



**Minutes of the Parks' Committee Meeting held in the Town Council Offices,
Manor Offices, Holsworthy on Wednesday 15th February 2023 at 6.30pm**

Present: Cllr. Parker, Cllr. Kenneally, Cllr. De ste Croix, Cllr. Preston, Cllr. Stone, Cllr. Tadman

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC),

1291. Apologies for Absence.

Cllr Piper, Cllr. Hosie, Cllr. Stroud

1292. Declaration of Interests

Cllr. Parker asked Councillors to declare any relevant interests as they arose

1293. Minutes of last meeting

**Cllr. Tadman proposed that the Minutes of the Parks Committee held on the 25th January 2023 be signed as a true record. This was seconded by Cllr. Kenneally and agreed.
(4 For, 0 Against, 2 Abstentions).**

1294. Matters Arising. – To consider matters arising from the minutes of the 25th January 2023

No Matters Arose.

1295. To review the Parks Committee Action Plan (Appendix A attached).

The Town Clerk went through the action plan and gave update on each item.

The Parish Path at Rydon is a planning enforcement issue with TDC and the Leader of TDC Cllr. James has been requested to provide an update - the matter was last chased on 15th Feb 2023. Currently the Town Clerk is awaiting quotes for the lighting in Stanhope Park and has been working with Cllrs. Dentlinger and Kenneally on this project.

1296. To discuss and note the Parks Income and Expenditure Budget for the year 2022/23.

The TC informed the Committee that the annual RoSPA safety inspections on the play equipment area and skateboard park are due which will incur a cost. The Maintenance Operative has ordered replacement fittings for the nest basket, two baby swing seats and other repair items. This work should be easier now a supplier has been found that provides such equipment as well as matting, and wet & pour mix for the play area surfaces.

1297. Station Close – *to discuss matters relating to Station Close Park and recreational area.*

There were no matters to discuss.

1298. To discuss the outstanding Parks Projects including an update on the Multi Use Games Area Project.

There is a MUGA meeting provisionally booked for 8th March with representatives from HASP, TDC and Cllrs. Parker and Kenneally.

1299. To discuss the Grounds Maintenance Contract.

The Town Clerk has spoken both with TDC and HASP to try and find potential solutions in terms of the Ground Maintenance of Stanhope Park. Currently HASP will be unable to follow out all the terms on the contract due to being volunteers only but may be able to help with several small jobs. The TC is currently researching contractors in the local area that would be interested in taking over the amended Ground Maintenance Contract, however, is finding it difficult as many other companies do not have the equipment required; most local contractors are too small for the works required.

1300. Stanhope Park/ Skateboard Park

A resident has contacted the Council to enquire about purchasing a memorial bench for a family member to be situated in Stanhope Park, preferably near the War Memorial Tree. The committee responded positively to this enquiry and decided the resident should choose the style of bench.

1301. Badock and Rowland Gardens - *To discuss matters relating to Badock Gardens and Rowland Gardens*

Currently Badock and Rowland Gardens needs a proper specification to aid with the next steps of the Sun Lounge Project which may go ahead in the new financial year if the new Council wish to continue it.

1302. To discuss matters relating to the Parish Paths

Cllr. Tadman had now completed his written reports of the Parish Paths and his report for Paths 2 to 4 had been circulated to all Councillors. It was decided that the TC should try to ascertain the ownership of the steps along Parish Path 2 as it was felt it would be safer if railings were installed alongside the steps. Cllr. Tadman was thanked for all his work on the Parish Paths.

1303. Town Clerk's Report

The Town Clerk had no additional information to report to the Parks Committee.

1304. Close

Councillor H. Parker closed the meeting at 18:40

Signed *D. H. Parker*

Dated *22.3.23*

PARKS ACTION LIST as at 15.02.23

DATE AND MINUTE NO	ACTION	UPDATE
Council April 22	Disabled Access to Badock Gardens and Sun Lounge. Agreed to progress path for disabled access, patio area and ramp. Also ducting for lighting with concrete bases for light mounting and CCTV	All works completed – Plaque to be installed once Sun Lounge works done
September 21 – 1119 February 21 - 1075 June 21 September 21 January 22 1165 October 22	Drainage in Park and Path around VE Day Memorial	Drainage and the Path project to be combined to reduce expenditure and increase efficiency of the two projects. Path to be progressed once drainage areas confirmed within the park.
Feb 22	Dog Control Orders	Meeting was cancelled by TDC – new date requested. Current situation regarding dog fouling to be discussed.
March 22 1193 & 1194 November 23	Parish Path at Rydon	Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadman Now with the Leader of TDC chased 15.02.23.
July 22 1228	Outdoor Gym Repairs/ Replace	Broken equipment removed – surface to be made good and benches placed on area.
	Entrance to Park to be resurfaced	Previous quotes being revisited. Awaiting revised quote.
	Lighting in the Park	Meeting held on site 08.02.23 possible mixture of solar/ electric lighting. Awaiting pricing
October 22	Skateboard Event	First meeting of Working Group held on the 13.12.22. Next meeting to be arranged shortly.
November 22	MUGA Project	Preferred location determined; consideration given to funding. Future ownership of land to be confirmed.