



**Minutes of Full Council of Holsworthy Town Council held in the Market Hall, Holsworthy**  
**On Wednesday 2<sup>nd</sup> November 2022 at 7.00pm.**

**Present:** Cllr. H. Parker, Cllr. N. Kenneally, Cllr. D. De ste Croix, Cllr. H. Dentlinger,  
Cllr. J. Hutchings, Cllr. L. Piper, Cllr. S. Preston, Cllr. K. Stone, Cllr. S. Stroud

**In attendance:** Town Clerk (TC), Assistant to the Town Clerk (ATTC),  
TDC Councillor David Jones, DCC Councillor James Morrish,  
Mark Clark, David Ludlan, Emma Hosie, Mark Tynan

**5005. Apologies for absence**

Cllr. P. Shepherd, Cllr. J. Tadman

**5006. Declaration of Interest** - To receive declarations of personal and prejudicial interests in respect of items on this agenda.

The Mayor asked Councillors to declare any relevant interests as they arose.

Councillor S. Stroud declared an interest

**The Chairman suspended Standing Orders.**

**5007. Public Question Time** - *To receive questions from the Public.*

There were no questions.

**5008. Presentation by Sound Wave Radio**

Sound Wave Radio (SWR) introduced themselves explaining that they started up 7 years ago firstly as a 3 hour podcast on a Friday night which is now 24hrs several days a week. It's based in Bideford and are currently setting up in South Molton. Local communities are encouraged to get involved.

SWR informed the councillors of which radio shows are currently in progress each week as well as suggesting ideas as to what we could use it for as a council to aid our community and enable those within our local area to keep well informed and updated with events, projects and local news. They stated a 20 rule: no more than 12 music tracks an hour and no less than 20 minutes talking, this is really important for engaging and informing the community. During question time it was stated, SWR do not advertise their show but are looking into sponsorship such as local organisations sponsoring local shows. It is online only.

They generally don't run out of content as they are passionate and will incorporate local updates and events into their shows too. If Holsworthy was interested it would not be necessary to set up a satellite station and would be able to bounce from the one in Bideford, SWR would be willing to aid us with equipment. The Mayor Councillor Helen Parker was asked to go live on Radio and councillors and those in attendance were able to observe how SWR works whilst Cllr. Parker had a small interview using the software.

**5009. Police Report**

No report was given. There may be progression with a drop-in session for local Councils to ask Holsworthy Police questions and receive updates each month when they are available.

19:12 The Sound Wave Radio team left the meeting.

**5010. County Councillor's Report.**

Cllr. Morrish started with apologising for his recent absence at meetings as he has been suffering with several medical issues and thanked all that have supported him whilst he has been unwell. He now has secretarial support who will contact the Council with reports when he cannot attend. Cllr. Morrish has spent much of his time recently at County Hall dealing with the financial issues at the beginning of Covid-19 there was £85m within the reserves however, the reserves are now at £20m because of the additional expenditure arising from the pandemic. However, the financial pressures have been helped by DCC still having a large number of farms which are rented out and apart from the precept these provide for the largest source of income. Cllr. Morrish however will continue to fight for Holsworthy to get a fair amount of support and expressed annoyance at officers ruling over Councillors that were elected by the communities they represent. He was disappointed that the double yellow lines previously agreed for Chapel Street have now been reduced as officers feel it's a form of natural calming which he disagrees with.

Cllr. Morrish is the Chairman of Pensions Board which has been put under a lot of pressure from the Green Party to disinvest from BP and other what is seen as environmentally harmful companies. In Devon County Council there are far more urban elected Councillors than rural but he will continue to work hard to ensure that the rural voice is heard.

Councillors informed Cllr. Morrish about a request received from residents of Croft Road regarding resident permit parking spaces, the council stated that they are in support of the residents' request. Cllr. Morrish will follow this up with the appropriate officers at DCC and report back.

