



Minutes of Full Council of Holsworthy Town Council held in the Memorial Hall, Holsworthy
On Wednesday 1st March 2023 at 7.00pm.

Present: Cllr. N. Kenneally, Cllr. D. De ste Croix, Cllr. H. Dentlinger, Cllr. J. Hutchings, Cllr. E. Hosie
Cllr. L. Piper, Cllr. S. Preston, Cllr. P. Shepherd, Cllr. S. Stroud, Cllr. J. Tadman.

In attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC),
Max Jowett & Gemma Harris (Wheels2Work)

5099. Apologies for absence

Councillor H. Parker, Councillor K. Stone

5100. Declaration of Interest - To receive declarations of personal and prejudicial interests in respect of items on this agenda.

The Deputy Mayor asked Councillors to declare any relevant interests as they arose.

The Chairman suspended Standing Orders.

Councillor Hutchings entered at 19:02

5101. Public Question Time - *To receive questions from the Public.*

The TC apologised to Councillors for not including the Wheels2Work presentation on the Agenda however, the Deputy Mayor Cllr Kenneally granted Wheels2Work extra time to allow them to complete their presentation. Gemma and Max explained that Wheels2Work is a registered charity based locally providing scooter transport solutions to those struggling to access education, work and training. There are 12,000+ people using Wheels2Work in the five Counties in which they work. Each new user receives a starter pack with their scooter, and there is a 24/7 phone line for all customers if they require assistance such as in a vehicle breakdown. Wheels2Work have started to invest in E-technology and a recent study on their e-scooters found that an e-scooter costs 1p per mile to run against 7p a mile using petrol. They have 4 staff contracted at present.

Town Councillors were invited to ask Wheels2Work questions.

A question was asked whether funding has been obtained from Torridge District Council? At present they haven't receive any funding however they are looking into it due to the several places their charity supports are within the District Council area.

Cllr. Shepherd thanked Wheels2Work for their presentation and asked if there was a criteria for eligibility to access the bikes. It was explained that firstly they will try connecting people with existing services such as train or bus travel however if there are no routes that align with the individual's needs, they will offer their service to them. People must be 17+ Years old and require the scooter to access education, employment or access services; the aim being to aid the sustainability of rural communities. Access to the bikes are based on an individual's needs rather than requirements.

Cllr. Shepherd asked what the Council can do to help Wheels2Work?

Wheels2Work would appreciate funding as it is helpful but also wish to inform the Council about the project and hope that the Council could support them by signposting their service to residents and help spread awareness of their work and benefit on rural communities. The TC will send a grant application form to Wheel2Work.

5102. County Councillor's Report.

No report was received.

DHP

5103. District Councillor's Report

No report or apologies were received however, councillors expressed concern regarding Cllr. Jones absence and hoped that he was well.

The Chairman returned to Standing Orders.

5104. Council Meeting Minutes – To approve and sign the Minutes of the Council Meeting held on the January 2023

**Cllr. De ste Croix proposed that the Minutes of the Meeting held on the 1st February 2023 be approved. This was seconded by Cllr. Preston and agreed.
(10 For, 0 Abstention, 0 Against)**

5105. Matters Arising – To consider matters arising from the Minutes of the 1st of February 2023 Meeting, not already covered by the Agenda. For information only.

Item 5088. To discuss the design of the Banners. : Cllr. Shepherd asked the TC for an update regarding the Banners. The TC responded that the office is awaiting more photos from Councillors. Cllr. Hosie suggested photos from a member of public that frequently photographs their travels around Holsworthy, and she will contact the person concerned.

5106. Mayor's Announcements – To receive a report from the Mayor.

The Mayor, Councillor H. Parker sent her apologies and had forwarded the Town Clerk a written report:

My apologies for being unable to attend this evening. Ian and I have taken a few days annual leave. Nigel has kindly agreed to read my announcements this evening.

I represented council at the British Legion Dinner, held at the Gold Club. A lovely evening was had.

Last Monday I was asked to attend the army cadets evening to present on behalf of the Town Council a new shield that the council sponsors. The shield is to be presented to the NCO elected by their fellow cadets at the end of the year. While visiting the cadets I was able to watch and join in a first aid lecture.

It was Deer Park's 30th anniversary this month and I along with a few fellow councillors were asked to visit. We were treated to lunch. I was able to speak to several residents and staff. Last Friday, I attended with Ian the Bideford's Civic Dinner at the Royal Hotel in Bideford. I had been asked to respond by the Mayor of Bideford, Councillor Jude Gubb on behalf of my fellow guests.

