



*Vanessa Saunders - Town Clerk/Responsible Financial Officer
Holsworthy Town Council, Manor Offices, North Road, EX22 6DJ
Tel: 01409 253312*

14th October 2021

Members are requested to turn off their mobile phones for the duration of the Meeting.

To: All Members of the Parks' Committee

Dear Councillor,

You are hereby summoned to attend the Parks' Committee Meeting, to be held in the Council Chamber, on **Wednesday 20th October 2021 commencing at 5.30pm** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

**Vanessa Saunders
Town Clerk**

AGENDA

1. **Apologies for absence** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive Members' declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Parks' Meeting Minutes** – To agree and sign the Minutes of the Parks' Meeting held on the 22nd September 2021. (attached)
4. **Matters Arising** – To consider matters arising from the minutes of the 22nd September 2021
5. **To review the Parks Committee Action Plan** (attached)
6. **To discuss and note the Parks' Income and Expenditure and Budget for the year 2021/22.**
7. **To discuss a draft Parks Project Plan.**
8. **Station Close** – to discuss matters relating to Station Close Park and recreational area.
9. **Stanhope Park** - To discuss matters relating to Stanhope Park.
10. **Badock and Rowland Gardens** - To discuss matters relating to Badock Gardens and Rowland Gardens.

11. Town Clerk's Report

12. Close

Cllrs. Parker, Musker, Allen, Hewitt, Kenneally, Piper, & Stone.