**5011. District Councillor's Report**

Cllr. Jones began by stating the financial situation for Torridge has improved and he is pleased with the progress on the leisure services provision. There is unfortunately still an ongoing housing crisis and the District Council have started an exercise to find possible land holdings which could be used for potential affordable social housing at discounted rates. There's been discussion within Torridge on the Rural Prosperity Fund of which 50% has been ringfenced for grants though the LEADER programme which will be run by North Devon Plus. The rest of the funds are likely to be used on improvements to the Victoria Play Area in Bideford and the Pannier Market in Great Torrington which is currently in a terrible state and was budgeted for previously but then taken out. The TC asked if Holsworthy could benefit from some of the Rural Prosperity Fund particularly in reopening the Coles Mill Viaduct. Cllr. Jones stated that it seems that because of the limits of the funding only projects that are ready 'to go' are being considered. Cllr. Jones does feel like Torridge is currently being driven by officers rather than elected councillors.

19:55 TDC Councillor David Jones left

**The Chairman returned to Standing Orders.**

**5012. Council Meeting Minutes – To approve and sign the Minutes of the Council Meeting held on the 5<sup>th</sup> October 2022**

**Cllr. D. De ste Croix proposed that the Minutes of the Meeting held on the 5<sup>th</sup> October 2022 be approved. This was seconded by Cllr. N. Kenneally and agreed.  
(7 For, 2 Abstention, 0 Against)**

**5013. Matters Arising - To consider matters arising from the Minutes of the 5<sup>th</sup> October 2022 Meeting, not already covered by the Agenda. For information only.**

**4994. 1/0822/2022/REMM Land At Grid Reference 233708 104437 &**

**4995. 1/0807/2022/REMM Land At North Road, Holsworthy**

Cllr. Piper queried if the TC has responded to both applications particularly in relation to including a 'dogs off lead exercising area. Cllr. Kenneally raised his concerns in regard to speed at the Junction for Planning Application 1/0822/2022/REMM

**5014. Mayor's Announcements – To receive a report from the Mayor**

I attended along with other councillors the ROC (Redeeming Our Communities) meeting that was held at the school. It was a packed meeting, over 100 participants. People who attended were many of the volunteer organisations, schools, health, and Faith communities. The Civic Dinner/Ball was a great success. Food was excellent as was the entertainment. Thank you to all councillors who were able to attend and support the mayor charities for this year. £400 was raised on the raffle plus we have received nearly £150 in donations.

*(Handwritten initials)*

Ian and I attended South Molton Choral Evening in support of the South Molton Mayor. A lovely evening of music was enjoyed.

This afternoon with Vanessa, Nigel, Jon & Lyndon an informal meeting was held with Adrian Avery from Torridge and Jason Jones from Youth Football was also present. There will be more on this later in the agenda.

**5015. Account Due for Payment and Budget Review – to receive and approve the accounts due for payment**

The TC went through the accounts due for payment and budget review. The TC explained the expenditure on Badock doesn't include the electrical works as we are awaiting the invoice but the work has been completed.

**Cllr. H. Parker proposed that the accounts for payment be approved. This was seconded by Cllr. N. Kenneally and agreed. (Unanimous)**

**5016. To Receive, and to Note, the Minutes of the following Committee Meetings:**

a) Planning & Highways	19 <sup>th</sup> October 2022
b) Parks	19 <sup>th</sup> October 2022
c) Finance & GP	26 <sup>th</sup> October 2022

**5017. To appoint Councillors to the Committees of the Council**

Markets: Cllrs. Parker, Kenneally, Shepherd, De ste Croix

Planning & Highways: Cllrs. Parker, Kenneally, Shepherd, Stone, Stroud, Tadman, Piper, Preston

Parks: Cllrs. Parker, Kenneally, De ste Croix, Piper, Preston, Stone, Stroud, Tadman

Finance & General Purposes: Cllrs. Parker, Kenneally, De ste Croix, Dentlinger, Hutchings, Shepherd, Stone, Stroud

**Cllr. J. Hutchings proposed that the Councillor H. Dentlinger & Councillor S. Preston are appointed to the above committees and be approved. This was seconded by Cllr. H. Parker and agreed. (Unanimous)**

**5018. To give an update on discussions held on the provision of a Multi Use Games Area in Stanhope Park.**

Cllr. Parker updated members about a meeting held with Adrian Avery from TDC that several others attended including HASP members and TDC regarding a new Multi-Use Games Area. The outcome from the meeting was promising and Adrian has agreed to go back to TDC regarding the ownership of the land on which HASP are proposing to site a new MUGA area. Further discussion on the MUGA will ensue at the December Council meeting once that outcomes of the TDC discussions have been obtained. Cllr. Piper stated he would like to add he felt it was a good discussion of the proposed project. The proposed plan is to place 2 MUGA's near the pavilion on the land to the North of Stanhope Park but more details will be supplied in December.