Cllr. Kenneally added that he had also attended the 30th Anniversary event for Deer Park.

5107. Account Due for Payment and Budget Review – to receive and approve the accounts due for payment

The TC highlighted payments made such as the replacements parts for some of the play equipment as well as replacement matting.

The payments to the Memorial Hall were regarding its use for Council meetings due to the temporary closure of the Market Hall & Chambers. The Memorial Hall is also booked for a public Defib training course.

Cllr. Preston proposed that the accounts for payment be approved. This was seconded by Cllr. Hosie and agreed. (Unanimous)

5108. To Receive, and to Note, the Minutes of the following Committee Meetings:

A) Market Committee

8th February 2023

DMP

Planning & Highways 147. Cllr. Shepherd requested an update regarding the Welcome to Holsworthy signage. The TC has not received an update.

5109. To give an update on the plans for the Kings Coronation Events, and if applicable authorise any expenditure.

Cllr. Hutchings updated the meeting on the plans for the Kings Coronation Event which were discussed at the Working Group.

The plans for the Kings Coronation Events are progressing with things being booked. It was hoped that local organisations would join in particularly with any projects they may have for the Monday 'Big Help Out' Event. Due to the likelihood the event will be quite busy it was suggested at the working group that food stalls be invited to attend. It was agreed that the event will be ticketed though at no cost much like the Queen's Jubilee Event in 2022. This will allow the Council to keep an eye on the numbers of people attending and ensure there is enough resources for them to enjoy themselves. There will be 3 emergency exits as well as disabled access. Currently, the entertainment is being finalised.

There has been no outcome yet on the Awards for All funding application. The Memorial Hall has been booked and the deposit paid. Cllr. Shepherd queried if a road closure for the Square has been applied for it was explained that no road closures was needed as it had been decided that the events will take place in Manor Car Park and the District Council has agreed to this.

5110. To discuss the Grounds Maintenance Contract

The TC has been investigating ground maintenance companies that would have the large equipment necessary to fulfil the contract and would be able to provide quotes. A meeting has been held with Torridge District Council in house grounds maintenance team and they have provided a quote for the works required and have also many ideas to improve Stanhope Park such as wildflowers across the grass banks. The quote received includes everything on the specification but there may be some savings after further discussions are held with HASP regarding the cutting of the cricket outfield. Councillors discussed the specification and the quote received from TDC.

Councillor J. Tadman proposed that Torridge District Council take over the ground maintenance for Stanhope Park subject to further negotiations. This was seconded by Councillor S. Preston and agreed. (9 For, 1 Abstention, 0 Against)

5111. To discuss the improvements for the lighting and paths in Stanhope Park.

Councillors were provided with quotes for the additional lighting in Stanhope Park. The TC has tried gathering several quotes and is still awaiting one response whilst other company stated they do not deal with commercial lighting. Councillors discussed the 3 quotes received which were for solar lighting, standard LED lights and standard LED lights with hinges. It was also requested that the TC looks into the Council's lamppost in Stanhope Park which does not currently work.

Cllr. Hutchings proposed that solar lighting columns be purchased for Stanhope Park subject to further research and installation costs. This was seconded by Councillor J. Tadman and agreed. (5 For, 1 Abstentions, 4 Against)

5112. To discuss the election process for the Town Council elections to be held on Thursday 4th May 2023.

Councillors were provided with paperwork containing information regarding the election. The TC explained the election process and that the nomination papers would be available locally.

5113. To Receive External Committee Updates

No external committee updates were received.

5114. To Receive Correspondence

1. Defib & CPR training session – Tuesday 18th April at 6.30pm in the Memorial Hall
2. Closing Dates for the following: Grant Applications 10.04.23 / Freeman 31.03.23 / Community Champions 31.03.23
3. Request to use Stanhope Park for a fun day. Councillors agreed subject to a licence.
4. Holsworthy & Stratton Show – Thursday 24th August. Councillors agreed to attending Holsworthy & Stratton Show for 2023.
5. Contacted from a member of public regarding a litter picking group. Councillors agreed and requested the TC to invite them along with other volunteers in May.
6. Holsworthy Library poster for March 2023

5115. Town Clerk's Report

The TC thanked Councillors for their support as well as their kind gesture of flowers and a card on the death of her father.

5116. Exchange of information

Cllr Shepherd exchanged information regarding appointment & communication issues at the Holsworthy Medical Centre in which residents are experiencing.

5117. Close

Councillor N. Kenneally closed the meeting at 20:34

Signed *D.N. Parker*

Dated *5/4/23*