



**Minutes of a Finance and General Purposes Committee Meeting held remotely by Zoom on.
Wednesday 28th April 2021**

Present: Cllr. Parker, Cllr. Allen & Cllr. Hutchings
In Attendance: Town Clerk (TC)
Assistant to The Town Clerk (ATTC)

1234. Apologises for absence.

Cllr. Johns & Cllr. Shepherd

1235. Declaration of Interest

Cllr. Allen asked Councillors to declare any relevant interests as they arose. As this meeting is being held by Zoom the ATTC will mark in the DOI Book and Cllrs will need to attend the office to sign.

1236. Finance and General Purposes Committee Meeting Minutes

Cllr. Parker proposed that the minutes of the Meeting held on 24th February 2021 be signed as a true and accurate record. This was seconded by Cllr. Hutchings and agreed. (Vote; 3 For, 0 Against, 0 Abstention.)

1237. Matters Arising.

None.

1238. Accounts due for Payment and Budget Review

The TC went through the Accounts due for Payment. The Market is now on its second week of trading. Bude, will be holding an Artisan Market on Wednesday, this will no doubt have an impact on Holsworthy Market.

Cllr. Hutchings proposed the accounts be paid. This was seconded by Cllr. Allen and agreed. (Vote; 3 For, 0 Against, 0 Abstentions).

The Council have received the first half of the Precept.

1239. To update and agree expenditure on the works required at the Councils property at Penrose Terrace.

Work is still ongoing; this is mainly due to arranging a safe and suitable time for the inside work to be completed around the tenant and her family.

An invoice next week for the full amount should be received shortly, members were reminded that at a previous meeting costs up to £8,000 had been agreed. The works will be inspected prior to the Invoice being paid.

The Council Insurance will only finance a part of the full amount. Cllr. Hutchings asked what this sum would be? The TC confirmed £565.

1240. To give an update on the current position regarding the improvements to the public realm in the Square and the renewal of the streetlights and make recommendations on any financial contributions to be made towards the cost.

The TC confirmed that two quotes have now been received. The Working Group of Cllrs. Parker, Allen, Hutchings and Musker will discuss the quotes on the 5th May 2021 with the recommendations brought back to Full Council.

The Council has been made aware that repairs to the Grade II Listed Pump/Old Market Cross In the Square may be necessary and so quotes have been sourced for this. Cllr. Hutchings requested confirmation of the ownership of the Pump, as he thought it belonged to DCC. The TC will check the ownership and report back.

Cllr. Hutchings asked if this also be clarified as whether this is a Memorial or a monument. The TC confirmed it is listed as a Monument.

Cllr. Allen asked why it is Intended that the new street furniture will be black and not green. It was confirmed that the Working Group felt that the black would fit in better with the bins etc supplied by TDC which are also black.

Regarding the Library windows the Council has received confirmation from the Library that the premises dept of Libraries Unlimited are intending to replace them soon. Cllr. Hutchings mentioned that the Library had been told this previously but that the work had still not be done.

1241. To discuss the Town Council Grant process for 2021/2022

After discussion it was agreed that the Grants should be advertised in September 2021, with a view to them being agreed and awarded in October 2021.

Cllr. Hutchings requested confirmation of total for Grants this year it was confirmed £3,000.

1242. Town Clerk's Report – to receive a report from the TC for information only.

From the 7th May Councils will no longer be able to meet remotely, and council meetings should take place face to face. This information has been received as a result of a High Court judgement.

Cllr. Hutchings asked whether this includes TDC and DCC. As the information has been supplied by NALC, yes this would be for all.

1243. Close

Cllr. Allen closed the meeting at 5.45pm

Signed.....

Date

Appendix A

FINANCE & GP ACTION LIST

DATE AND MINUTE NO	ACTION	UPDATE	COMPLETED
March 19 - 1090	Mayors Chain of Office updating of engraving and collar required	Prices obtained	
July 19 - 1133	Backing collar for Mayors Chain required and for the Chain to be re gilted. Ribbon on Mayors Consort Chain needed replacing and new cases required	Quotes were obtained but costly suggested that perhaps the backing collar and ribbon could be done locally.	
October 19 – 1149 and subsequent	Replacement of lampposts in the Square and improvements to the public realm in the Square	Still awaiting information from DCC to make final decision. Quotes obtained from supplier for public realm.	
November 19 – 1159 and subsequent	Purchase of circular VE Day Commemorative Bench for The Square	Cost of Bench obtained. Part of overall public realm improvements to the Square	
November 19 – 1160 and subsequent	Cost of new signage into town	Awaiting Design for internal part of sign, once approved to DCC to make and instal.	
November 19 - 1161	Enter Britain in Bloom	Delayed until 2022	
January 20 - 1172	Plumbing and building works required at Penrose Terrace	Emergency plumbing works completed, other plumbing works and resultant building works to be completed once COVID 19 restrictions lifted. Insurance claim lodged.	
January 21 - 1221	Collection for Barry Parsons	Costing obtained for Army Cadet Trophy in his name. 4 other Parish Council's to join -still need to find suitable other gift. HTC contribution to be determined.	
February 21 - 1229	Possible sale of Penroses Terrace	Coodes Solicitors contacted for advice	