



*Vanessa Saunders - Town Clerk/Responsible Financial Officer  
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21st October 2021

**To: All Members of the Finance and General Purposes Committee**

Dear Councillor,

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in the Council Chamber on **Wednesday 27<sup>th</sup> October 2021 at 5.30 pm** for the purpose of transacting the business detailed below. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

  
**Vanessa Saunders**  
**Town Clerk**

**Members are requested to turn off their mobile phones for the duration of the Meeting**

**AGENDA**

1. **Apologies for absence** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – to receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Committee Meeting Minutes** – to sign and agree the Minutes of the F&GP Committee Meeting held on the 4<sup>th</sup> August 2021
4. **Matters arising** – To consider matters arising from the Minutes of the Meeting held on the 4<sup>th</sup> August 2021 not already covered by the Agenda. For information only.
5. **Accounts due for payment and Budget review** – To examine and agree the accounts due for payment.
6. **To discuss the charges for the rental of the Market Hall and Chambers for outside organisations.**
7. **To give an update and authorise expenditure on the 2021 Christmas Switch On Event**
8. **To discuss the draft Budget for 2022/23 and suggested projects.**
9. **Town Clerk's Report** – to receive a report from the TC for information only.

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

10. To discuss and agree the grant allocations for the financial year 2021/2022.

11. Close

Cllrs. Parker, Musker, Allen, Hutchings, Kenneally, & Shepherd.