



**Minutes of the Parks' Committee Meeting held in the Market Chambers,
Holsworthy on Wednesday 22nd September 2021 at 5.30 pm**

Present: Cllr. Parker, Cllr. Kenneally, Cllr. Piper, Cllr. Stanton, Cllr. Stone.

In Attendance: Town Clerk (TC),
ATTC

1115. Apologies for Absence.

Cllr. Musker, Cllr. Hewitt, Cllr Allen.

1116. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose.

1117. Minutes of last meeting

Cllr. Kenneally proposed that the Minutes of the Parks Committee held on 21st July 2021 be signed as a true record. This was seconded by Cllr. Parker and agreed.

(Vote: 3 For, 0 Against, 1 Abstentions)

1118. Matters Arising. – To consider matters arising from the minutes of the 21st July 2021

No comments were made

1119. To review the Parks Committee Action Plan (Appendix A)

Cllr. Piper wasn't sure if some of the Actions on the Parks Action list are relevant to the remit of the Parks. Cllr. Kenneally asked if there was any update from TDC about the repainting of the telephone kiosk. The TC will chase a response.

Cllr. Parker spoke about the proposed Badock Garden works and mentioned that the August Finance & GP Committee where the works had been discussed only the widening of the path, outside toilet, improved lighting and CCTV had been approved. They also felt that the quote to oversee the full works was expensive. The TC was asked to provide Cllr. Piper with a copy of the quote received to get his professional feedback. Cllr. Piper felt that it was disappointing that the full work schedule had not been agreed by the F& GP Committee as he felt Badock Gardens was underused and could provide better facilities for those that wanted a quiet space within the town.

The TC will obtain quotes for the path widening, lighting and CCTV and also separately for the storage and it was agreed that the project should be referred back to Full Council for the final decision.

The TC went through the remaining items on the Action Plan and the updated version will be attached with the Minutes of the meeting.

Funding has been received from Waitrose to plant Mahonia bushes around the WW2 Memorial Tree Carving. The dedication of the tree will take place on Thursday 11th November after the service in the Square. The TC has asked JAG Signs to design the WW2 Memorial Panel to also go at the bottom of the tree but asked for members feedback of the size of the Board i.e. 2ft by 1ft or 3ft by 2ft. It is intended will be on a stand like the WW1 Memorial Tree Trail Panel.

All agreed with Cllr. Piper suggestion regarding a trial pit being dug in the Park at the end of the cricket season to find out the problem with the drainage in some areas of the Park.

The new goal posts which include the nets and fixings have been ordered and may take up to 6 weeks. Cllr. Piper on behalf of HASP agreed to look after the nets should any person

using the new goal posts wanted to use them.
The strimmer requires a new carburettor.

1120. To discuss and note the Parks' Income and Expenditure and Budget for the year 2021/22.
The TC went through the Parks income and expenditure list and highlighted the remaining budget.

In response to Cllr. Kenneally queries it was explained the repairs and replacement to the play equipment refers to the new basket swing in Stanhope Park and the footpath repairs in referred to works done in Badock Gardens sometime ago but which the Council has only recently been invoiced for.

5:53pm Cllr. Stone joined the meeting.

1121. To discuss a draft Parks Project Plan.

The TC had put together a list of Parks project suggestions made previously and current project ideas for discussion which had been circulated to all members of the Committee. The suggested projects could then be put forward for formal agreement at Full Council, prioritised and also form part of a realistic Parks Project Plan. Projects suggested were:

- Skateboard event/Graffiti Board – Cllr. Kenneally is the Lead Cllr for this previously agreed project and was keen for this to go ahead in 2022/23.
- Youth Shelter- For further consideration and for consideration in 2023/2024
- Improvements to Badock Gardens (path widen, CCTV, Lighting, outside toilet, Shed) already discussed and to commence in 2021/22. Includes storage facility.
- New goal posts – ordered to be completed in 2021
- Extension to Play Area Stanhope Park including SEND equipment and trail.- this comes under a major project to be considered in 2022/2023 for actioning in 2023/24
- Path improvements in Stanhope Park including to the WW2 Memorial Tree – costings to be obtained and completed in 2022/2023.
- Improved lighting by Outdoor Gym Area - consider Solar lighting for 2021/22
- Power Supply to Park- decided not needed as HASP can supply power at cost.
- Improvements to Park Gates area – re tarmac area, Cllr. Kenneally suggested this project includes cleaning and repainting the gates. Cllr. Piper suggested contemporary Stanhope Park sign - costings to be obtained and completed in 2022/2023.
- Drinking Water Fountain in park. – needs further consideration perhaps near the Pavilion as it has a water supply.
- New use for Old Tennis Courts. – Cllrs. Kenneally & Piper very keen to get this underway as aware of several existing groups that would like to use a MUGA on the area i.e. Football, Netball, Tennis. The TC explained about the S106 linked to a future planning application specifically for the provision of a MUGA in the Park and will ascertain the current situation with the planning application and the terms of any proposed S106. Cllr. Piper on behalf of HASP stated they would like to work together with the Council to obtain funding and get the work planned and started in 2022. Project to go to Full Council as a major project for 2022/2023. Cllr. Stone mentioned that consideration would be needed as part of the project as to how any MUGA could be used by all and how its ongoing maintenance would be funded
- Land at Trewyn Park – this is subject to an ongoing planning application but includes some amenity land which the Town Council has asked for involvement in – to be included in the Projects list with more detailed work to come.

1122. Station Close – to discuss matters relating to Station Close Park and recreational area.
No additional matters were brought up regarding Station Close

1123. Stanhope Park - To discuss matters relating to Stanhope Park.
Cllr. Piper mentioned that there is a section between the North side of Stanhope Park and

the Bowls Club that needs strimming and Cllr. Piper asked if it could be included in the regular strimming to keep it maintained. TC asked for confirmation of the location of the land so the matter can be addressed by the right person.

The TC mentioned that she had visited the Bowls club regarding an overhanging tree in their boundary wall to which they have some concerns about.

1124. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens.

No additional matters were brought up about Badock and Rowland Gardens

1125. Town Clerk's Report

The TC had nothing to report

1126. Close

Cllr. Parker closed the meeting at 6.29 pm

Signed*D.H. Parker*.....

Dated*20.10.21*.....