



**Minutes of Full Council of Holsworthy Town Council held in
Holsworthy Youth Centre, Sanders Lane, Holsworthy
On Wednesday 5th April 2023 at 7.00pm.**

Present: Councillor H. Parker, Councillor N. Kenneally, Councillor D. De ste Croix,
Councillor W. Dentlinger, Councillor E. Hosie, Councillor J. Hutchings, Councillor L. Piper,
Councillor S. Preston, Councillor P. Shepherd, Councillor K. Stone, Councillor S. Stroud

In attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC),
TDC Councillor David Jones, DCC Councillor James Morrish

5118. Apologies for absence
Councillor J. Tadman

5119. Declaration of Interest - To receive declarations of personal and prejudicial interests in respect of items on this agenda.
The Mayor asked Councillors to declare any relevant interests as they arose.

The Chairman suspended Standing Orders.

5120. Public Question Time - *To receive questions from the Public.*
No members of public in attendance.

5121. County Councillor's Report

The Government has given Devon County Council £9.5m for potholes and road repairs. There are rural single-track roads in Holsworthy Area that are becoming unpassable, 2 teams have been designated to Holsworthy & Tavistock with a 6 month plan due to roads being in a poor state. Roads are in an awful state. Businesses have offered Devon County Council donations to repair high traffic roads however have been declined and the roads unfortunately remain unrepaired. Individuals or businesses cannot fill in potholes themselves and must wait until DCC are able to. This has been having an effect on the businesses in the industrial estate and the local town.

Regarding the Link Centre Building in Holsworthy it is currently being used for housing.. The Youth Club has been taking over what the link centre should provide, and Holsworthy is being used as an example. The Plan for the future for the link centre is to go to a consultation to decide what could be done with the building. I have requested that prior to the consultation they talk to the Town Council. I am pleased that councillors are standing again for re-election and wish everyone in both Town and District the best. Grants have been cut however as I did not spend all my grant the previous year it is still higher. Councillors discussed any queries with DCC Councillor James Morrish.

5122. District Councillor's Report

With elections coming up things have begun to slow down. Last Full Council was cancelled, and I was unable to attend the previous Council Meeting, but I forwarded a summary to the TC. Taxes have risen by 2.94% and I've taken back my call in for the Industrial site development. I've received small complaints regarding a pooled mud puddle near the Primary School as well as a report of someone injuring themselves on a speed bump win the Car Park which needs more visibility added to it. For the last 4 years, from being a junior at 21 years old I have maybe become more disenchanted with the role. Respect to the officers but I do not think TDC has been suitable for combating things and lack ability to make changes.

I wish everyone luck who are standing for election to the District Council. My hope is they'll look further into the structure of Local Government. It doesn't suit those employed. There is reluctance for hybrid meetings. Thank you for your patience.

Councillor H. Parker thanked TDC Councillor David Jones for all his help and assistance over the past four years, keeping the Council well informed and wished him the best in the future.

The Chairman returned to Standing Orders.

- 5123. Council Meeting Minutes** – *To approve and sign the Minutes of the Council Meeting held on the 1st March 2023*

**Councillor D. De ste Croix proposed that the Minutes of the Meeting held on the 1st March 2023 be approved. This was seconded by Councillor S. Preston and agreed.
(9 For, 2 Abstention, 0 Against)**

- 5124. Matters Arising** – *To consider matters arising from the Minutes of the 1st of March 2023 Meeting, not already covered by the Agenda. For information only.*

5110 – Cllr. Shepherd – Ground Contract, The TC has contacted the member of staff concerned however, they are currently on Annual Leave.

5111 – Those that voted against the new lights in the Park would like it noted that they are not against the proposal but against lack of information. There are concerns that there are no warranties as there have been issues with rusting on the lighting in the Square. The TC clarified they include warranty.

5116 – Cllr. Stone – Regarding the issues getting through to the Reception at the Medical Centre, a doctor will be coming to the next Full Council Meeting in June to explain some of the current issues within the Doctors surgery such as lack of staff.

- 5125. Mayor's Announcements** – *To receive a report from the Mayor.*

I attended Okehampton Mayor's Civic ball on Friday 3rd March, and I was accompanied by Ian. It was a lovely evening, and I had a great time. On the 8th March I attended a meeting with fellow councillors, Vanessa & TDC at the Pavilion regarding the Multi-Use Games Area. We had our Public Market Consultation on Thursday 23rd March which we received a lot of positive feedback and which Cllr. De ste Croix chaired very well. After elections a survey will be going out to help decide the next steps for the Market. I have been invited to Great Torrington's Mayfair in May, which I look forward to attending.

- 5126. Account Due for Payment and Budget Review** – *to receive and approve the accounts due for payment*

Plants have been ordered from Crocus ready for Spring. The electric for the Sun Lounge has been paid however, the costs have risen the TC will query whether the electric figure includes VAT.. The Market and the Market Consultation has been advertised in the Holsworthy Post. A Grant from TDC Councillor David Jones has been received for the Coronation.

Councillor H. Parker proposed that the accounts for payment be approved. This was seconded by Councillor S. Preston and agreed. (Unanimous)

County Councillor James Morrish exited the meeting at 19:52

5127. To Receive, and to Note, the Minutes of the following Committee Meetings:

- A) Planning & Highways Committee**
- B) Parks Committee**
- C) Finance & GP Committee**

8th February 2023
15th February 2023
15th February 2023

Planning & Highways Committee Meeting – 149 –TDC Councillor David Jones is aware of the recent call in regarding a planning application.

