



**Vanessa Saunders – Town Clerk/Responsible Financial Officer**  
**Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ**  
**Tel: 01409 253312 E-Mail: [townclerk@holsworthytowncouncil.gov.uk](mailto:townclerk@holsworthytowncouncil.gov.uk)**

24<sup>th</sup> January 2019

**To: All Members of the Planning & Highways' Committee**

Dear Councillor,

You are hereby summoned to attend the Planning & Highways' Committee Meeting, to be held in the Town Council Committee Room, Manor Offices, Holsworthy, **on Wednesday 30th January 2019 at 5pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

**Vanessa Saunders**  
**Town Clerk**

**AGENDA**

- 1. Apologies** (Please make any apologies known to the Town Clerk)
- 2. Declaration of Interests** – To receive declarations of interests in respect of items on this Agenda.
- 3. Planning and Highways' Meeting Minutes** – To sign the minutes of the Planning and Highways' Meeting held on 3<sup>rd</sup> December 2018
- 4. Matters Arising** – To consider matters arising from the Minutes of the 3<sup>rd</sup> December not already covered by the Agenda. For information, only.
- 5. To discuss and give observations on the following Planning Applications and any others received prior to the Meeting: (Circulated to all members prior)**

**Applications**

1/1345/2018/FUL  
3 Central Avenue,  
Holsworthy,  
Devon, EX22 6DB

Proposed conservatory

1/1200/2018/FUH  
3 West View,  
Holsworthy,  
Devon, EX22 6HU

Proposed Garage

**Certificate of Lawful Use**

1/0007/2019/CPRE  
Cole Mills Stables  
Holsworthy  
EX22 6LX

Certificate of Lawful Use for use of existing farm buildings as C3 Residential use.

6. To receive decisions from the District/County Council on previous applications. (Circulated prior to meeting)

**Permissions**

None Received

7. **Refused/Withdrawn**

None Received

8. To discuss any Highway Matters
9. Town Clerks Report (for information only)
10. Close

Cllrs. Hutchings, Sanders, Briggs, Musker, & Shepherd.