



**Minutes of the Planning & Highways' Committee Meeting held in the Council Offices,  
Manor Offices, Holsworthy, on Wednesday 20<sup>th</sup> November 2019 at 5.00pm.**

**Present:** Cllr. Parker, Cllr. Musker, Cllr. Briggs, Cllr. Brown & Cllr. Hutchings  
**In Attendance:** Town Clerk (TC)  
ATTC

- 402. To Elect a Chair for the Meeting, due to absence of Cllr. Shepherd**  
Cllr. Briggs proposed that Cllr. Parker be elected as Chair for this Market meeting. Cllr. Musker seconded the proposal which was carried. (Vote 4 For, 0 Against, 0 Abstentions).
- 403. Apologises**  
Cllrs. Heaven
- 404. Declaration of Interests**  
The Chairman asked Councillors to declare any interests on items on the Agenda as they arose.
- 405. Minutes of the Last Meeting**  
Cllr. Musker proposed that the Minutes of the Planning and Highways Meeting held on the 16<sup>TH</sup> October 2019 be signed as a true and accurate record. This was seconded by Cllr. Briggs and agreed. (Vote 4 For, 0 Against, Abstentions)
- 406. Matters Arising**  
No matters were raised.
- 407. To Discuss and Recommend Decisions on the following Planning Applications and any others received Prior to the Meeting.**
- Applications**
- |                 |               |
|-----------------|---------------|
| 1/0849/2019FUL  | Single Storey |
| Freemasons Hall |               |
| Bodmin Street   |               |
| Holsworthy      |               |
- Interest:** None
- Observations:** None recorded.
- Received after the Agenda was forwarded to all Cllrs
- |                         |                       |
|-------------------------|-----------------------|
| 1/0986/2019LBC          | Internal Alternations |
| Penroses Dental Surgery |                       |
| Bodmin Street           |                       |
| Holsworthy              |                       |
- Interest:** None
- Observations:** Only point all Cllrs raised was to maintain where possible the authenticity of the building as many changes have taken place already over the years.
- Permissions**  
None Received

**Appeals**

1/0226/2019/FUL

Land at Sanctuary Road  
Holsworthy

Erection of No.1 Dwelling, together with associated works.

All Cllrs agreed that the observations the Committee made in May 2019 for this application remains the same, as follows:

Holsworthy Town Council noted that this application as a one-story property is different from the previous 2 which had been declined. The only observation which was made is that the Solar Panels on the proposed new building should be positioned in such a way as not to cause glare issues to neighbouring properties.

**Refusal**

None received

**408. To receive decisions from the District/County Council on previous applications and any other received prior to the meeting.**

Certificate of Proposed Lawful Use or Development

1/0802/2019CPL

Holsworthy Bowling Club

Erection of a Wooden Pavilion

The Vineyards

Holsworthy

No comments were raised.

**409. To discuss any Highway Matters (including DCC approved signage into the Town).**

The TC informed members that the costs of the new signage for the six entrances to the town would depend on the condition of the existing signage and whether because of this DCC would have to had replace them anyway. The TC will contact DCC in relation to this for discussion at the next Planning & Highways meeting in January.

The suggested signage as previously discussed would be in green with a darker green outside edge. The tourist signage to include the Knife & Fork symbol, Museum symbol, with the final symbol to be either an Electronic vehicle charging point or toilets. All of the proposed signage would need to be clarified and agreed by DCC.

The signages into Holsworthy are as follows:

Bideford

Bude

Derriton

Launceston

Okehampton

Cllr. Hutchings arrived at 5.15pm.

Cllr. Hutchings agreed to take the TC initial drawn signage design and transfer this onto for computer use.

**500. Town Clerks Report (for information only)**

Nothing to report.

**501. Close**

Cllr. Parker closed the meeting at 5.15pm

Signature ..... Date .....