**5019. To discuss ideas for King Charles III Coronation in 2023 and set up a working group.**

Cllrs. Parker, Kenneally, De ste Croix, Dentlinger & Stroud volunteered to join a working group for King Charles III Coronation in 2023.

**5021. To give an update on the Christmas Switch on Event and other Christmas Events, and if applicable authorise any expenditure.**

The TC informed Councillors about which services/products have been booked. Councillors discussed additional things to include for the Christmas Switch-On Event.

**Cllr. N. Kenneally proposed that the Expenditure for the Christmas Switch-On Event be approved. This was seconded by Cllr. K. Stone and agreed. (Unanimous)**

**5022. To give an update on the Council's Earmarked Reserves.**

The TC advised Council of the need to have a certain level of general reserves for emergencies.

**5023. To discuss the draft Budget for 2023/24**

The TC went through the draft budget and explained the Budget will not be finalised until late December or Early January. The increase in the training budget for 2023/24 is due to the possibility of new councillors that will need initial training. Also, the Council has already been informed about the cost of Insurance increasing generally. There is a higher budget for elections due to the cost of holding an election should one be required in 2023 as if more than 12 people wish to be considered for election to the Town Council there will be an election which the Council is required to contribute to.

Cllr. Piper felt that the Events Budget is too high, and events take up a lot of officer's time. He also felt that the Parks & Gardens budget should be increased to improve maintenance such as paths as it only covers basic maintenance requirements.

**5024. To discuss possible projects the Council may wish to undertake for the financial year 2023/2024.**

The TC provided Councillors with a list of current approved projects and proposed projects. For consideration.

Projects suggested are as follows; Market consultation, MUGA, Management software, Sun Lounge and Community project to improve buildings in conservation area.

The TC requested that with any project ideas, if possible, councillors should provide an estimate cost to aid with creating an accurate budget for 2023/24.

**5025. To authorise new bank signatories for the Council's Bank Accounts as recommended by the Finance & General Purposes Committee.**

The TC informed all Councillors that the Finance & General Purposes Committee has recommended new bank signatories for the Council's Bank Accounts which need authorising by Full Council. This was discussed and agreed.

**Cllr. J. Hutchings proposed that the new bank signatories for the Council's Bank Account as recommended by the Finance & General Purposes Committee be authorised. This was seconded by Cllr. H. Parker and agreed. (Unanimous)**

**5026. To Receive External Committee Updates**

Cllr. De ste Croix mentioned that there are currently no outlets selling poppies however, someone is due to contact Cllr. De ste Croix and provide boxes to Holsworthy. Cllr. Hutchings stated RBL are aware of the error and will be providing poppies.

**5027. To Receive Correspondence**

A meeting date need to be set for the Skateboard Event Working Group.

A report from a member of public regarding speeding was discussed.

Trewyn Road Site Visit was discussed, Saturday in the day or during the week between 1 and 2pm would be preferred by Councillors for the Site Visit.

The TC asked Councillors for their availability for setting up and volunteering at the Christmas Switch-On. A grant request from Plough Arts was discussed.

**5028. Town Clerk's Report**

The Town Clerk had no additional information to report to Council.

(N)

**5029. Exchange of information**

There was no exchange of information

**It is recommended that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**


**5030. To discuss and ratify. If appropriate the co-option of new councillors**

The Full Council interviewed the two applicants for the one vacancy separately then reviewed and discussed both candidates suitability. It was a difficult decision but after consideration one applicant was chosen for co-option.

**Cllr. J. Hutchings proposed that Emma Hosie be co-opted as a Councillor of Holsworthy Town Council This was seconded by Cllr. N. Kenneally and agreed.  
(Vote: 6 For, 0 Against, 3 Abstentions)**

**5031. Close**

Cllr. H Parker closed the meeting at 21:47

Signed 

Dated 7/12/22