



Minutes of a Finance and General Purposes Committee Meeting held in the Town Council Offices, Manor Offices, North Road, Holsworthy, on Wednesday 16th April 2025 at 5.00pm.

Present: Councillors; N. Kenneally, J. Allen, P. Brown, H. Parker & J. Hutchings

In Attendance: Town Clerk (TC) & Assistant to the Town Clerk (ATTC)

Absentees: No Absentees

1570. Apologies for absences

Councillors; D. De ste Croix.

1571. Declaration of Interest

Councillor J. Hutchings asked Councillors to declare any relevant interests as they arose.

1572. Public question time

No members of public were in attendance.

1573. Minutes of the last meeting – to sign and agree the Minutes of the F & GP Committee Meetings held on the 19th March 2025.

**Councillor H. Parker proposed that the minutes of the meeting held on 19th March 2025 was a true record and be agreed. This was seconded by Councillor N. Kenneally and approved.
(4 For, 1 Abstention, 0 Against).**

1574. Matters arising – To consider matters arising from the Minutes of the Meetings held on the 19th March 2025 not already covered by the Agenda. For information only.
No matters arose.

1575. To review the Finance & General Purposes Committee Action Plan.

Brief discussion ensued.

1576. Accounts due for payment and Budget Review – To examine and agree the accounts due for payment.

Councillors discussed the income and expenditure for March 2025. It was noted that there is a figure of £1000 from 'Training' with was for the Grant to the Bell Ringers – this was a virement. Discussion ensued. Cllrs would like this to be clarified and amended if necessary. Cllrs also noted that the civic event expenditure is not accurate and therefore the committee cannot sign off on the figures until amendments have been made. Discussion ensued. It was noted that there were some accounting items that need clarifying. It was decided that the finances will be discussed at the Extraordinary Meeting (EGM) and approved if agreed by the committee. Further discussion ensued.

1577. To agree the finances for the purchase of safety barriers for the Stanhope playpark.

Cllr. H. Parker informed the committee that at a recent Park's site visit the need for safety barriers surrounding the rope log swing was identified. Discussion ensued. It was noted that the cost of the barriers have been to Parks committee, however, due to the high-cost parks requested further quotes and to confirm where the expenditure is to come from. Councillors discussed the expenditure coming from the Parks budget. Discussion ensued.

**Councillor N. Kenneally proposed the purchase of safety barriers for the Stanhope playpark at a cost of £1545 from the Parks Budget and be agreed. This was seconded by Councillor J. Hutchings and approved.
(Unanimous)**

1578. To update the quote for the War Memorial and maintenance.

A new quote has been received, totalling £340 + VAT, the stone mason will aim to complete the works prior to 8th May, however they noted they are quite busy currently. The name 'John Bailey' will be added with raised lettering and re-enamelling all the names. The Town Ranger has also washed the War Memorial.

1579. To give an update on works required at Penrose Terrace.

The TC & Cllr. I. Edwards attended the Penrose Property inspection. Contractors are prepared to replace roof tiles for £240 and aim to complete by the end of the month, weather permitting. It was also noted that there is a hole in the mechanical room which TC will source a quote to repair. It was also noted that 2 smoke detectors had failing batteries.

1580. Town Clerks Report

The TC gave a brief update on the banking. Scribe is being implemented, with all hands on deck. Myself and the Mayor, Cllr. N. Kenneally met with the football club on Monday to discuss the lease. We also met with P. Johns at Coode's, who will prepare a new lease for approval at Full Council on 14th May 2025. The football club suggested taking the funds for the lease to come from the funds budgeted for their pitch. Discussion ensued.

Councillor N. Kenneally proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press temporarily be excluded and they will be instructed to withdraw. This was seconded by Councillor H. Parker and agreed. (Unanimous)

1581. To discuss and agree the grant allocations for the financial year 2025/26

TTVS – Man Down & Wellbeing for Women (WOW)	£400
Holsworthy Community College PTFA	£400
Holsworthy Preschool Playgroup	£400
Holsworthy Food Hub	£100
All Blacks Netball Club	£100
Holsworthy Community Fridge	£400
Friends of Holsworthy Primary School	£400
Holsworthy Scouts	£400

£2,600

Councillor J. Hutchings proposed the above grants are awarded and agreed. This was seconded by Councillor N. Kenneally and approved. (Unanimous)

1582. Close

Councillor J. Hutchings closed the meeting at 17:54

Signed.....

Date