



**Minutes of the Parks' Committee Meeting held in the Council Chamber,
Holsworthy on Wednesday 19th October 2022 at 6.15pm**

Present: Cllr. H Parker, Cllr. N. Kenneally, Cllr. L. Piper

In Attendance: Assistant to the Town Clerk (ATTC), Cllr. S Preston

1249. Apologises for Absence.

Town Clerk (TC) Cllr. De ste Croix, Cllr. Stone, Cllr. Tadman

1250. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose

1251. Minutes of last meeting

Cllr. Kenneally proposed that the Minutes of the Parks Committee held on the 28th September 2022 be signed as a true record. This was seconded by Cllr. Piper and agreed. Unanimous.

1252. Matters Arising. – To consider matters arising from the minutes of the 28th September 2022 226 – 1244. Cllr. Piper asked if the ATTC could ensure they've been commissioned.

1253. To review the Parks Committee Action Plan (Appendix A attached).

The Committee reviewed the Action plan and discussed the current progress of each item:
Disabled Access to Badock Gardens- ATTC to check with TC that electrical works have been commissioned

Mural at Station Close – To be removed

Drainage in Stanhope – Cllr. Piper stated a quote has been received and it is now up to Council to decide if they are going to create a plan or move it to future projects

Path around VE Day Memorial- Councillors discussed

Dog Control Orders – still awaiting a new meeting date with TDC, the ATTC was asked to chase again for a meeting.

Parish Path at Rydon – Construction has started again. Can we chase an update from the TDC Planning Enforcement Officer.

1254. To discuss and note the Parks Income and Expenditure Budget for the year 2022/23.

Councillors discussed the Parks Income and Expenditure Budget for the Year 2022/23.

1255. To discuss the outstanding Parks Projects including an update on the Multi Use Games Area.

Cllr. Piper, updated the Committee stating there has been a positive meeting with Adrian Avery from TDC and that there is a large demand for a MUGA. Cllr. N. Kenneally expressed his support for a MUGA/s but that there is a divide in opinion regarding the usage and possible siting of the proposed MUGA and that a compromise may need to happen. A discussion regarding location, type of MUGA and usage ensued.

1256. To discuss the possible Parks projects for 2023/2024.

Councillors suggested the following possible Projects:

- MUGA
- Drainage
- Badock Sun Lounge
- Machinery Equipment Storage within Stanhope Park

Cllr. Piper stated his concerns regarding communication with Torridge District Council as he has not received an update about the land for the proposed machinery equipment storage in Holsworthy after Torridge stated they will hand the land over.

1257. Station Close – *to discuss matters relating to Station Close Park and recreational area.*
No matters to discuss

1258. Stanhope Park/ Skateboard Park - **To discuss matters relating to Stanhope Park and the Skateboard Park**

Cllr. Kenneally has been planning for an event within the Skatepark which may need access to half of the football pitch for stalls and a stage. He has contacted other skateboard events and had an idea of using the area beside the Swimming Pool as well as the Skatepark, he was looking at potentially putting ramps in the Basketball pitch and would like a working group to be formed. It was requested by Cllr. Kenneally that the ATTC sends an email out to all Councillors to create a working group for the proposed skatepark event for June 2023.

1259. Badock and Rowland Gardens - *To discuss matters relating to Badock Gardens and Rowland Gardens including an update on the works and the electrical and lighting works required for the Gardens and buildings making recommendations on the works proposed.*

There has been a short article put into the papers regarding the completion of the disabled ramp, the ATTC will be advertising in on the Town Council Website as well as on other online Platforms. ATTC to check with TC if the electrical works have been commissioned.

1260. To discuss matters relating to the Parish Paths

No updates regarding the Parish Paths.

1261. Town Clerk's Report

No report.

1262. Close

Cllr. H. Parker closed the meeting at 18:57

Signed *D. H. Parker*

Dated *23/11/22*

PARKS ACTION LIST as at 27.09.22

DATE AND MINUTE NO	ACTION	UPDATE
Council April 22	Disabled Access to Badock Gardens and Sun Lounge. Agreed to progress path for disabled access, patio area and ramp. Also ducting for lighting with concrete bases for light mounting and CCTV	Works to be completed by end Sept 2022. Quote received for electrical works.
	Mural at Station Close Renaming area.	To be revisited.
September 21 – 1119	Drainage in Park	Cricket Club found no drains or any collapsed drains. Next steps to be decided.
February 21 - 1075 June 21 September 21 January 22 1165	Path around VE Day Memorial	Path to be progressed once drainage areas confirmed within the park.
Feb 22	Dog Control Orders	Meeting was cancelled by TDC – new date requested.
March 22 1193 & 1194	Parish Path at Rydon	Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadman
July 22 1224	Station Close ownership for repairs	Ownership now determined and meeting held with DCC Highways Officer
July 22 1228	Outdoor Gym Repairs/ Replace Survey of Upcott Field	Quotes received Update required