



**Minutes of the Parks' Committee Meeting held in the Council Chamber,
Holsworthy on Wednesday 28th September 2022 at 6.15pm**

Present: Cllr. Parker, Cllr. Kenneally, Cllr De Ste Croix, Cllr. Piper, Cllr. Stone, Cllr. Stroud, Cllr. Tadman.

In Attendance: Town Clerk (TC), Cllr. Hutchings.

1233. Apologies for Absence.

Assistant to the Town Clerk,

1234. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose

1235. Minutes of last meeting

Cllr. Stone proposed that the Minutes of the Parks Committee held on the 20th July 2022 be signed as a true record. This was seconded by Cllr. De ste Croix and agreed. Unanimous

1236. Matters Arising. – To consider matters arising from the minutes of the 20th July 2022

None as matters to be discussed are on the Agenda

1237. To review the Parks Committee Action Plan (Appendix A attached).

The works to the paths and patio in Badock Gardens are now largely complete except for the electrical works required. It was agreed that the mural in Station Close be taken off the Action Plan because of the render problems on the walls concerned and it should be revisited in the future if the problems are resolved.

The Paths in Stanhope Park to be considered once the future of the Outdoor Gym is confirmed.

The meeting with TDC regarding dog control orders is still to be held, the TC will chase again. The Planning Enforcement Officer at TDC is aware of the issues with the footpath at Rydon. Cllr. Tadman mentioned that some works had commenced again at Rydon.

1238. To discuss and note the Parks Income and Expenditure Budget for the year 2022/23.

The TC went through the income and expenditure sheet mentioning the replacement WW1 sign which was damaged by the grounds maintenance contractor.

1239. To discuss the outstanding Parks Projects including an update on the possible location for a Multi Use Games Area and the way forward.

The Parks project list was circulated. Badock Gardens was now nearly completed and Cllr. Kenneally was progressing work on the Skateboard Event/Graffiti Board. The work to improve the entrance to the park and to improve the paths had halted whilst discussions were held regarding a possible wayleave; however, quotes had been obtained and these will be revisited.

Cllr. Piper declared a Personal Interest as a member of HASP and signed the DOI Book accordingly.

Regarding the MUGA Cllr. Piper went through some options for its location he had been considering. These included the old tennis court and an area currently owned by TDC on the edge of the open playing field adjoining Stanhope Park. This area would need levelling but could potentially have space for two MUGA's. There followed a discussion on the locations and the importance that any location would need to be in the ownership of the Council whoever it was managed by. The potential funding available could provide for two MUGA's. Cllr. Kenneally asked whether any floodlights would affect where they could be placed and Cllr. De ste Croix asked whether planning permission would be

needed, and it was explained that this would be necessary.

Cllr. Piper circulated some discussions notes he had put together on the MUGA project and explained that several organisations in the town including the Youth Football Club and Netball Club were in desperate need of a MUGA as the ones at the College are oversubscribed. A discussion was held on who would be able to use the MUGA's as Cllr. Stone and Cllr. Hutchings felt that any MUGA'S should be open for public use and not solely or dominated by clubs' use. Cllr. Piper responded that any use would have to be managed and that usage would be a central part of the project. It was suggested that two MUGA's could possibly solve any conflict on usage and that this should be considered and their location when progressing the Project.

It was agreed that both the old tennis court and the open space locations should be considered and that TDC should be contacted to request a meeting to discuss the possibility of locating a MUGA's on land they currently own and also to see how they can assist the Council in progressing the project asap.

1240. To discuss the future of the Outdoor Gym Area and make recommendations.

Four quotations had been received to replace the broken Outdoor Gym equipment with either like for like or for replacement with items of static equipment. The quotations were discussed but it was felt that there was very little usage of the equipment and that there were more pressing projects in the park that the funds needed to replace the outdoor gym equipment could be spent on. It was therefore agreed that a recommendation be given to a full Council meeting that the broken equipment should be removed, and the surface made good with perhaps a bench being placed on it.

Cllr. Tadman proposed that a recommendation be made to Council that the broken Outdoor Gym equipment not be replaced, but removed and the surface made good. This was seconded by Cllr. Stroud and agreed. Unanimous

1241. To discuss the findings of the Tree Survey and make recommendations.

Copies of the Tree Surveys of Stanhope Park and Badock Gardens had been circulated. After a discussion it was agreed that the work highlighted for action within the next three to six months on the three trees in Stanhope Park be actioned and that quotes be obtained for the work.

The TC was also requested to allow some funds for any additional tree work required when considering next year's budget requirement.

Cllr. Kenneally proposed that that quotes be obtained for the works required for the three trees in Stanhope Park with the work to be done asap. This was seconded by Cllr. De ste Croix and agreed. Unanimous.

