



**Minutes of the Parks Committee held In the Town Council Offices on
Wednesday 19th July 2023 at 6.15pm**

Present: Councillors: Kenneally, Hosie, Stone, Stroud

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC)

1347. Apologies for Absence.

Cllrs. De ste Croix, Parker, Piper, Preston

1348. In the absence of the Chair Cllr Parker, it was proposed by Cllr. Stroud that Cllr. Hosie be elected Chair of the Committee for the meeting. This was seconded by Cllr. Kenneally and agreed. (Unanimous)

1349. Declarations of Interests - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.

1350. Minutes of the Last Meeting – To sign the Minutes of the Parks Committee Meeting held on the 21st June 2023

Unfortunately, the minutes could not be signed due to insufficient councillors present.

1351. Matters Arising – To consider matters arising from the Minutes of the 19th April 2023 Meeting not already covered by the agenda. For information, only.
Not matters arose.

1352. To review the Parks Committee Action Plan (Appendix A)

The Disabled access and improvement work to the Sun Lounge at Badock Gardens has been paused currently whilst Stanhope Park is focused on. The ATTC informed the committee that on 9th August the TDC Dog Warden will be attending Holsworthy's Market for dog chip checking and to answer any queries including regarding dog fouling problems. Regarding the Parish Path at Rydon – Cllr Piper has informally spoken to the landowner and states the outcome was positive with a willingness to open the Path and carry out any necessary repairs asap. The Cricket Club and Football Club are looking at possible funding sources from the ECB and Football Foundation to improve the drainage. This drainage works may need to be done before any path improvements in the areas concerned are carried out. It was agreed that the works to install the new street lights should go ahead and that quotes should be obtained for the works to install them.

Regarding the Skatepark Event – Cllr Kenneally is awaiting further response from potential sponsors/ companies to assist with the event. Next meeting dependent on availability to take place on Tuesday 25th July at 6pm.

1353. To discuss and note the Parks' Income and Expenditure and Budget for the year 2023/24.

The TC noted several key expenditures that have occurred recently. The Grounds Maintenance Contract Invoices have been paid for May & June however, a record is being kept regarding the frequency of cuts completed in the park as the grass has not yet been cut in July. A replacement bin was ordered due to the previous bin located at the Skate Park being vandalised. The TC is also querying the December invoice from the previous ground maintenance company which has not yet been paid due to their work stopping in Mid December and monies still outstanding for damages they caused to a WW1 Memorial Plaque.

LJP

1354. Station Close – to discuss matters relating to Station Close Park and recreational area.
A member of the public has requested to do graffiti art within Holsworthy. Councillors discussed permitting the artist to create a mural at Station Close. A letter to residents should be drafted to query if they would be on board with this.

1355. Stanhope Park/ Skateboard Park - To discuss matters relating to Stanhope Park and the Skateboard Park including the Skateboard Event and the provision of a Youth Shelter.

Youth shelter – Cllr. Kenneally will take a stack of surveys to Holsworthy Community College and the Youth Centre. Cllr. Stone stated it would be preferred if they could go directly to the youth that usually socialise at the Bus stop. The TC suggested social media. Cllr Hosie is concerned about the management of safeguarding. After discussion Cllrs. Stone & Kenneally agreed that by encouraging the youth to be part of the decision made regarding the Youth Shelter it is hoped that they would have respect for the project and take responsibility for the shelter as they will have some ownership toward it. It was also felt that young people should be made aware that vandalism is not tolerated including the history of vandalism of the bin and signs at the Skatepark. It was agreed that the sign that has recently been vandalised at the Skate Park should be replaced.

Cllr. Hosie mentioned that there has been anti-social behaviour beside the Leisure Centre. This has been reported to TDC. Cllr. Stone suggested encouraging residents to form a Neighbourhood Watch and to ask the Police to walk around the park to check on any suspicious behaviour.

1356. Badock and Rowland Gardens - To discuss matters relating to Badock Gardens and Rowland Gardens including the commission of a specification for the works required to the Sun Lounge.

There is due to be a Theatre Show in Badock Gardens by Illyria through the Plough Arts Theatre on 12th August 2023. HATS will be doing refreshments and have offered their toilets for performers and attendees. If any Councillors are free on the 12th their help would be welcome
It was suggested that a gate is to be put on the alley to Badock Gardens however, after discussion this was not agreed as it was felt that unrestricted access to the Gardens is preferable.

1357. To discuss matters relating to the Parish Paths

No matters were discussed.

1358. Town Clerk's Report.

The Town Clerk had no additional information to report.

1359. Close

Councillor Hosie closed the meeting at 19:02

Signed

Dated20/9/23.....

PARKS ACTION LIST as at 19.07.23

DATE AND MINUTE NO	ACTION	UPDATE
Council April 22 June 23	Disabled Access to Badock Gardens and Improvements Sun Lounge.	All works completed – Plaque to be installed once Sun Lounge works don. Specification required for works required to Sun Lounge
October 22 June 2023	Drainage in Park and Path around VE Day Memorial	L Dart on the behalf of the Cricket and Football Club looking for funding from the ECB and Football Foundation for drainage.
June 2023	Dog Control Orders	Meeting to be pursued with Dog Warden. Dog Warden to attend Market
March 22 1193 & 1194 November 23	Parish Path at Rydon	Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadman Now with the Leader of TDC chased 15.02.23 & 08.03.23
July 22 1228	Outdoor Gym Repairs/ Replace	Broken equipment removed – surface to be made good and benches placed on area.
	Entrance to Park to be resurfaced	Previous quotes being revisited. Revised quote received.
June 2023	Lighting in the Park	Go ahead to instal lighting and repair broken given at June Council meeting
October 22	Skateboard Event	Awaiting confirmed date
November 22 June 2023	MUGA Project	Preferred location determined, Future ownership of land confirmed 8.03.23. June Council confirmed funding of up to maximum of £52,000 to project.

LJP.