



**Minutes of the Planning & Highways' Committee Meeting held in the Council Offices,
Manor Offices, Holsworthy, on Wednesday 16th October 2019 at 5.00pm.**

Present: Cllrs. Heaven, Parker, Brown, Hutchings, Musker, Briggs & Shepherd
In Attendance: Town Clerk (TC)
ATTC

394. Apologises
None

395. Declaration of Interests
The Chairman asked Councillors to declare any interests on items on the Agenda as they arose.

396. Minutes of the Last Meeting
Cllr. Brown proposed that the Minutes of the Planning and Highways Meeting held on the 4th September 2019 be signed as a true and accurate record. This was seconded by Cllr. Parker and agreed.
(Vote 5 For, 0 Against, 1 Abstentions)

397. Matters Arising
No comments received.

398. To Discuss and Recommend Decisions on the following Planning Applications and any others received Prior to the Meeting.

Applications

None

Permissions

1/0652/2019/FUL Two dwellings
Land to the rear of Fore Street
Holsworthy

1/0675/2019/ADV New and replacement signage
Waitrose
Holsworthy
EX22 6BL

Appeals

None received

Refusal – Received after the Agenda was forwarded to all Cllrs.

1/0655/2019/FUL Part retrospective of a section of wall at front of property for creation of
1 Pantable Park a driveway.
Whimble Hill
Holsworthy

399. To discuss any Highway Matters (including DCC approved signage into the Town). – information circulated with the Agenda.
Cllr. Shepherd has received reports from the public of vehicles being damaged in the Manor Car Park. The TC confirmed that she has been made aware of this and has informed the Police who have advised that any crime must be reported direct, by the person concerned, to them via telephone on 101 or via the Devon and Cornwall Police Website. Once a report has been received then the Police will be able to investigate and view CCTV where needed.

The ATTC will email all Cllrs and post on Social Media the importance of reporting Crimes to the Police.

There was a discussion regarding the provision of new DCC approved signage into the Town to replace the existing damaged and old signage. The cost of the provision of new signage to the Council was not yet known and this will be confirmed with DCC before any signage is approved at Full Council. The TC will contact DCC Cllr. Parsons to see if he is willing to contribute to the new signage.

The following items were discussed to be included on the sign:

Green signage

Tree included

Welcome to

Ancient Market Town

Black & White signage

Twining town would not be included because of the limit given by DCC to the amount of words that can be included.

Toilet sign

Parking (Electric point)

Museum

Knife & Fork

Cllr. Shepherd suggested that he would design a sign. However, as the options for a design are limited, it was decided that the costs of the signs be determined and then the options for the design could be discussed and agreed. DCC also to be asked if the position of the signs could be heightened because of the existing planters.

The TC asked whether Cllr. Parker was aware of the old signage being removed at Deer Park. Cllr. Parker stated that she was aware of this, but she did not know who had removed the sign and where it is now. Cllr. Parker also confirmed that the land at Deer Park where the sign was placed is owned by DCC.

400. Town Clerks Report (for information only)

A report had been received that fallen leaves, nut shells and standing water were making the pathway in Stanhope Park leading to the Primary School slippery. Not all the path was owned by the Council, but the Maintenance Operative will take a look and see if he can sweep and clear some of this for ease of access for the school children.

Cllr. Shepherd mentioned issues with the path/steps between Waitrose and Parson Close. Any issues must be addressed with Waitrose direct as it not owned by the Town or District Councils.

401. Close

Cllr. Shepherd closed the meeting at 5.20pm

Signature Date