1242. Station Close – to discuss matters relating to Station Close Park and recreational area.

A meeting had been held with the DCC Neighbourhood Highways Officer regarding the ownership and bad state of repair of the paths and stairs in Station and Parsons Close. The TC had circulated a map showing the areas that had been adopted by DCC Highways; this showed that the areas that are in a bad state of repair are owned by DCC. However, the DCC Neighbourhood Highways officer had explained that they were unable to carry out any works to improve the areas as much of their budget had been cut. They had however removed the loose top stones and removed the loose render on the walls. Any problems with the paths and stairs should be reported to Devon County Council Highways Dept,

1243. Stanhope Park/ Skateboard Park - To discuss matters relating to Stanhope Park and the Skateboard Park including a request from the Cricket Club for a Licence and improvements to the lighting for the Park.

The Cricket Club have requested permission to use the Stanhope Park for a Cricket festival weekend over the late May bank holiday in 2023 (Friday 26th - Sunday 28th May) to celebrate its 150th anniversary. Cllr Piper went through the various events to be held as part of the celebrations and it was unanimously agreed that a Licence be awarded at a cost of £40.

Cllr. Kenneally updated members on the latest ideas for the Skateboard Event to be held in 2023.

1244. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens including an update on the works and the electrical and lighting works required for the Gardens and buildings making recommendations on the works proposed.

The works on the path and patio area are now complete with the railings recently installed. A press release with photo will be done with the contractors to promote the work and advertise the Gardens. The remaining work to be done in the Gardens in this phase of the project was to improve the lighting and the electrical works to the Sun Lounge, Storage Room and Tool sheds and after a discussion a quotation for the works required was accepted

Cllr Stone proposed that the Quotation received for the electrical works in Badock Gardens be approved with the fund coming from the Parks Budget. This was seconded by Cllr. Tadman and agreed. Unanimous

1245. To discuss two projects from the Copper Academy for the future use of Badock Gardens and the Sun Lounge

Proposals had been received from the Copper Academy for the future use of Badock Gardens and these had been circulated. The first proposal requested the use of Badock Gardens as an outdoor class for some of its students one day a week with access required to the Sun Lounge to make drinks and to use the toilet facilities. Also proposed was the use of the Sun Lounge as a Warm Space hub open to everyone in the community every Friday from November which could offer warm food and drink, advice, collections of food parcels etc. After discussion it was agreed that once the electrical works were completed the use of the gardens for an outdoor class one day a week would be allowed and also the use of the Sun lounge as a warm space on a Friday should this still be required subject to a Licence being agreed and signed. The Copper Academy would undertake to clean the Sun Lounge. It was stressed that the Gardens and Sun Lounge should still be open to all.

A longer-term proposal has also been received from the Copper Academy to change the existing charity and the management of it however this could not be progressed until further investigations had been carried out as the conditions of the existing charity and the terms of the Will in which the Gardens had been left to the Town Council specifically as a Garden of Rest for the Elderly people of Holsworthy.

Cllr. Tadman proposed that once the electrical works are completed that the Copper Academy be granted a Licence for one day a week for the outdoor class and a warm space. This was seconded by Cllr De ste Croix and agreed. Unanimous

1246. To discuss matters relating to the Parish Paths

The TC has asked the Planning Enforcement Officer at Torrridge District Council to chase the repairs and reopening of the Parish Path leading to Rydon Road.

1247. Town Clerk's Report

Nothing else to report.

1248. Close

Cllr. Parker closed the meeting at 7.40pm

Signed

Dated

PARKS ACTION LIST as at 27.09.22

DATE AND MINUTE NO	ACTION	UPDATE
Council April 22	Disabled Access to Badock Gardens and Sun Lounge. Agreed to progress path for disabled access, patio area and ramp. Also ducting for lighting with concrete bases for light mounting and CCTV	Works to be completed by end Sept 2022. Quote received for electrical works.
	Mural at Station Close Renaming area.	To be revisited.
September 21 – 1119	Drainage in Park	Cricket Club found no drains or any collapsed drains. Next steps to be decided.
February 21 - 1075 June 21 September 21 January 22 1165	Path around VE Day Memorial	Path to be progressed once drainage areas confirmed within the park.
Feb 22	Dog Control Orders	Meeting was cancelled by TDC – new date requested.
March 22 1193 & 1194	Parish Path at Rydon	Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadman
July 22 1224	Station Close ownership for repairs	Ownership now determined and meeting held with DCC Highways Officer
July 22 1228	Outdoor Gym Repairs/ Replace Survey of Upcott Field	Quotes received Update required

