



**Minutes of the Parks' Committee Meeting held in the Market Chambers,
Holsworthy on Wednesday 17th November 2021 at 5.45pm**

Present: Cllr. Parker, Cllr. Kenneally, Cllr. Piper, Cllr. Stone

In Attendance: Town Clerk (TC),
ATTC
Cllr. Debra De ste Croix

1139. Apologises for Absence.

Cllr. Musker, Cllr. Allen, Cllr Hewitt.

1140. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose.

1141. Minutes of last meeting

Cllr. Kenneally proposed that the Minutes of the Parks Committee held on 20th October 2021 be signed as a true record. This was seconded by Cllr. Piper and agreed.

(Vote: 4 For, 0 Against, 0 Abstentions)

- 1142. Matters Arising.** – To consider matters arising from the minutes of the 20th October 2021
Minute 1130 - Cllr. Piper requested an update on the strimming the bank. The TC has not yet managed to contact Plandscape.

1143. To review the Parks Committee Action Plan (Appendix A).

Cllr. Piper offered to assist with the drinking fountain project; the ATTC will send him the up to-date research.

The TC has contacted one of the ground works companies regarding the path works required in the park, the works required in Badock Gardens and the MUGA but they have not yet responded. Two other local groundwork companies were suggested and the TC will contact these also regarding the works. Cllr. Piper asked if councillors could attend any meetings regarding the paths and other works.

Regarding the drainage in the park, HASP are awaiting a quote and Cllr. Piper will inform the TC once it is received to discuss further.

1144. To discuss and note the Parks' Income and Expenditure and Budget for the year 2021/22.

The Goal posts have arrived, insured and in storage and the grant towards their cost from the Football Foundation has been received. The TC is currently waiting for a cost for the removal of the old ones and the fitting of the new ones. Cllr. Piper and Cllr. Kenneally would like to be present when the goal posts are being fitted.

- 1145. Station Close** – to discuss matters relating to Station Close Park and recreational area.
Nothing to report

1146. Stanhope Park - To discuss matters relating to Stanhope Park.

The TC has contacted two companies to get some initial ideas for the proposed MUGA in the Park. One of the companies has also suggested some ideas for the proposed SEND extension to the existing playground in the park. Cllr. Piper stated the use for the MUGA was for football, tennis and netball amongst others. Cllr. Stone ask what surface would the MUGA have?

DMP

After discussion it was agreed that a working group be set up in the new year (as the project is for 2022/2023) to start work on the project and develop the brief. The potential MUGA was discussed in more detail of which the main points to be addressed were the usage, management, S106, lighting, fencing and kickboard.

1147. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens.

The TC has arranged for a groundwork contractor to look at the work required for the disabled access improvements for the path will be looking at the Path. Cllr. Parker stated we need to give them our Specifications. TC said there are two companies checking the electricity. Cllr. Parker mentioned Waitrose have expressed an interest in using the sunroom for meetings in the future. Cllr. Piper expressed uncertainty about it being suitable for renting at the current time.

1148. Town Clerk's Report

Nothing to report

1149. Close

Cllr. Parker closed the meeting at 6:24pm

SignedD.N. Parker.....

Dated15/12/21.....

Appendix A – PARKS ACTION LIST

DATE AND MINUTE NO	ACTION	UPDATE
June 21	Plastic Recycling Bin and Water Fountain in Park	Further discussions needed for location of Recycle Bin and who will empty this. Water Fountain could be a 2021 Project but need further information regarding a water supply etc. Cllr. Piper has a plan of where the water supply runs which he will send to TC
June 21 July 21 - 1112 F & GP Committee August 21 – 1254 Sept 21 1119 & 1121	Disabled Access to Badock Gardens and Sun Lounge. Disabled toilet facilities in Sun lounge. Repairs also needed to ceiling. Also floor tiles are lifting (consider heavy duty lino?) CCTV, Extra lighting and improvement of the electrics in the Storage areas	Report on works required needs commissioning. TC to contact Nick Marsland re visit to specify works required. F & GP Committee decided to amend project to include widening of the path, an outside toilet, improved lighting and CCTV only. Quotes received to go back to Full Council for decision
June 21	Replanting of slope Station Close Badock Gardens	Gabions too expensive . Maintenance Operative to do work. Contact local garden centres regarding options for planting.
	Mural at Station Close Renaming area	To be revisited once slope work completed
September 21 – 1119	Drainage in Park	Cricket Club to dig trial pit to try and ascertain the problems with the drainage before any drainage survey carried out.
February 21 - 1075 June 21 September 21	Path and planting around VE Day Memorial	To be progressed once drainage areas confirmed within the park. Council to work with Cricket Club. Funding obtained to purchase Mahonia Bushes for base of Memorial Tree also sign ordered for Memorial Tree Dedication. Dedication Service to take place Thursday 11 th November 2021.
January 21 – 1066 April 21 - 1088	Transfer of land around Skateboard Park	TC to contact Redrow again. TC have contacted again but still awaiting reply. Redrow contacted again.

September 21 - 1119	Park	Goal Posts ordered. HASP agreed to look after nets and fixings should anyone want to use them.
July 21 – 1111 Sept 21 - 1121	Parks Project Plan to be created Draft Parks Project Plan	Possible project list circulated to be circulated at Sept meeting for discussion. Projects list compiled for projects 2021/22, 2022/23, 2023/24 to be considered by Full Council for approval and to be included in precept discussions
July 21 - 1009 September 21 - 1119	Purchase of new strimmer	Put on hold for further investigation. Old Strimmer needs new carburettor
September 21 - 1123	Strimming of an area in the Park	Location to be determined so can be resolved.
September 21 - 1123	Overhanging tree near Bowls Club	Matter to be looked into further as causing issues to roof windows