



Minutes of a Finance and General Purposes Committee Meeting held in the Scout and Guides Headquarters, Well Park, Holsworthy, on Wednesday 26th April 2023 at 5.30pm.

Present: Councillor H. Parker, Councillor N. Kenneally, Councillor D. De ste Croix, Councillor H. Dentlinger, Councillor J. Hutchings, Councillor P. Shepherd, Councillor K. Stone, Councillor S. Stroud

In Attendance: Town Clerk (TC), ATTC
Councillor E. Hosie, Councillor S. Preston

1363. Apologises for absence.
None

1364. Declaration of Interest
Cllr. Hutchings asked Councillors to declare any relevant interests as they arose.

1365. Finance and General Purposes Committee Meeting Minutes

Councillor J. Hutchings proposed that the minutes of the Meeting held on 29th March 2023 be signed as a true and accurate record. This was seconded by Councillor P. Shepherd and agreed.
(6 For, 1 Abstention, 0 Against)

1366. Matters Arising. - To consider matters arising from the Minutes of the Meeting held on the 29th March 2023. For information only.

1341 – There is a 5pm deadline for the Banners. Councillor Shepherd & Councillor De ste Croix are happy to delegate the decision to Councillor Kenneally to ensure banners are completed now that photographs have been received.

1367. To review the Finance & General Purposes Committee Action Plan.
The TC went through the Action Plan.
The TC is in the process of asking for advice from Insurance Companies to check if the chains can be fully insured during their travel for their improvements. The lamp post banner designs have been received and due to be ordered. Jag signs currently have the large Map of Holsworthy and councillors discussed potential of updating and restoring it. Councillor P. Shepherd suggested giving it to Holsworthy Museum. Holsworthy in Bloom has been delayed to 2024. Penrose Terrace: chimney has been swept; Invoice paid 03.04.23. The TC is yet to contact the Charity Commission regarding the future of the Council's property at Penroses Terrace.

1368. Accounts due for Payment and Budget Review- To examine and agree the accounts due for payment.

The TC went through the April finance sheet in particular mentioning the payments for the Invoices received in arrears for the Market Storage. It was suggested that perhaps a Direct Debit could be set up or Cllr. Stone suggested a yearly bill that could be paid monthly. The TC recommended the Committee to wait until after the results from the Market Survey have been analysed to request a yearly bill to be paid monthly as the Council's Market storage requirements may change.

Councillor De ste Croix proposed the accounts be paid. This was seconded by Councillor Kenneally and agreed. (Unanimous)

1369. To Receive an Update from the TC, on the Earmarked Reserves of the Council as at the 1st April 2023.
The TC has finalised the amendments to the Earmarked Reserves as was agreed at the March meeting of the Committee and the April Council Meeting. Councillor Hutchings queried the amount in the reserves for lighting in the park in conjunction with the current project to erect additional lighting in Stanhope Park.

It was explained that the additional funding for the lights would need to be found from other funds allocated to the Park such as the Parks underspent from 2022/23 or the Parks projects.

1370. To give an update on the Kings Coronation Events and authorise any expenditure.

The TC went through the current expenditure and income on the Kings Coronation Events and informed the committee that several deposits have been paid. There is currently income from the following sources:

- 2 Torridge District Councillor Grants
- Awards for All Grant
- Balsdon Trust Grant
- Holsworthy Town Council Event Reserves.

1371. Town Clerk's Report

The Town Clerk had nothing additional to report to the committee.

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1372. To discuss and agree the grant allocations for the financial year 2023/2043.

The Town Clerk provided the committee with a list of grant applications and councillors discussed the applications. Councillor Hutchings suggested discussing which grants are accepted then discuss amounts to grant to each accepted application. The TC reminded the Committee that the allocation for reoccurring grants has been increased.

Councillor S. Preston entered the meeting at 18:42

Councillor N. Kenneally proposed that the above grants totalling £6,520 be granted to the agreed organisations. Councillor D. De ste Croix seconded the proposal which was agreed. (Unanimous)

Councillor E Hosie & Councillor S. Stroud entered the meeting at 18:52

1373. Close

Councillor Hutchings closed the meeting at 19:04

Signed.....

Date28.06.23



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Councillor H. Dentlinger, Councillor J. Hutchings, Councillor P. Shepherd, Councillor K. Stone

In Attendance: Town Clerk (TC), Assistant to The Town Clerk (ATTC)

1372. To discuss and agree the grant allocations for the financial year 2023/2024

The Town Clerk provided the committee with a list of grant applications and councillors discussed the applications. Councillor Hutchings suggested discussing which grants are accepted then discuss amounts to grant to each accepted application. The TC reminded the Committee that the allocation for reoccurring grants has been increased to £3,400 from £2,400 and this should be kept in mind when discussing the reoccurring grants.

Councillor S. Preston entered the meeting at 18:42

After discussion and agreement, the following grants were awarded:

Friends of Holsworthy Library	£200	
Holsworthy Brownies & Guides	£120	
Holsworthy Preschool Playgroup	£100	
Holsworthy Netball Club	£150	(provided their constitution is supplied)
Holsworthy Football Club	£300	
Holsworthy Day Companions	£200	
Holsworthy Community College PTFA	£150	
Holsworthy Mutual Aid	£400	
Holsworthy Memorial Hall	£300	
Community Christian Youth Chaplaincy	£100	
Abbeyfield Society Ltd	£250	
Holsworthy Cricket Women's Team	£200	
1 st Holsworthy Squirrels	£150	(provided they have a bank account)
HATS	£250	
Friends of Holsworthy Primary School	£250	

Re-occurring Grants 2023/24

Holsworthy Youth Centre	£700	(provided their constitution & bank account is supplied)
Hols Rural Community Transport	£700	
St Peters Fair Committee	£1200	
Holsworthy Carnival	£400	
Holsworthy Museum	£400	

It was also decided that the following applications were not accepted for a grant:

Citizens Advice Bureau – It was felt by Councillors that CAB support for the residents of Holsworthy is declining especially as there is no longer present a physical presence in Holsworthy.
Holsworthy Youth Centre's additional application was declined as Councillors decided to increase their reoccurring grant.

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FINANCE & GP ACTION LIST AS AT 26.04.23

DATE AND MINUTE NO	ACTION	UPDATE	COMPLETED
August 21 -1253	Backing collar for Mayors Chain required and for the addition Mayors to be engraved onto the Chain. Ribbon on Mayors Consort Chain needed replacing.		
Feb 22 - 1285	Improvements also needed to Deputy Mayor Chain, further research and prices needed. Sum of up to £1200 agreed Chains to be sent once insurance covered for delivery	Chains still to be sent.	
March 2022	Improvements to the public realm in the Square	Designs for lamp post banners to be finalised . Items for old map of Holsworthy with Jag Signs for ideas	Designs now finalised.
November 19 - 1161	Enter Britain in Bloom	Delayed until 2023	
August 21 – 1252 April 22 1297 June 2022	Penrose Terrace.	Electrical Certification received – awaiting Invoice Boiler serviced, Chimney to be swept Jan. To go for rent review	Chimney swept. Invoice chased several times. Invoice paid 03.04.23.
February 21 – 1229	Possible sale of Penroses Terrace	Barrister opinion received.	Charity Commission to be contacted