



**Minutes of the Parks' Committee Meeting held in the Town Council Offices,
Manor Offices, Holsworthy on Wednesday 25th January 2023 at 6.30pm**

Present: Cllr. H. Parker, Cllr. N. Kenneally, Cllr. E. Hosie, Cllr. L. Piper, Cllr. S. Preston,
Cllr. J. Tadman, Cllr. S. Stroud.

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC),
Councillor D. De ste Croix, Maintenance Operative

1277. Apologies for Absence.
Councillor K. Stone.

1278. Declaration of Interests
Cllr. H. Parker asked Councillors to declare any relevant interests as they arose

1279. Minutes of last meeting
Councillor N. Kenneally proposed that the Minutes of the Parks Committee held on the 16th November 2022 be signed as a true record. This was seconded by Councillor L. Piper and agreed.
(6 For, 0 Against, 1 Abstentions).

1280. Matters Arising. – To consider matters arising from the minutes of the 16th November 2022
No matters arose

1281. To review the Parks Committee Action Plan (Appendix A attached).
The plaque for Badock & Rowland Gardens will be placed once the building works are complete. The TC mentioned that if any Councillors notice dog fouling to report it on TDC's website and will try and organise another meeting with someone from TDC Environmental Enforcement Team. Parish Path 1 leading from Rydon V is still incomplete and it was felt that wider awareness should be made of the continuing issues as TDC have been requested several times to take action but no reply or response has been received. The broken outdoor gym equipment has been removed. The benches near the WW2 Memorial tree can be funded from the existing Parks Budget although it was felt that the benches should be placed once the lighting within that location has been improved. The TC has contacted a company regarding the installation of solar lighting with the Park but they advised that solar lights may not be suitable for all areas within Stanhope Park because of the height and locations of the trees. It was agreed that the TC meet with members of the Parks Committee one evening to decide on the location and type of lighting required.
The Deputy Mayor and TC had met with a contractor regarding a quote for the tarmac for the park gate and other areas in the park which should be received shortly.

1282. To discuss and note the Parks Income and Expenditure Budget for the year 2022/23.
The current Ground Maintenance contractor has gone into liquidation with the last payment being made in November.

1283. Station Close – to discuss matters relating to Station Close Park and recreational area.
No further updates

1284. To discuss the outstanding Parks Projects including an update on the Multi Use Games Area Project.
The dialogue between the Council, TDC and HASP regarding the potential future ownership of the site was discussed and there followed a discussion on the use of Council funding if the

site was not in the ownership of the Council. The TC was asked to arrange a meeting with the District Council with representatives of HASP attending too.

1285. To discuss the Grounds Maintenance Contract.

Plandscape who had the grounds maintenance contract for Stanhope Park have gone into liquidation. The current specification was circulated and several options were discussed for the maintenance contract in the future including the use of HASP, TDC, an apprentice and other local businesses. The Grounds Maintenance Operative explained further the cutting of the Cricket outfield. The options were discussed, and it was agreed that further research was needed into the options.

1286. Stanhope Park/ Skateboard Park – To discuss matters relating to Stanhope Park and the Skateboard Park Including the Skateboard Event.

Southview Home Care have requested permission to hold a fun afternoon day in Stanhope Park on Wednesday 9th August 2023 12pm until 5pm to help attract staff and provide a fun day out for all ages. Permission was granted subject to a Licence being signed, payment being received and if they are using a bouncy castle they will need to ensure they have valid insurance.

1287. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens

There had been a meeting with The Plough to discuss a performance of Pride and Prejudice in Badock Gardens on the 12th August. It agreed that the Plough may utilise the gardens at no cost with the Council selling tea and coffee.

1288. To discuss matters relating to the Parish Paths

Cllr J. Tadman had now compiled information on all the Parish Paths that the Council look after and he was thanked for all his hard work on this. It was felt that it would be beneficial if railings or a rail could be provided along the pathway steps from the entrance of church cottage in Church lane. The TC mentioned that she was still to hear back from TDC with an update on Parish Path 1.

1289. Town Clerk's Report

The Town Clerk had no additional information to report on.

1290. Close

Cllr. Parker closed the meeting at 20:13

Signed *DN. Parker*

Dated *15.2.23.*

PARKS ACTION LIST as at 18.01.23

| DATE AND MINUTE NO | ACTION | UPDATE |
|---|--|--|
| Council April 22 | Disabled Access to Badock Gardens and Sun Lounge. Agreed to progress path for disabled access, patio area and ramp. Also ducting for lighting with concrete bases for light mounting and CCTV | All works completed – Plaque to be installed |
| September 21 – 1119 February 21 - 1075 June 21 September 21 January 22 1165 October 22 | Drainage in Park and Path around VE Day Memorial | Drainage and the Path project to be combined to reduce expenditure and increase efficiency of the two projects Path to be progressed once drainage areas confirmed within the park. |
| Feb 22 | Dog Control Orders | Meeting was cancelled by TDC – new date requested. Current situation regarding dog fouling to be discussed. |
| March 22 1193 & 1194 November 23 | Parish Path at Rydon | Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadmán Now with the Leader of TDC |
| July 22 1228 | Outdoor Gym Repairs/ Replace | Broken equipment removed – surface to be made good and benches placed on area. |
| | Entrance to Park to be resurfaced | Previous quotes being revisited |
| | Lighting in the Park | Confirmation needed on where solar lights to be placed |
| October 22 November 22 | Skateboard Event | First meeting of Working Group held on the 13.12.22. |
| November 22 | MUGA Project | Preferred location determined, consideration given to funding. Future ownership of land to be confirmed. |

DMP.