



**Minutes of the Parks Committee held In the Town Council Offices on
Wednesday 20th October 2023 at 6.30pm**

Present: Councillors: Kenneally, De ste Croix, Hosie, Piper, Stone

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC)

To Elect a Temporary Chair in Councillor Parker's absence

Councillor De ste Croix proposed that Councillor Kenneally be elected as Chair of the Parks Committee for this meeting only. This was seconded by Councillor Stone and agreed (Unanimous)

1372. Apologies for Absence.

Cllrs. Parker, Preston, Stroud

1373. Declarations of Interests - To receive declarations of personal and prejudicial interests in respect of items on this Agenda.

Councillor Piper declared a Business interest item 1376

1374. Minutes of the Last Meeting – To agree and sign the Minutes of the Parks' Meeting held on the 20th September 2023.

Councillor De ste Croix proposed that the Minutes of the Meeting held on the 20th September 2023 be approved. This was seconded by Councillor Hosie and agreed. (Unanimous)

1375. Matters Arising – To consider matters arising from the Minutes of the 20th September 2023 Meeting not already covered by the agenda. For information, only.

Councillor Piper – Item 1367 – In regard to the rock climbing wall, I have raised this with TDC however it is unlikely to happen due to the high cost implications to bring it up to current standards for basic entry requirements. Cllr Piper also mentioned that there was a possible TDC led project for the provision of drinking water fountains and would query if Holsworthy could be added to the scheme.

1376. To review the Parks Committee Action Plan (Appendix A)

Drainage at the park – Cllr Piper informed councillors that the Cricket Club had mole drained the wettest parts of the Park – it was non-disruptive. Councillors discussed this and thanked the Cricket Club for doing the works but requested that if the club was going to do any further works in the Park please could they inform the Council prior to works being commenced. There are no updates regarding the Parish Path at Rydon and it is currently with the TDC Planning Enforcement Team. Cllr. Kenneally suggested the metal bench from outside the Manor Offices be moved to Stanhope Park where the old gym equipment used to be.

Regarding the tarmac at the entrance to Stanhope Park gates the council is currently awaiting a revised quote.

Lighting in the Park – Cllr Piper raised that someone may need to commission the lights.

The Skateboard Park event has been postponed to May 2024.

The MUGA project is at the pre planning application stage and there are no further updates at

present.

Cllr. Kenneally will collect the completed surveys regarding the possible Youth Shelter from the College and make sure that Cllr. Stone has them.

Britain in Bloom – the Rotary Club will be asked to give a presentation to the November Council meeting to decide if the Council would like to support it as there were some concerns as to who would be actually organising it and the amount of staff time that would be needed.

1377. To discuss and note the Parks' Income and Expenditure and Budget for the year 2023/24.

The TC went through the Parks Income and Expenditure and mentioned that the final payment to the Receivers for the previous ground maintenance contractors who went into administration had now been paid after the reductions for the part month and broken plaque had been made.

1378. To consider the project with Holsworthy Youth Football Club to improve the pitches within Stanhope Park.

Cllr. Kenneally updated Councillors on a meeting held with Jason Jones and a representative from the Devon FA regarding the pitch improvements and levelling of part of Stanhope Park. It was explained that levelling the pitch would mean the football matches will be further from the path which will prevent crowding on the path. Cllr. Piper stated his support for the project and suggested that the Council's contribution towards the funding for this project could come from the funds already set aside in the MUGA earmarked reserve.

Cllr. Kenneally proposed that a recommendation is given to Council to support the football pitch levelling and improvements with a contribution of up to £8,000 to come from the Earmarked Reserve for the MUGA. This was seconded by Cllr. De ste Croix and agreed. (Unanimous)

1379. Station Close – to discuss matters relating to Station Close Park and recreational area.
No updates

1380. Stanhope Park/ Skateboard Park – To discuss matters relating to Stanhope Park and the Skateboard Park including the Skateboard Event and the provision of a Youth Shelter.

Cllr. Hosie informed the committee that broken glass was found in the play park over the weekend. Cllr. De ste Croix advised councillors to inform residents to contact the police. TC stated there are CCTV Cameras overlooking certain areas of the park but that better coverage of the Skateboard Park could be considered as a project for 2024/25. TC suggested if vandalism continues to find ways to discourage anti-social behaviour such as restorative justice. Cllr Stone to hand out surveys to youth when weather brightens up regarding youth shelter.

Councillor Stone exited at 19:35

1381. Badock and Rowland Gardens – To discuss matters relating to Badock Gardens and Rowland

The Town Clerk informed the committee the bollards in Badock Gardens were vandalised. They were alloys and will need to be replaced with sturdier bollards. A response is awaiting from the contractors that provided the bollards and that the Council's Insurers had also been contacted regarding a possible claim. It was discussed that the provision of high-quality CCTV should be included in the sun lounge renovation project to ensure safety can be prioritised as well as vandalism deterred.

1382. To discuss matters relating to the Parish Paths

A brief summary was given by the Mayor and TC about the machine recently purchased by TDC to remove moss from pavements and weeds from in between pavement stones as it had been very effective in Manor Court. It was decided that further information about the machine be obtained.

1383. Town Clerk's Report.

There were no additional updates.

1384. Close

Councillor Kenneally closed the meeting at 19:39

Signed D.H. Pave

Dated 15/11/23

PARKS ACTION LIST as at 16.10.23

DATE AND MINUTE NO	ACTION	UPDATE
Council April 22 June 23 Oct 23	Disabled Access to Badock Gardens and Improvements Sun Lounge.	All works completed – Plaque to be installed once Sun Lounge works done. Specification required for works required to Sun Lounge. Quote accepted to carry out works specification – this work currently being carried out.
October 22 June 2023 Council Sept 23	Drainage in Park and Path around VE Day Memorial Holsworthy Youth Football Club looking at project to improve the pitches within Stanhope Park – this will include looking at drainage	L Dart on the behalf of the Cricket and Football Club looking for funding from the ECB and Football Foundation for drainage. Meeting with FA Representative 17.10.23 to discuss possible funding opportunities.
March 22 1193 & 1194 November 22	Parish Path at Rydon	Matter is being dealt with DCC Parish Paths Officer and TDC Planning Enforcement. Report on Parish Paths done by Cllr Tadman Now with the Leader of TDC chased.
July 22 1228	Outdoor Gym Repairs/ Replace	Broken equipment removed – surface to be made good and benches placed on area.
	Entrance to Park to be resurfaced	Previous quotes being revisited. Revised quote received.
June 2023	Lighting in the Park	New streetlight bases to be installed w/c 23.10.23 and posts/ lamps w/c 30.10.23
October 22	Skateboard Event	To take place in 2024
November 22 June 2023	MUGA Project	Preferred location determined; Future ownership of land confirmed 8.03.23. June Council confirmed funding of up to maximum of £52,000 to project.
September 23	Youth Shelter	Questionnaire to go out to young people & Community College.
September 23	Drinking water fountain	Previous project to be revisited. TC to contact Donna Sibley TDC.
	Britain In Bloom	2 meetings held re the Competition – portfolio for competition has to be entered by May 2024.