5128. To give an update on the plans for the Kings Coronation Events, and if applicable authorise any expenditure.

Cllr. Hutchings discussed the itinerary that has been agreed in the last Coronation meeting and updated councillors regarding with any changes. There is a plea for help for setting up and clearing up the Coronation Events in the Manor Car Park. The event will be ticketed per person with free tickets to ensure there is available seating for those attending and provide an approximate attendance figure. The layout will be in blocks of 6 tables in 2 rows allowing up to 44 people per block to be seated. Attendees do not require a ticket to enter, only to guarantee a seat. Cllr. Piper asked if the Memorial Hall committee can receive some financial benefit from the Events as the event is being held at the Memorial Hall all weekend.

Cllr. De ste Croix proposed the expenditure for the Kings Coronation Events is authorised. This was seconded by Cllr. Stone and agreed. (Unanimous)

Cllr. Piper exited the meeting at 20:12

5129. To give an update on the Market Consultation meeting and discuss and agree the next steps to be taken including regarding the Road Closure order.

The ATTC provided Councillors with minutes from the Market Consultation. One of the main concerns for members of public was the road being open during market times. The TC will contact Devon County Council to query the Road Closure to inform the next steps to be taken. The Markets future and survey will be discussed further after the new committees have been decided.

5130. To agree the Earmarked Reserves of the Council to be brought forward to the financial year 2023/24 and the recommendations from the March Finance Committee

Cllr. Hutchings and TC went through the recommended amalgamations to the earmarked reserves sheet that had been discussed and agreed at the last Finance & GP Committee. The TC added the funds for the projects outstanding at the 31.03.23 would be added to the Earmarked Reserves. These projects were in relation to the Viaduct, the MUGA/Old Tennis Courts) and the screen & computer for the Market Hall. The TC also clarified that the reserves for Parks can be used for ground maintenance within the Town Council's parks.

Cllr. Preston proposed that the amalgamations to the earmarked reserves sheet that had been discussed and agreed at the last Finance & GP Committee be approved, and the funds for the outstanding projects and other items not spent at the 31.03.23 be brought forward into the Earmarked Reserves for the Financial year 2023/24. This was seconded by Cllr Stroud and agreed. (Unanimous)

5131. To agree the re investment of the Council's Funds into a six month fixed Bond

Councillors discussed the re- investment of the council's funds into a six-month fixed Bond and came to a conclusion.

Cllr. Hutchings proposed that the Town Council re-invest the Council's Funds into a six-month fixed bond This was seconded by Cllr. Kenneally and agreed. (Unanimous)

5132. To approve the Council's Risk Register for 2023/2024

This had been previously circulated and Cllr. Stroud had kindly reformatted the Council's risk register for 2023/2024, reviewed it and had made some amendments.

Cllr. Stroud proposed that the Town Council risk register for 2023/2024 be approved. This was seconded by Cllr. Dentlinger and agreed. (Unanimous)

5133. To approve the Council's Asset Register for 2023/2024

The Asset Register had been previously circulated and the TC went through the amendments.

Cllr. Stone proposed that the Town Council asset register for 2023/2024 be approved. This was seconded by Councillor P. Shepherd and agreed. (Unanimous)

5134. To Receive External Committee Updates

No external committee updates were received.

5135. To Receive Correspondence

The TC informed Councillors there is defibrillator training in the Manor Suite, Memorial Hall on 18th April at 6:30pm.

A letter has been received from a member of public regarding antisocial behaviour – this has been reported to the police and housing association.

The Council have been invited to Life & Times in Holsworthy during the Second World War in the Memorial Hall on Saturday 29th April at 7:30pm by Holsworthy Rotary Club.

5136. Exchange of information

There was no exchange of information.

5137. Town Clerk's Report

The Town Clerk asked Councillors if they have name badges. The TC will order name badges for Cllrs. Hosie, Preston & Dentlinger. The Town Clerk also reminded Councillors the Annual Towns Meeting will take place on 26th April at 6pm.

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

5138. To discuss and agree the Freeman of Holsworthy Award 2023/24

Councillors discussed the applicants who had been nominated and came to a conclusion.

**Cllr. Hutchings proposed that David Jones be named as the Freeman of Holsworthy 2023/2024. This was seconded by Cllr. Kenneally and agreed.
(5 For, 2 Abstention, 3 Against)**

5139. To discuss and agree the Community Champions Award 2023/2024

Councillors discussed the applicants that had been nominated and decided that the following individuals are named as the Community Champions for 2023/2024:

- Annette Hutchings
- Dave Steadman
- Annie Little
- Clare & Jason Jones
- John Allen
- Adam & Charlotte Chidley



Councillor D. De ste Croix proposed that Annette Hutchings, Dave Steadman, Annie Little, Clare and Jason Jones, John Allen and Adam and Charlotte Chidley are each approved as the Community Champions for 2023/2024. This was seconded by Cllr. Kenneally and agreed. (Unanimous)

5140. Close

Cllr. Parker closed the meeting at 20:49

Signed 

Dated 24-5-23