ceiling. Also floor tiles are lifting (consider heavy duty lino?)
January 21 - 1067	Improve the electrics in the storage areas - Badock	Quotes being obtained
January 21 - 1067	Use of Solar lighting – Badock	To be investigated
January 21 - 1067	Raised bed behind Penrose Terrace needs attention	Possible Herb Garden