



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
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10th July 2019

To: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the **Town Council Committee Room, Manor Offices, Holsworthy, on Wednesday 17th July 2019 at 5.30 pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Vanessa Saunders
Town Clerk

Members are requested to turn off their mobile phones for the duration of the Meeting

AGENDA

- 1. Apologies for absence** (Please make any apologies known to the Town Clerk).
- 2. Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
- 3. Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 29th May 2019
- 4. Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 29th May 2019 not already covered by the Agenda. For information only.
- 5. Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
- 6. To discuss and agree the provisional expenditure on the Civic Lunch to be held in September 2019.**
- 7. To discuss and agree the provisional expenditure on a Cream Tea and a Film Event.**
- 8. To discuss the expenditure on the update of the Mayoral Chain of Office.**
- 9. Town Clerk's Report** – to receive a report from the TC for information only.
- 10. Close**